



Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

You have received permission to operate and the form received with this report is intended to serve as a temporary license which is **valid for thirty(30) days**. Your actual license/ will be emailed to you upon receipt of the licensing fee. You may pay the licensing fee either online at <http://www.decal.ga.gov/> or by certified check or money order mailed to: Bright from the Start, 2 Martin Luther King Jr. Drive SE, Suite 670 East Tower, Atlanta, GA 30334

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov

Totie Harper, Program Official

Date

Jennifer Salies, Consultant

Date

Melissa McFarlin, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Findings Report

Date: 6/1/2020 **VisitType:** Initial Licensing Study **Arrival:** 1:30 PM **Departure:** 5:30 PM

FR-52774

Harper, Totie

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Mailing Address
Same

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Jennifer Salies

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Joint with: Melissa McFarlin

The following information is associated with a Initial Licensing Study:

Activities and Equipment

290-2-3-.12 Equipment and Supplies(CR)

Met

Comment

Equipment and furniture observed to be properly secured.

290-2-3-.19 Infant-Sleeping Safety Requirements(CR)

Met

Comment

Currently the provider is not caring for infants. Consultant observed five (5) mats, sheets and blankets on this date.

290-2-3-.07 Swimming Pools & Water-related Activities(CR)

Met

Comment

There is no pool on the property. Consultant discussed if/when the provider takes the children to an off-site swimming pool, ratios and lifeguard requirements are to be met.

Facility

290-2-3-.11 Physical Plant - Safe Environment(CR)

Met

Comment

No hazards observed accessible to children on this date.

Comment

290-2-3-.11(2)(g) Provider does not have any fire arms in the home.

Correction Deadline: 6/1/2020

Comment

An operable and appropriately sized fire extinguisher was observed in the home this date.

Comment

Operable smoke detector(s) were observed as required in the home this date.

290-2-3-.13 Physical Plant-Structural/Mechanical(CR) **Met**

Comment

The Home appears clean and free from hazards.

290-2-3-.13 Playgrounds(CR) **Met**

Comment

The outside area appears clean and well maintained.

Food Service

290-2-3-.10 Food Service & Nutrition **Met**

Comment

CACFP Meal Pattern Requirements effective October 1, 2017 will be implemented October 1, 2018: 3 Components for breakfast: Grains, Vegetables, Fruits or both, Milk
5 Components for lunch – Grains, Meat/Meat alternates, Fruits, Vegetable, and Milk OR Grains, Meat/Meat alternates, 2 different types of vegetables, and Milk
2 of 5 Components for snack

Provided Updated CACFP Infant Meal pattern and Child/Adult Meal pattern flyers.

The Crediting Handbook for the CACFP can be located on DECAL and USDA's website:

DECAL

<http://decalfga.gov/CACFP/Handbook.aspx>

USDA

<http://www.fns.usda.gov/cacfp/cacfp-handbooks>

Parents provide meals, Consultant discussed meeting the requirements if a component is missing.

Health and Hygiene

290-2-3-.11 Children's Health and Hygiene(CR) **Met**

Comment

There were no children enrolled on this date. Proper hand washing of children and staff was discussed with the provider on this date.

290-2-3-.11 Diapering Areas & Practices(CR) **Met**

Comment

Staff state proper knowledge of diapering procedures.

290-2-3-.11 Medications(CR) **Met**

Comment

Discussed proper medication documentation and procedures.

Licensure

290-2-3-.04 Application Requirements(CR) **Met**

Comment

Permission to Operate issued on this date. Provider is limited to five (5) children per the zoning department.

Safety and Discipline

290-2-3-.11 Discipline(CR)**Met****Comment**

Currently there are no children enrolled in the program. Consultant discussed the discipline policy on this date with the provider.

290-2-3-.11 Transportation(CR)**Met****Comment**

The provider does not provide routine transportation. Consultant discussed transportation requirements if/when the Provider decides to incorporate transportation. The Provider will contact their regional consultant and have a complete first aid kit and required documents in the vehicle prior to transporting children.

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| Staff Records |
|----------------------|

290-2-3-.21 Criminal Records and Comprehensive Background Checks(CR)**Met****Comment**

Criminal records checks were observed to be complete. One (1) staff/provider record was observed to have comprehensive satisfactory Criminal Background Check determination letters on file for the provider and all residents living in the home seventeen (17) years and older.

290-2-3-.07 Staff Qualifications(CR)**Technical Assistance****Technical Assistance**

290-2-3-.07(27) - Consultant discussed Business License requirement with the Provider. The Provider has until July 1, 2020 to submit the Business License to the Consultant.

Correction Deadline: 6/1/2020

Comment

Staff observed to be compliant with applicable laws and regulations.

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|---|
| Staff:Child Ratios and Supervision |
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290-2-3-.07 Staff:Child Ratios(CR)**Met****Comment**

Currently there are no children enrolled in the program. Consultant discussed ratios with the provider on this date.

290-2-3-.07 Supervision(CR)**Met****Comment**

Currently there are no children enrolled in the program. Consultant discussed proper supervision with the provider on this date.