



Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

You have received permission to operate and the form received with this report is intended to serve as a temporary license which is **valid for thirty(30) days**. Your actual license/ will be emailed to you upon receipt of the licensing fee. You may pay the licensing fee either online at <http://www.decal.ga.gov/> or by certified check or money order mailed to: Bright from the Start, 2 Martin Luther King Jr. Drive SE, Suite 670 East Tower, Atlanta, GA 30334

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov

Daphne Bailey, Program Official

Date

Neli Todorova, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Findings Report

Date: 6/4/2019 **VisitType:** Initial Licensing Study **Arrival:** 9:35 AM **Departure:** 12:00 PM

FR-51163

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The following information is associated with a Initial Licensing Study:

Activities and Equipment

290-2-3-.12 Equipment and Supplies(CR)

Technical Assistance

Comment

A variety of equipment and toys were observed.

Technical Assistance

290-2-3-.12(7) - Please ensure that the two-shelf bookcase in the play room is removed or secured before the children are enrolled and present.

Comment

Equipment and furniture observed to be properly secured, as applicable.

290-2-3-.19 Infant-Sleeping Safety Requirements(CR)

Met

Comment

On this date, Consultant observed one (1) of one (1) Play yard, used for sleeping and resting, to meet Consumer Product Safety Commission (CPSC) and American Society for Testing and Materials International (ASTM) safety standards. Consultant also discussed all Infant Safe Sleeping and Resting requirements with Provider, prior to the visit and on this date. Further, Consultant observed the correct number of cots and discussed cot and mat disinfecting requirements with Provider on this date.

290-2-3-.07 Swimming Pools & Water-related Activities(CR)

Met

Comment

On this date, the Provider stated that the program will not participate in Swimming activities. Consultant discussed Swimming requirements with the Provider, prior to the visit and on this date. Consultant also stated to the Provider that prior to participating in Swimming activities, in water two (2) feet in depth or greater, the Home is required to contact the assigned Bright from the Start: Regional Consultant, to discuss and review Swimming Rules.

Comment

There is no pool on the property

Facility

290-2-3-.11 Physical Plant - Safe Environment(CR)**Met****Comment**

No hazards observed accessible to children on this date.

Comment

An operable and appropriately sized fire extinguisher was observed in the home this date.

Comment

Operable smoke detectors on both floors were observed as required in the home this date.

290-2-3-.13 Physical Plant-Structural/Mechanical(CR)**Met****Comment**

The Home appears clean and free from hazards.

290-2-3-.13 Playgrounds(CR)**Technical Assistance****Comment**

The outside area appears clean and well maintained.

Technical Assistance

290-2-3-.13(2)(d) - Please ensure that the gap at the bottom of the fence in the far right corner that measured approximately six inches is covered and does not present an entrapment hazard for the children.

Correction Deadline: 6/4/2019**Comment**

There is no pool on the property

Health and Hygiene

290-2-3-.11 Children's Health and Hygiene(CR)**Met****Comment**

There were no children enrolled on this date. Proper hand washing of children and staff was discussed with the provider on this date.

290-2-3-.11 Diapering Areas & Practices(CR)**Met****Comment**

There were no children enrolled on this date. Consultant discussed Diapering requirements with the Provider, prior to the visit and on this date. Additionally, Consultant observed proper diapering facilities; non - porous surface and sink with warm running water.

290-2-3-.11 Medications(CR)**Met****Comment**

No children were enrolled in the program on this date. Consultant observed Department - approved medication authorization forms that the Home will use as required.

Licensure

290-2-3-.04 Application Requirements(CR)**Met****Comment**

Application requirements reviewed with the Provider on this date. Per zoning the Provider is limited to no more than six (6) children.

Safety and Discipline

290-2-3-.11 Animals **Met**

Comment

The Family Child Care Learning Home does not keep animals on premises.

290-2-3-.11 Discipline(CR) **Met**

Comment

Currently there are no children enrolled in the program. Consultant discussed appropriate discipline with the provider prior to the visit and on this date.

290-2-3-.11 First Aid Kit **Met**

Comment

Please replace/add missing/expired item(s) in first aid kit(s).

290-2-3-.11 Transportation(CR) **Met**

Comment

No children were enrolled in the program on this date. The Provider stated that the program will not provide Transportation and/or Field Trips, upon enrollment of children. Consultant discussed with the Provider that before offering transportation, the Home is required to contact the assigned Bright from the Start: Regional Consultant, to discuss and review transportation rules, requirements and forms.

Staff Records

290-2-3-.21 Criminal Records and Comprehensive Background Checks(CR) **Met**

Comment

Criminal records checks were observed to be complete for the Provider. No other residents 17 years of age or older were reported.

290-2-3-.07 First Aid & CPR **Met**

Comment

Evidence observed that the provider was certified in First Aid and CPR.

290-2-3-.07 Provider Qualifications **Met**

Comment

The provider has submitted a variance for the education credential. The provider has 24 months from today's date to complete their program of study. The provider will also create their written Professional Learning Plan within six (6) months from today's date. The plan will be reviewed by a consultant at their next visit.

Correction Deadline: 6/4/2019

290-2-3-.07 Staff Qualifications(CR) **Met**

Comment

Staff observed to be compliant with applicable laws and regulations. The provider will obtain and submit Business License from DeKalb County within 30 days from 6/4/19.

290-2-3-.07 Staff Training **Met**

Comment

Discussed: Health and Safety Training is required for each Staff member with direct care responsibilities within 90 calendar days of their hire date. Consultant also discussed with the Provider that all newly hired Staff (Helpers), are required to complete Health and Safety Orientation and CPR - First - Aid Training within 90 days of hire and maintain/keep current as needed, and that the Provider and Helper are required to complete 10 - hours training annually.

Staff:Child Ratios and Supervision

290-2-3-.07 Staff:Child Ratios(CR)**Met****Comment**

There were no children enrolled on this date. Consultant discussed proper Staff: child ratios with the Provider, prior to the visit and on this date.

290-2-3-.07 Supervision(CR)**Met****Comment**

There were no children enrolled on this date. Consultant discussed proper supervision and watchful oversight, with the Provider, prior to the visit and on this date.