





Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

You have received permission to operate and the form received with this report is intended to serve as a temporary license which is **valid for thirty(30) days**. Your actual license/ will be emailed to you upon receipt of the licensing fee. You may pay the licensing fee either online at <http://www.decal.ga.gov/> or by certified check or money order mailed to: Bright from the Start, 2 Martin Luther King Jr. Drive SE, Suite 670 East Tower, Atlanta, GA 30334

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@decal.ga.gov](mailto:CCSRefutations@decal.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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**Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients.** If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



#### Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@decal.ga.gov](mailto:qualityrated@decal.ga.gov)

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Pilar Gonzalez, Program Official

Date

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Jennifer Salies, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334  
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

### Findings Report

**Date:** 5/6/2020    **VisitType:** Initial Licensing Study    **Arrival:** 9:30 AM    **Departure:** 12:30 PM

**FR-52608**

**Gonzalez, Pilar**

5748 Fulton Circle Norcross, GA 30093 Gwinnett County  
(404) 734-0224 pilarghes@yahoo.com

**Mailing Address**  
Same

**Regional Consultant**

Jennifer Salies

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The following information is associated with a Initial Licensing Study:

### Activities and Equipment

#### 290-2-3-.12 Equipment and Supplies(CR)

Not Met

**Comment**

Toys and equipment observed to be clean and safe from hazardous conditions.

**Finding**

290-2-3-.12(7) requires all indoor and outdoor furniture and equipment shall be secured if equipment and furniture is of a weight or mass that could cause injury from tipping, falling, or being pulled or pushed over. Potentially unstable equipment and furniture that might injure a child if not secured include, but are not limited to, televisions, chests of drawers, bookcases, shelving, cabinets and fish tanks. Examples of items not required to be secured include, but are not limited to, child-sized tables and chairs, rocking chairs, and cribs. It was determined based on observation, that the white self in classroom 1 was not secure. The self was observed to be wobbly, measured five (5) feet tall, and could be easily tipped over.

**POI (Plan of Improvement)**

The Home will anchor the shelf to the wall.

**Correction Deadline: 5/20/2020**

#### 290-2-3-.19 Infant-Sleeping Safety Requirements(CR)

Met

**Comment**

Provider currently not serving infants. Consultant discussed requirements for if/when the Provider does serve infants. Consultant observed five (5) cots on this date for the capacity of the program.

#### 290-2-3-.07 Swimming Pools & Water-related Activities(CR)

Met

**Comment**

Home does not provide swimming activities.

### Facility

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**290-2-3-.11 Physical Plant - Safe Environment(CR)****Met****Comment**

No hazards observed accessible to children on this date.

**Comment**

An operable and appropriately sized fire extinguisher was observed in the home this date.

**Comment**

Operable smoke detector(s) were observed as required in the home this date.

**Comment**

Provider does not have any fire arms in the home.

**Comment**

290-2-3-.11(2)(i) Consultant observed no flammable liquids, such as gasoline or kerosene, accessible on this date.

**Correction Deadline: 5/6/2020**

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**290-2-3-.13 Physical Plant-Structural/Mechanical(CR)****Met****Comment**

The Home appears clean and free from hazards.

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**290-2-3-.13 Playgrounds(CR)****Not Met****Finding**

290-2-3-.13(2)(a) requires that outdoor play areas be kept clean and free of hazards such as exposed sharp corners of concrete or equipment, rust and splinters on equipment, broken glass, open drainage ditches, holes and stagnant water. It was determined based on observation, that the following hazardous objects were accessible on this date:

- thorny rose bushes,
- Green house with yard tools
- A/C unit

**POI (Plan of Improvement)**

The Home will add a barrier so that children will not have access to the thorny rose bushes, A/C unit, and the green house.

**Correction Deadline: 5/29/2020****Finding**

290-2-3-.13(2)(d) requires that outside play areas be protected from traffic or other hazards by fencing or other barriers at least four feet in height and approved by the Department. Fencing material shall not present a hazard to children. A fence shall be provided around swimming pools to make them inaccessible when not in use. It was determined based on observation, that there were gaps measuring four (4) inches between the iron rods of the fence around the playground.

**POI (Plan of Improvement)**

The Home will add a movable barrier around the play area for the children so that they do not have access to the main fence.

**Correction Deadline: 5/29/2020**

<b>Health and Hygiene</b>
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**290-2-3-.11 Children's Health and Hygiene(CR)****Met****Comment**

There were no children enrolled on this date. Proper hand washing of children and staff was discussed with the provider on this date.

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**290-2-3-.11 Diapering Areas & Practices(CR)****Met****Comment**

The provider stated appropriate diapering procedures.

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**290-2-3-.11 Medications(CR)****Met****Comment**

Discussed proper medication documentation and procedures.

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**Licensure**

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**290-2-3-.04 Application Requirements(CR)****Met****Comment**

Permission to Operate issued on this date. Overall capacity is limited to five (5) children per zoning and Fire Certificate of Occupancy.

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**Safety and Discipline**

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**290-2-3-.11 Animals****Met****Comment**

Appropriate vaccination records were available on this date of the owner's dog (wire fox terrier).

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**290-2-3-.11 Discipline(CR)****Met****Comment**

Currently there are no children enrolled in the program. The program's discipline policy was reviewed on this date.

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**290-2-3-.11 Transportation(CR)****Met****Comment**

The provider does not provide routine transportation. Consultant discussed transportation requirements if/when the Provider decides to incorporate transportation. The Provider will contact their regional consultant and have a complete first aid kit and required documents in the vehicle prior to transporting children.

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**Staff Records**

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**290-2-3-.21 Criminal Records and Comprehensive Background Checks(CR)****Met****Comment**

Criminal records checks were observed to be complete. Two (2) of two (2) records were observed to have comprehensive satisfactory Criminal Background Check determination letters on file for the provider and all residents living in the home seventeen (17) years and older.

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**290-2-3-.07 Staff Qualifications(CR)****Technical Assistance****Technical Assistance**

290-2-3-.07(27) - Consultant discussed Business License requirement with the Provider. The Provider has until June 6, 2020 to submit the Business License to the Consultant.

**Correction Deadline: 5/6/2020**

**Comment**

Staff observed to be compliant with applicable laws and regulations.

## Staff:Child Ratios and Supervision

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### 290-2-3-.07 Staff:Child Ratios(CR)

Met

#### Comment

Currently there are no children enrolled in the program. Consultant discussed proper ratios with the provider on this date.

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### 290-2-3-.07 Supervision(CR)

Met

#### Comment

Currently there are no children enrolled in the program. Consultant discussed proper supervision with the provider on this date.