



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 1/17/2019 **VisitType:** Licensing Study

**Arrival:** 2:20 PM

**Departure:** 4:30 PM

**FR-46788**

**Farley, Kerrinna**

5030 Kingsberry Lane Columbus, GA 31907 Muscogee County  
(706) 386-4130 kerrinaf@yahoo.com

**Regional Consultant**

Penny Svenson

Phone: (470) 346-1037

Fax: (678) 891-5613

penny.svenson@dec.al.ga.gov

**Mailing Address**

Same

**Quality Rated:** No

| <u>Compliance Zone Designation</u> |                  |               | <b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.<br><br><b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules.<br><b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules.<br><b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules. |
|------------------------------------|------------------|---------------|--|
| 01/17/2019                         | Licensing Study  | Good Standing |  |
| 07/12/2018                         | Monitoring Visit | Good Standing |  |
| 01/31/2018                         | Monitoring Visit | Good Standing |  |
|                                    |                  |               |  |

**Ratios/License Capacity**

| Age Ranges   | Children Present | Child For Pay | CAPS | Not for Pay | Provider Children |
|--|------------------|---------------|------|-------------|-------------------|
| Infant (0-11 mos)                                    | 3                | 2             | 0    | 0           | 1                 |
| 1 & 2 Years  | 0                | 0             | 0    | 0           | 0                 |
| 3 & 4 Years  | 2                | 2             | 0    | 0           | 0                 |
| School Age(5+) Years                                 | 0                | 0             | 0    | 0           | 0                 |
| Total Under 13 Years                                 | 5                | 4             | 0    | 0           | 1                 |
| Total Under 18 Years                                 | 5                |               |      |             |                   |
| Children Present: 7<br>Caregivers/Helpers Present: 2 |                  |               |      |             |                   |
| Total Children: 5<br>Total Caregivers/Helpers: 4     |                  |               |      |             |                   |

**Comments**

The consultant reviewed and discussed the compliance and determination worksheet on this date.  
The consultant left a one-day letter on this date.

Plan of Improvement: Developed This Date 01/17/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



#### Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us)

Kerrinna Farley, Program Official

Date

Penny Svenson, Consultant

Date



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### Findings Report

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The following information is associated with a Licensing Study:

### Activities and Equipment

**290-2-3-.12 Equipment and Supplies(CR)**

**Met**

**Comment**

A variety of equipment and toys were observed.

**290-2-3-.19 Infant-Sleeping Safety Requirements(CR)**

**Met**

**Comment**

Pleasant naptime environment observed.

**290-2-3-.07 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

Home does not provide swimming activities.

### Children's Records

**Records Reviewed: 5**

**Records with Missing/Incomplete Components: 1**

|           |         |
|-----------|---------|
| Child # 1 | Met     |
| Child # 2 | Met     |
| Child # 3 | Met     |
| Child # 4 | Met     |
| Child # 5 | Not Met |

"Missing/Incomplete Components"

Documentation of Family Relationship - .08(12)

**Finding**

290-2-3-.08(13) requires documentation for the care of children, related and unrelated, for whom no pay is received to include a notarized statement from the Parent(s) attesting to the non-pay status. It was determined based on a review of records that the provider had a child that was related present and there was not a notarized statement from the Parent attesting to the non-pay status as required.

**POI (Plan of Improvement)**

The Home Provider will obtain and maintain documentation.

**Correction Deadline: 1/17/2019**

|                 |
|-----------------|
| <b>Facility</b> |
|-----------------|

**290-2-3-.11 Physical Plant - Safe Environment(CR)****Met****Comment**

Please be mindful to keep items that pose a hazard inaccessible to children.

**290-2-3-.13 Physical Plant-Structural/Mechanical(CR)****Met****Comment**

The Home appears clean and free from hazards.

**290-2-3-.13 Playgrounds(CR)****Technical Assistance****Technical Assistance**

The consultant discussed with the provider to monitor the playground for possible hazards.

