



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 6/28/2021    **VisitType:** Licensing Study    **Arrival:** 1:00 PM    **Departure:** 2:00 PM

**FR-49868**

**Collins, Elizangela P**

3148 Willow Grove Circle Marietta, GA 30067 Cobb County  
 (404) 246-5463 elizangela\_collins@aol.com

**Mailing Address**  
 Same

**Regional Consultant**

Neli Todorova

Phone: (770) 359-5167  
 Fax: (678) 891-5630  
 neli.todorova@decal.ga.gov

Joint with: Jennifer Bailey

**Quality Rated:** ★

| <b>Compliance Zone Designation</b> |                  |               |
|------------------------------------|------------------|---------------|
| 06/28/2021                         | Licensing Study  | Good Standing |
| 11/20/2020                         | Monitoring Visit | Good Standing |
| 06/02/2020                         | Licensing Study  | Good Standing |

**Compliance Zone Designation** - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.

**Support** - Program performance is demonstrating a need for improvement in meeting rules.

**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

| Age Ranges                  | Children Present | Child For Pay | CAPS | Not for Pay | Provider Children |
|-----------------------------|------------------|---------------|------|-------------|-------------------|
| Infant (0-11 mos)           | 0                | 0             | 0    | 0           | 0                 |
| 1 & 2 Years                 | 1                | 5             | 0    | 0           | 0                 |
| 3 & 4 Years                 | 0                | 2             | 0    | 0           | 0                 |
| School Age(5+) Years        | 0                | 0             | 0    | 0           | 1                 |
| <b>Total Under 13 Years</b> | 1                | 7             | 0    | 0           | 1                 |
| <b>Total Under 18 Years</b> | 1                |               |      |             |                   |

|                               |                             |
|-------------------------------|-----------------------------|
| Children Present: 1           | Total Children: 8           |
| Caregivers/Helpers Present: 3 | Total Caregivers/Helpers: 1 |

**Comments**

An Administrative Review was conducted on June 24, 2021. Staff files, children's files, training, and background checks were all reviewed. A virtual inspection was conducted on June 28, 2021 with the Provider. An in-person visit was not conducted due to the COVID-19 pandemic. Compliance with the Executive Order issued on June 15, 2021 was reviewed during the virtual inspection.

Additionally, Consultant discussed Rule changes that took effect on October 1, 2020 and emailed the Provider handouts with Frequently Asked Questions and related resources.

Plan of Improvement: Developed This Date 06/28/2021

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@decal.ga.gov](mailto:CCSRefutations@decal.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

**Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients.** If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>  
 Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@decal.ga.gov](mailto:qualityrated@decal.ga.gov)

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 Elizangela Collins, Program Official

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 Date

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 Neli Todorova, Consultant

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Jennifer Bailey, Consultant

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### Findings Report

**Date:** 6/28/2021    **VisitType:** Licensing Study    **Arrival:** 1:00 PM    **Departure:** 2:00 PM

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The following information is associated with a Licensing Study:

### Activities and Equipment

**290-2-3-.12 Equipment and Supplies(CR)**

**Met**

**Comment**

A variety of equipment and toys were observed.

**Comment**

Equipment and furniture observed to be properly secured, as applicable.

**290-2-3-.19 Infant-Sleeping Safety Requirements(CR)**

**Technical Assistance**

**Comment**

Discussed SIDS and infant sleeping position.

**Technical Assistance**

Discussed with the provider that in order to support their development, children older than 12 months of age should nap on cots or mats. If cribs or pack n' plays are used, the Safe Sleep requirements need to be followed.

**Comment**

Pleasant naptime environment observed.

**290-2-3-.07 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

Home does not provide swimming activities.

**Comment**

There is no pool on the property

### Children's Records

**Records Reviewed: 1**

**Records with Missing/Incomplete Components: 0**

Child # 1

Met

**Technical Assistance**

290-2-3-.08(2) - Discussed with the provider that immunization records need to be current (no more than 30 days beyond the date of expiration), and on Georgia form # 3231.

**Correction Deadline: 6/28/2021**

|                 |
|-----------------|
| <b>Facility</b> |
|-----------------|

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**290-2-3-.11 Physical Plant - Safe Environment(CR)****Technical Assistance****Comment**

Home observed complete emergency plans.

**Technical Assistance**

Please ensure that personal cleaning products in the bathroom are kept inaccessible to the children.

**Comment**

An operable and appropriately sized fire extinguisher was observed in the home this date.

**Comment**

Smoke detectors were observed as required on both levels in the home this date. Consultant was no able to test at the time of the visit since a child was napping. The provider stated that the batteries were replaced a month ago.

**Comment**

The provider reported no firearms at the home.

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**290-2-3-.13 Physical Plant-Structural/Mechanical(CR)****Technical Assistance****Technical Assistance**

Discussed with the provider that electrical outlets within reach of children shall be plugged or covered.

**Correction Deadline: 6/28/2021**

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**290-2-3-.13 Playgrounds(CR)****Technical Assistance****Technical Assistance**

290-2-3-.13(2)(c) - Consultant observed a large trampoline on the playground with safety enclosure. The provider stated that it is only occasionally used by her own child.

Per provider's statement the children currently use only the far back area where the Little Tikes slide and cars were. Consultant suggested that the provider encloses the area used by the children with temporary plastic fence or mesh, so the children have no physical access to the trampoline or the rest of the back yard with the outdoor furniture, plants and the shed.

