





Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

You have received permission to operate and the form received with this report is intended to serve as a temporary license which is **valid for thirty(30) days**. Your actual license/ will be emailed to you upon receipt of the licensing fee. You may pay the licensing fee either online at <http://www.decal.ga.gov/> or by certified check or money order mailed to: Bright from the Start, 2 Martin Luther King Jr. Drive SE, Suite 670 East Tower, Atlanta, GA 30334

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@decal.ga.gov](mailto:CCSRefutations@decal.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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**Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients.** If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



#### Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@decal.ga.gov](mailto:qualityrated@decal.ga.gov)

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Kitrinia Hunter, Program Official

Date

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Jennifer Salies, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334  
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

### Findings Report

**Date:** 10/26/2020 **VisitType:** Initial Licensing Study **Arrival:** 9:10 AM **Departure:** 12:00 PM

**FR-53315**

**Hunter, Kitrinia D**

1363 Tristram Circle Macon, GA 31220 Bibb County  
(478) 297-1613 Trinaskidscare@gmail.com

**Mailing Address**  
1363 Tristram Circle  
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**Regional Consultant**

Jennifer Salies

Phone: (770) 357-7052  
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jennifer.salies@decal.ga.gov

The following information is associated with a Initial Licensing Study:

### Activities and Equipment

**290-2-3-.12 Equipment and Supplies(CR)**

**Met**

**Comment**

Toys and equipment observed to be clean and safe from hazardous conditions.

**Comment**

Equipment and furniture observed to be properly secured.

**290-2-3-.19 Infant-Sleeping Safety Requirements(CR)**

**Met**

**Comment**

Discussed SIDS and infant sleeping position. One (1) pack 'n play present meeting American Standards Testing Materials (ASTM) standards as it states safe for sleep. Consultant observed six (6) cots for the remainder capacity. Provider will purchase additional pack ' plays prior to enrolling infants.

**290-2-3-.07 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

Provider not providing swimming activities for the program. Pool not in use at this time, gates observed locked. Consultant discussed ratios and requirements for if/when the provider will incorporate swimming activities.

### Facility

**290-2-3-.11 Physical Plant - Safe Environment(CR)**

**Met**

**Comment**

Please be mindful to keep items that pose a hazard inaccessible to children.

**Comment**

290-2-3-.11(2)(g) - Provider does not have fire arms in the home.

**Correction Deadline: 10/26/2020**

**Comment**

An operable and appropriately sized fire extinguisher was observed in the home this date.

**Comment**

Operable smoke detector(s) were observed as required in the home this date.

**Comment**

290-2-3-.11(2)(i) - Consultant observed no flammable liquids in the home on this date.

**Correction Deadline: 10/26/2020**

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**290-2-3-.13 Physical Plant-Structural/Mechanical(CR)**

**Met**

**Comment**

The Home appears clean and free from hazards.

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**290-2-3-.13 Playgrounds(CR)**

**Met**

**Comment**

The outside area appears clean and well maintained.

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**Health and Hygiene**

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**290-2-3-.11 Children's Health and Hygiene(CR)**

**Met**

**Comment**

There were no children present on this date. Proper hand washing of children and staff was discussed with the provider on this date.

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**290-2-3-.11 Diapering Areas & Practices(CR)**

**Met**

**Comment**

Staff state proper knowledge of diapering procedures. Hand washing and sanitizing requirements for diapering were discussed with the Provider on this date.

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**290-2-3-.11 Medications(CR)**

**Met**

**Comment**

Discussed proper medication documentation and procedures.

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**Licensure**

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**290-2-3-.04 Application Requirements(CR)**

**Met**

**Comment**

Permission to Operate issued on this date. The overall licensed capacity is six (6) children at any given time.

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**Safety and Discipline**

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**290-2-3-.11 Animals**

**Met**

**Comment**

The Family Child Care Learning Home does not keep animals on premises.

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**290-2-3-.11 Discipline(CR)**

**Met**

**Comment**

Currently there are no children present in the program. Consultant discussed the Provider's discipline policy on this date.

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**290-2-3-.11 First Aid Kit**

**Technical Assistance**

**Technical Assistance**

290-2-3-.11(1)(e) - Consultant discussed adding protective eye wear to the first aid kit.

**Correction Deadline: 11/5/2020**

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**290-2-3-.11 Transportation(CR)**

**Met**

**Comment**

The provider does not provide routine transportation. Consultant discussed transportation requirements if/when the facility decides to incorporate transportation. The provider will contact their regional consultant and complete the required two (2) hour transportation training prior to transporting children.

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**Staff Records**

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**290-2-3-.21 Criminal Records and Comprehensive Background Checks(CR)**

**Met**

**Comment**

Criminal records checks were observed to be complete. One (1) record was observed to have comprehensive satisfactory Criminal Background Check determination letters on file for the provider and all residents living in the home seventeen (17) years and older.

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**290-2-3-.07 Staff Qualifications(CR)**

**Technical Assistance**

**Technical Assistance**

290-2-3-.07(27) - Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were discussed and observed during the Initial Licensing Study inspection on this date. The program was in compliance with the Executive Order issued on August 18, 2020. Further, per the City/Business License Department, a business license cannot be issued until Permission to Operate is granted. Permission to Operate was granted on this date, the business license will be submitted to the Department by November 30, 2020.

**Correction Deadline: 10/26/2020**

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**Staff:Child Ratios and Supervision**

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**290-2-3-.07 Staff:Child Ratios(CR)**

**Met**

**Comment**

Currently there are no children present in the program. Consultant discussed ratios with the Provider on this date.

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**290-2-3-.07 Supervision(CR)**

**Met**

**Comment**

Currently there are no children present in the program. Consultant discussed direct supervision with the Provider on this date.