**Correction Deadline: 1/27/2019**

|                     |
|---------------------|
| <b>Food Service</b> |
|---------------------|

**290-2-3-.10 Food Service & Nutrition****Met****Comment**

CACFP Meal Pattern Requirements effective October 1, 2017 will be implemented October 1, 2018: 3 Components for breakfast: Grains, Vegetables, Fruits or both, Milk  
5 Components for lunch – Grains, Meat/Meat alternates, Fruits, Vegetable, and Milk OR Grains, Meat/Meat alternates, 2 different types of vegetables, and Milk  
2 of 5 Components for snack

Provided Updated CACFP Infant Meal pattern and Child/Adult Meal pattern flyers.

The Crediting Handbook for the CACFP can be located on DECAL and USDA's website:

DECAL

<http://dec.al.ga.gov/CACFP/Handbook.aspx>

USDA

<http://www.fns.usda.gov/cacfp/cacfp-handbooks>

|                           |
|---------------------------|
| <b>Health and Hygiene</b> |
|---------------------------|

**290-2-3-.11 Children's Health and Hygiene(CR)****Met****Comment**

Staff were observed to remind children to wash hands.

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**290-2-3-.11 Diapering Areas & Practices(CR)****Technical Assistance****Technical Assistance**

The consultant discussed with the provider to inform helpers and aides of proper diaper changing procedures.

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**290-2-3-.11 Medications(CR)****Met****Comment**

The provider stated medications are not administered.

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**Licensure**

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**290-2-3-.04 Application Requirements(CR)****Met****Comment**

The consultant reviewed the Application requirements with the provider and informed the provider that if the license fee was not paid after January 31, 2019, the system would automatically generate a report with the citation to move forward with a revocation.

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**Safety and Discipline**

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**290-2-3-.11 Animals****Met****Comment**

Appropriate vaccination records were available on this date.

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**290-2-3-.11 Discipline(CR)****Met****Comment**

Age-appropriate discussion and redirection were observed on this date.

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**290-2-3-.11 First Aid Kit****Met****Comment**

Complete first aid kit observed in the Family Child Care Learning Home

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**290-2-3-.11 Transportation(CR)****Met****Comment**

The provider does not provide routine transportation.

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**Staff Records**

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**290-2-3-.21 Criminal Records and Comprehensive Background Checks(CR)****Not Met****Finding**

290-2-3-.21(1)(a) requires the Home to ensure that the Provider, every actual and potential Employee(including residents age 17 and older) and Provisional Employee of the Family Child Care Learning Home has submitted both a Records Check Application to the Department and Fingerprints to an authorized fingerprinting site. It was determined based on a review of records that one staff member hired on January 17, 2019, did not submit both a Records Check Application to the Department and Fingerprints to an authorized fingerprinting site as required.

**POI (Plan of Improvement)**

The Home Provider will ensure that every actual and potential Employee(including residents age 17 and older) and Provisional Employee of the Family Child Care Learning Home has submitted both a Records Check Application to the Department and Fingerprints to an authorized fingerprinting site.

**Correction Deadline: 1/17/2019**

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**290-2-3-.07 First Aid & CPR****Met****Comment**

Evidence observed that the provider was certified in First Aid and CPR.

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**290-2-3-.07 Staff Qualifications(CR)****Met****Comment**

Staff observed to be compliant with applicable laws and regulations.

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**290-2-3-.07 Staff Training****Technical Assistance****Technical Assistance**

The consultant reviewed the orientation required for all new staff members with the provider.

**Correction Deadline: 2/16/2019**

|   |
|---|
| <b>Staff:Child Ratios and Supervision</b> |
|---|

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**290-2-3-.07 Staff:Child Ratios(CR)****Met****Comment**

Appropriate ratios were observed on this date.

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**290-2-3-.07 Supervision(CR)****Met****Comment**

Adequate supervision observed on this date.