



**Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 9/25/2017    **VisitType:** Licensing Study    **Arrival:** 12:20 PM    **Departure:** 1:00 PM

**FR-46112**

**Finley, Jessica N**

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**Regional Consultant**

Jessica Grant

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**Mailing Address**

Same

<b>Compliance Zone Designation</b>		
09/25/2017	Licensing Study	Good Standing
01/04/2017	Monitoring Visit	Good Standing
10/05/2016	Initial Licensing Study	Good Standing

**Compliance Zone Designation** - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.

**Support** - Program performance is demonstrating a need for improvement in meeting rules.

**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Age Ranges	Children Present	Child For Pay	CAPS	Not for Pay	Provider Children
Infant (0-11 mos)	2	2	0	0	0
1 & 2 Years	2	2	0	0	0
3 & 4 Years	1	0	0	0	1
School Age(5+) Years	0	0	0	0	1
<b>Total Under 13 Years</b>	5	4	0	0	2
<b>Total Under 18 Years</b>	5				

Children Present: 5	Total Children: 6
Caregivers/Helpers Present: 1	Total Caregivers/Helpers: 2

**Comments**

Plan of Improvement: Developed This Date 09/25/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

**Reminder:** All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit [www.decalkoala.com](http://www.decalkoala.com). You are encouraged not to wait and to complete the process as soon as possible.



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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@decal.ga.gov](mailto:CCSRefutations@decal.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

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Jessica Finley, Program Official

Date

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Jessica Grant, Consultant

Date



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### Findings Report

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The following information is associated with a Licensing Study:

### Activities and Equipment

**290-2-3-.12 Equipment and Supplies(CR)** **Met**

**Comment**

Observed-Variety Of Equipment

**290-2-3-.19 Infant-Sleeping Safety Requirements(CR)** **Met**

**Comment**

Observed-Pleasant Naptime Environment

**290-2-3-.07 Swimming Pools & Water-related Activities(CR)** **Met**

**Comment**

No Swimming Activities Provided

### Children's Records

**Records Reviewed: 5**

**Records with Missing/Incomplete Components: 1**

Child # 1	Met
Child # 2	Met
Child # 3	Not Met
<u>"Missing/Incomplete Components"</u>	
Dad Work # Missing -(.08)(1)	
Child # 4	Met
Child # 5	Met

**Finding**

290-2-3-.08(1) requires the Home to have a current and updated record for each Child in care and for a period of one (1) year after each Child leaves. Such records shall include: identifying information (Child's name, birth date, Parent's name, home and business addresses, telephone numbers); name, address and telephone number of persons, including Child's physician, to contact in emergencies; and name, address, telephone numbers, relationship to Child and to Parent(s) and other identifying information of person(s) to whom the Child may be released. It was determined based on review of files that 1 of 4 files observed for enrolled children were missing work information pertaining to the father.

**POI (Plan of Improvement)**

The Home Provider will obtain the missing information and maintain the Children's records as required.

**Correction Deadline: 9/25/2017**

**Facility**

**290-2-3-.11 Physical Plant - Safe Environment(CR)** **Met**

**Comment**

Observation-No Hazards Accessible

**290-2-3-.13 Physical Plant-Structural/Mechanical(CR)** **Met**

**Comment**

Home Clean, Free of Hazards

**290-2-3-.13 Playgrounds(CR)** **Met**

**Comment**

Outside Area Clean, Well Maintained

**Health and Hygiene**

**290-2-3-.11 Children's Health and Hygiene(CR)** **Met**

**Comment**

Proper hand washing followed.

**290-2-3-.11 Diapering Areas & Practices(CR)** **Met**

**Comment**

Staff Stated Proper Knowledge

**290-2-3-.11 Medications(CR)** **Met**

**Comment**

Discussed-Documentation/Procedures

**Licensure**

**290-2-3-.04 Application Requirements(CR)** **Met**

**Comment**

Appropriate number of children

**Safety and Discipline**

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**290-2-3-.11 Animals****Not Met****Finding**

290-2-3-.11(1)(n) requires pets in the Home be properly vaccinated in accordance with the requirements of the local county Boards of Health. Unconfined pets shall not be permitted in child care areas when any Child is present except for supervised learning experiences. It was determined based on review of records that a small dogs vaccination was expired as of September 10, 2017.

**POI (Plan of Improvement)**

The provider stated she has an appointment for the first Saturday in October due to the office being booked.

**Correction Deadline: 9/25/2017****Comment**

Small dog was appropriately caged upstairs.

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**290-2-3-.11 Discipline(CR)****Met****Comment**

Observed-Discussion/Redirection

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**290-2-3-.11 Transportation(CR)****Met****Comment**

No Routine Transportation Provided

<b>Staff Records</b>
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**290-2-3-.21 Criminal Records Check(CR)****Met****Comment**

Criminal Records Check complete

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**290-2-3-.07 Staff Qualifications(CR)****Met****Comment**

Staff qualifications/compliance with law

<b>Staff:Child Ratios and Supervision</b>
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**290-2-3-.07 Staff:Child Ratios(CR)****Met****Comment**

Appropriate Ratios Observed

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**290-2-3-.07 Supervision(CR)****Met****Comment**

Observed-Adequate Supervision