**Correction Deadline: 7/8/2021**

**Comment**

Please ensure to monitor the playground areas for the following hazards: - Normal wear and tear of playground equipment and toys. Potential entrapment hazards in the fence surrounding the playground area. Biting and/or stinging insects (i.e. ants, bees, etc.). Loose and/or weak tree branches surrounding the playground area. Standing water in and around playground equipment after inclement weather.

**Comment**

There is no pool on the property

|                     |
|---------------------|
| <b>Food Service</b> |
|---------------------|

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**290-2-3-.10 Food Service & Nutrition****Met**

**Comment**

CACFP Meal Pattern Requirements:

3 Components for breakfast: Grains, Vegetables, Fruits or both, Milk

5 Components for lunch – Grains, Meat/Meat alternates, Fruits, Vegetable, and Milk OR Grains, Meat/Meat alternates, 2 different types of vegetables, and Milk

2 of 5 Components for snack .

Provided Updated CACFP Infant Meal pattern and Child/Adult Meal pattern flyers.

The Crediting Handbook for the CACFP can be located on DECAL and USDA's website: DECAL

<http://decalfga.gov/CACFP/Handbook.aspx> USDA <http://www.fns.usda.gov/cacfp/cacfp-handbooks>

**Comment**

Discussed new revision to restricted food rule which states: Foods that are associated with young children's choking incidents, such as, but not limited to, peanuts, hot dogs, raw carrots, popcorn, fish with bones, cheese cubes, grapes and any other food that is of similar shape and size of the trachea/windpipe shall not be served to the children less than four (4) years of age. Children older than four (4) years of age may be served these foods provided that the foods are cut in such a way as to minimize choking.

Please ensure the new updated infant feeding form is used. Discussed revision to the written feeding plans for children under the age of 1 years old. Age-appropriate solid foods (including cereal) shall not be given to infants or children less than one (1) year of age until recommended as developmentally appropriate by the child's primary care physician and indicated in writing by the Parent(s). As soon as the feeding plan indicates that a child is ready for solid foods, the child shall be fed from individual spoons and individual containers or dishes. A child shall not be fed directly from the original baby food container if the contents are to be fed to the child at more than one (1) meal or to more than one (1) child.

**Health and Hygiene**

**290-2-3-.11 Children's Health and Hygiene(CR)**

**Met**

**Comment**

Staff state proper knowledge of hand washing and hygiene procedures. Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were also discussed and observed during a virtual walk through on this date.

**290-2-3-.11 Diapering Areas & Practices(CR)**

**Technical Assistance**

**Technical Assistance**

290-2-3-.11(1)(f) - Discussed with the provider that even if disposable pads are used, the diapering surface needs to be smooth, non-porous and cleaned after each use.

**Correction Deadline: 6/28/2021**

**Comment**

Staff state proper knowledge of diapering procedures.

**290-2-3-.11 Medications(CR)**

**Met**

**Comment**

The provider reported no medication since the last visit and on this date. Discussed proper medication documentation and procedures.

**Licensure**

**290-2-3-.04 Application Requirements(CR)**

**Met**

**Comment**

Application requirements reviewed with the Provider on this date.

**Comment**

Appropriate number of children observed in Family Child Care Learning Home this date.

**Safety and Discipline**

**290-2-3-.11 Animals**

**Technical Assistance**

**Technical Assistance**

290-2-3-.11(1)(n) - Discussed with the provider that unconfined pets shall not be permitted in child care areas when any Child is present except for supervised learning experiences

**Correction Deadline: 6/28/2021**

**Comment**

Appropriate vaccination records were available on this date for two dogs.

**290-2-3-.11 Discipline(CR)**

**Met**

**Comment**

The provider and/or the home's employee were observed to maintain a positive learning environment on this date.

**290-2-3-.11 First Aid Kit**

**Technical Assistance**

**Technical Assistance**

290-2-3-.11(1)(e) - Please ensure that the First aid kit has eye protective wear and triangular bandage.

**Correction Deadline: 7/8/2021**

**290-2-3-.11 Transportation(CR)**

**Met**

**Comment**

The provider does not provide routine transportation.

**Staff Records**

**290-2-3-.21 Criminal Records and Comprehensive Background Checks(CR)**

**Met**

**Comment**

Consultant requested to view all Criminal Record checks for employees hired after last visit. Provider stated that there have been no new hires since last visit

**Comment**

Criminal records checks were observed to be complete for the provider and two residents of the home.

**290-2-3-.07 First Aid & CPR**

**Met**

**Comment**

Evidence observed that the provider was certified in First Aid and CPR.

**290-2-3-.07 Staff Qualifications(CR)**

**Met**

**Comment**

Staff observed to be compliant with applicable laws and regulations. The program was in compliance with the Executive Order issued on June 15, 2021.

**290-2-3-.08 Staff Training**

**Met**

**Correction Deadline: 6/2/2020**

Corrected on 6/28/2021

.08(14) - Previous citation was corrected on this date as consultant observed ten hours each of Department approved training for 2020 and 2021.

|   |
|---|
| <b>Staff:Child Ratios and Supervision</b> |
|---|

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**290-2-3-.07 Staff:Child Ratios(CR)**

**Met**

**Comment**

Appropriate ratios were observed on this date.

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**290-2-3-.07 Supervision(CR)**

**Met**

**Comment**

Adequate supervision observed on this date.

Discussed new revision to the supervision rule which states: Staff shall be attentive and participating with all children during mealtimes and shall be seated within an arm's length away from children thirty-six (36) months of age and younger.