



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Megan Thomas, Program Official

Date

Neli Todorova, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Findings Report

Date: 6/18/2019 **VisitType:** Initial Licensing Study **Arrival:** 9:40 AM **Departure:** 1:45 PM

FR-50799

Thomas, Megan D

1940 Idlewood Road Tucker, GA 30084 DeKalb County
(770) 778-9118 megandyt@gmail.com

Mailing Address
Same

Regional Consultant

Neli Todorova

Phone: (770) 359-5167
Fax: (678) 891-5630
neli.todorova@decal.ga.gov

The following information is associated with a Initial Licensing Study:

Activities and Equipment

290-2-3-.12 Equipment and Supplies(CR)

Met

Comment

Equipment and furniture observed to be properly secured, as applicable.

290-2-3-.19 Infant-Sleeping Safety Requirements(CR)

Met

Correction Deadline: 5/10/2018

Corrected on 6/18/2019

.19(2) - Previous citation corrected on this date as constant observed safe sleep requirements to be followed by the provider.

290-2-3-.07 Swimming Pools & Water-related Activities(CR)

Met

Comment

The provider stated that more than a year ago the children were taken to the community pool. On this date, the Provider stated that the program will not participate in Swimming activities any more. Consultant discussed Swimming requirements with the Provider, prior to the visit and on this date. Consultant also stated to the Provider that prior to participating in Swimming activities, in water two (2) feet in depth or greater, the Home is required to contact the assigned Bright from the Start: Regional Consultant, to discuss and review Swimming Rules.

Comment

There is no pool on the property

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1

Met

Child # 2

Met

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 3 Met

Child # 4 Met

Child # 5 Met

290-2-3-.08 Children's Records

Met

Comment

Records were observed to be complete and well organized.

Technical Assistance

290-2-3-.08(8)(b) - Please ensure that the Home Policies and Procedures have notification of the existence of any pets or other animals residing in the Home or on the property of the Family Child Care Learning Home

Correction Deadline: 6/18/2019

Facility

290-2-3-.11 Physical Plant - Safe Environment(CR)

Met

Comment

Home observed complete emergency drills

Comment

Please ensure that all items that are potentially hazardous like plug in air fresheners and toilet cleaning brush are stored inaccessible to the children. The provider removed the hazards while the consultant was still at the home.

Correction Deadline: 6/18/2019

Comment

An operable and appropriately sized fire extinguisher was observed in the home this date.

Comment

Operable smoke detector(s) were observed as required in the home this date.

290-2-3-.13 Physical Plant-Structural/Mechanical(CR)

Met

Comment

The Home appears clean and free from hazards.

290-2-3-.13 Playgrounds(CR)

Not Met

Technical Assistance

Please ensure that the weeds on the children's playground are cut down and no items that are potentially hazardous are accessible.

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Correction Deadline: 6/28/2019

Finding

290-2-3-.13(2)(c) requires that climbing and swinging equipment that are not portable have a resilient surface beneath the equipment and the fall zone from such equipment, which is adequately maintained by the Home to assure continuing resiliency. It was determined based on consultant's observations and measurements that the resilient surface for the three slide and three swing structure on the playground measured as followed:

* The depth of resilient surfacing at the base of the five (5) foot slide measured four inches when six inches is required.

* The depth of resilient surfacing at the base of the tube slide measured approximately four (4) to five (5) inches when six (6) inches is required.

* The depth of the resilient surface located at the base of the third slide measured approximately three (3) to five (5) inches when six (6) inches is required.

* The resilient surfacing for the swings measured four (4) to five (5) inches when six (6) inches is required. Further, there were three swings located in one bay, when no more than two per bay are allowed.

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Correction Deadline: 7/8/2019

Finding

290-2-3-.13(2)(d) requires that outside play areas be protected from traffic or other hazards by fencing or other barriers at least four feet in height and approved by the Department. Fencing material shall not present a hazard to children. A fence shall be provided around swimming pools to make them inaccessible when not in use. It was determined based on consultant's observations that the fence used for the children's space was not fully enclosing the space and there was a large openings that was leading to the farm land with a chained dog present there. Additionally, it was determined that the fencing material used on one side of the playground measured at three and a half feet, when at least a four feet of approved barrier is required. It was also determined that there was a gap that measured approximately four inches at the bottom of the wooden fence that was facing the farm animals.

