



Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

You have received permission to operate and the form received with this report is intended to serve as a temporary license which is **valid for thirty(30) days**. Your actual license/ will be emailed to you upon receipt of the licensing fee. You may pay the licensing fee either online at <http://www.decal.ga.gov/> or by certified check or money order mailed to: Bright from the Start, 2 Martin Luther King Jr. Drive SE, Suite 670 East Tower, Atlanta, GA 30334

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov

Cynthia Covington, Program Official

Date

Jennifer Salies, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Findings Report

Date: 12/26/2018 **VisitType:** Initial Licensing Study **Arrival:** 9:30 AM **Departure:** 12:20 PM

FR-48735

Covington, Cynthia G

540 Chapel Walk Lane Lawrenceville, GA 30045 Gwinnett County
(404) 914-0119 cinderella8665@gmail.com

Mailing Address
Same

Regional Consultant

Jennifer Salies

Phone: (770) 357-7052
Fax: (770) 357-7051
jennifer.salies@dec.al.ga.gov

The following information is associated with a Initial Licensing Study:

Activities and Equipment

290-2-3-.12 Equipment and Supplies(CR) Met

Correction Deadline: 4/16/2018

Corrected on 12/26/2018

.12(7) - Consultant observed bookshelf to be secured on this date.

290-2-3-.19 Infant-Sleeping Safety Requirements(CR) Met

Correction Deadline: 4/16/2018

Corrected on 12/26/2018

.19(1)(a) - Consultant observed cribs to be removed and a pack 'n play staning safe for sleep on this date.

290-2-3-.07 Swimming Pools & Water-related Activities(CR) Met

Comment

There is no pool on the property.

Facility

290-2-3-.11 Physical Plant - Safe Environment(CR) Met

Comment

No hazards observed accessible to children on this date.

290-2-3-.13 Physical Plant-Structural/Mechanical(CR) Met

Correction Deadline: 4/16/2018

Corrected on 12/26/2018

.13(1) - Consultant observed kitchen cabinets with child safety locks on this date.

Comment

The Home appears clean and free from hazards.

290-2-3-.13 Playgrounds(CR)**Met****Correction Deadline: 4/26/2018****Corrected on 12/26/2018**

.13(2)(a) - Consultant observed the playground to be free of hazards on this date. The tree roots were painted, drain gutter was covered and trash bag was removed.

Health and Hygiene

290-2-3-.11 Children's Health and Hygiene(CR)**Met****Comment**

There were no children present on this date. Proper hand washing of children and staff was discussed with the provider on this date.

290-2-3-.11 Diapering Areas & Practices(CR)**Met****Comment**

The provider stated appropriate diapering procedures.

290-2-3-.11 Medications(CR)**Met****Correction Deadline: 4/16/2018****Corrected on 12/26/2018**

.11(1)(d) - Consultant observed no medication on site on this date.

Comment

Discussed proper medication documentation and procedures.

Licensure

290-2-3-.04 Application Requirements(CR)**Met****Correction Deadline: 4/16/2018****Corrected on 12/26/2018**

.04(1)(a) - Provider received final renewable license on this date. Zoning limits the family provider to five (5) children.

Safety and Discipline

290-2-3-.11 Discipline(CR)**Met****Comment**

There were no children present during the time of the inspection. Consultant discussed discipline policies with the provider on this date.

290-2-3-.11 Transportation(CR)**Met****Comment**

The provider does not provide routine transportation. Consultant discussed transportation requirements if/when the provider decides to incorporate transportation. The provider will contact their regional consultant and complete the required two (2) hour transportation training prior to transporting children.

Staff Records

290-2-3-.21 Criminal Records and Comprehensive Background Checks(CR) **Met**

Comment

Criminal records checks were observed to be complete. Three (3) of three (3) records were observed to have comprehensive satisfactory Criminal Background Check determination letters on file.

290-2-3-.21 Criminal Records Check(CR) **Met**

Correction Deadline: 4/19/2017

Corrected on 12/26/2018

.21(1)(e) - Consultant observed all adults and children over the age of seventeen (17) years old with comprehensive satisfactory letters on this date.

290-2-3-.07 First Aid & CPR **Not Met**

Finding

290-2-3-.07(5) requires the Home to maintain for the Provider and any Provisional Employee or Employee with direct care responsibilities current evidence of successful completion of a biennial training program in cardiopulmonary resuscitation (CPR) and a triennial training program in first aid which have been offered by certified or licensed health care professionals or trainers and which dealt with emergency care for infants and children. This training must be completed prior to initial licensure for the Provider and within 90 days from date of hire for Provisional Employees and Employees. It was determined based on consultant's review of staff files, that the provider was missing the face to face component of the cardiopulmonary resuscitation training.

POI (Plan of Improvement)

The Home provider will schedule and complete the face to face component of the cardiopulmonary resuscitation training.

Correction Deadline: 1/25/2019

290-2-3-.07 Staff Qualifications(CR) **Not Met**

Finding

290-2-3-.07(24) prohibits the Provider, Employees and Provisional Employees from committing any criminal act, as defined under Georgia law, in the presence of any child enrolled in the Home and requires compliance with all applicable laws and regulations. It was determined based on consultant's review of processed state file that the provider did not submit a copy of the Business License as required by January 30, 2019.

POI (Plan of Improvement)

The Provider will obtain and submit a copy of the Business License and maintain a copy at the home every year.

Correction Deadline: 1/30/2019

Staff:Child Ratios and Supervision

290-2-3-.07 Staff:Child Ratios(CR) **Met**

Comment

There were no children present during the time of the inspection. Consultant discussed staff:child ratios with the provider on this date.

290-2-3-.07 Supervision(CR) **Met**

Comment

There were no children present during the time of the inspection. Consultant discussed proper supervision with the provider on this date.