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Correction Deadline: 7/8/2019

Comment

There is no pool on the property

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Food Service

290-2-3-.10 Food Service & Nutrition

Met

Comment

CACFP Meal Pattern Requirements effective October 1, 2017 will be implemented October 1, 2018: 3 Components for breakfast: Grains, Vegetables, Fruits or both, Milk
5 Components for lunch – Grains, Meat/Meat alternates, Fruits, Vegetable, and Milk OR Grains, Meat/Meat alternates, 2 different types of vegetables, and Milk
2 of 5 Components for snack

Provided Updated CACFP Infant Meal pattern and Child/Adult Meal pattern flyers.

The Crediting Handbook for the CACFP can be located on DECAL and USDA's website:

DECAL

<http://decal.ga.gov/CACFP/Handbook.aspx>

USDA

<http://www.fns.usda.gov/cacfp/cacfp-handbooks>

Health and Hygiene

290-2-3-.11 Children's Health and Hygiene(CR)

Met

Comment

Proper hand washing observed throughout the Home.

290-2-3-.11 Diapering Areas & Practices(CR)

Met

Comment

Staff state proper knowledge of diapering procedures. Additionally, Consultant observed proper diapering facilities; non - porous surface and sink with warm running water.

290-2-3-.11 Medications(CR)

Met

Comment

The provider reported no medication since the last visit and on this date. Consultant observed Department - approved medication authorization forms that the Home will use as required. Discussed proper medication documentation and procedures.

Licensure

290-2-3-.04 Application Requirements(CR)

Met

Comment

Application requirements reviewed with the Provider on this date.

Comment

Per zoning the provider may have up to six (6) children for care. The provider is not eligible to care for two additional children for pay for two ours.

Safety and Discipline

290-2-3-.11 Animals

Not Met

Comment

Appropriate vaccination records were available on this date for two dogs.

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Finding

290-2-3-.11(o) requires the Home control pets and other animals to maintain proper sanitation and ensure animals are not a hazard to anyone. No animal that may be vicious is permitted on the premises while children are present. Farm animals cannot be housed within 500 feet of the home. It was determined based on consultant's observation that there were one pig and several chicken that were in the yard immediately behind the wooden fence for the playground for the children.

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Correction Deadline: 6/28/2019

290-2-3-.11 Discipline(CR) **Met**

Comment

Pleasant interactions observed between the provider and children in care.

290-2-3-.11 First Aid Kit **Met**

Comment

Complete first aid kit observed in the Family Child Care Learning Home

290-2-3-.11 Transportation(CR) **Met**

Comment

The Provider stated that the program will provide Field Trips. Prior to the visit and on this date, Consultant discussed all Transportation and Field Trip requirements with the Provider, regarding two (2) hour Transportation Training, CPR - First - Aid, proper Transportation/Field Trip documentation, vehicle and safety restraint requirements, regulations regarding walking field trips, checklists, name tags and parental permission forms. Consultant also observed the Provider's vehicle and forms planned for use with Transportation and Field Trips, to meet requirements this date.

Comment

The vehicle was checked for compliance. Proper restraints were observed and discussed with the provider.

Staff Records

290-2-3-.21 Criminal Records and Comprehensive Background Checks(CR) **Met**

Comment

Comprehensive Criminal records checks were observed to be complete for the Provider, Spouse and one resident at the home.

290-2-3-.07 First Aid & CPR**Met****Comment**

Evidence observed that the provider was certified in First Aid and CPR.

290-2-3-.07 Staff Qualifications(CR)**Met****Comment**

Consultant discussed with the Provider that all Staff (Helpers), are required to have a comprehensive criminal background check determination under the current license number, complete Health and Safety Orientation and CPR - First - Aid Training within 90 days of hire and maintain/keep current as needed, and that the Provider and Helper are required to complete 10 - hours training annually.

Comment

Staff observed to be compliant with applicable laws and regulations.

290-2-3-.07 Staff Training**Met****Comment**

Annual training requirement and documentation observed.

Staff:Child Ratios and Supervision

290-2-3-.07 Staff:Child Ratios(CR)**Met****Comment**

Appropriate ratios were observed on this date.

290-2-3-.07 Supervision(CR)**Met****Comment**

The Provider was observed directly supervising and being attentive to the needs of the children.