

Bright from the Start Georgia Department of Early Care and Learning 2 Martin Luther King Jr. Drive SE, 670 East Tower Atlanta, GA 30334 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 1/6/2020	VisitType: Licensing Study	Arrival: 9:20 AM	Departure: 11:15 A	М

Emfinger, Letitia A

3297 Chinaberry Lane Snellville, GA 30039 Gwinnett County (770) 256-9208 letitiaemfinger@yahoo.com

Mailing Address Same

FR-39073

Quality Rated: No

Regional Consultant Dianne Clarke

Phone: (770) 357-4923 Fax: (770) 357-4922 dianne.clarke@decal.ga.gov

Compliance Zone Designation		Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good			
01/06/2020	Licensing Study		standing, support, and deficient.		
07/16/2019	Monitoring Visit	Good Standing	Good Standing	 Program is demonstrating an acceptable level of performance in meeting the rules. 	
01/07/2019	Licensing Study	Good Standing	Support	 Program performance is demonstrating a need for improvement in meeting rules. 	
			Deficient	 Program is not demonstrating an acceptable level of performance in meeting the rules. 	

Ratios/License Capacity

Age Ranges	Children Present	Child For Pay	CAPS	Not for Pay	Provider Children
Infant (0-11 mos)	0	0	0	0	0
1 & 2 Years	1	3	0	0	0
3 & 4 Years	2	2	0	1	0
School Age(5+) Years	0	0	0	0	0
Total Under 13 Years	3	5	0	1	0
Total Under 18 Years	3		-		
Children Present: 3	Total C	Children: 6			
Caregivers/Helpers Present: 1	Total Caregivers/Helpers: 1				

Comments

Please be sure to review the rules and regulations for updates.

Provided updated orientation checklist to provider. Discussed regarding utilizing new staff application available online.

Discussed regarding the CRC process and individuals with national records check determination and completing the process within the required timeframe.

Discussed regarding ensuring to keep a file for helper if hired.

Plan of Improvement: Developed This Date 01/06/2020

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

Please refer to the website, <u>http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx</u> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,
 New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
 New clearance is required at least once every five years
Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
 All staff members are required to have completed at least a national fingerprint based clearance check
 Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
 Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at http://gbi.georgia.gov to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

1) Facility name, license number and visit date

2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached

3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)





Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <u>https://qualityrated.decal.ga.gov/</u> Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or <u>qualityrated@decal.ga.gov</u>

Letitia Emfinger, Program Official

Date

Dianne Clarke, Consultant

Date

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100 1770 set	Findings I	Report		
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The following information is associated with a Licens	sing Study:	Activiti	es and Equ	uipment
290-2-312 Equipment and Supplies(CR)				Met
Comment Toys and equipment observed to be clean and safe from	hazardous cor	nditions.		met
290-2-319 Infant-Sleeping Safety Requirements(CR)				Met
Correction Deadline: 7/16/2019				
Corrected on 1/6/2020 .19(2) - The previous citation was observed to be corr nor children utilizing pack and plays to sleep.	rected and the	ere are no inf	ants currently	enrolled
290-2-307 Swimming Pools & Water-related Activitie	es(CR)			Met
Comment Home does not provide swimming activities.				
				Facility
290-2-311 Physical Plant - Safe Environment(CR)				Met
Comment Please be mindful to keep items that pose a hazard inacc	cessible to child	dren.		
290-2-313 Physical Plant-Structural/Mechanical(CR)				Met
Comment The Home appears clean and free from hazards.				
290-2-313 Playgrounds(CR)				Met
Comment The outside area appears clean and well maintained.				
		H	ealth and H	lygiene

290-2-3-.11 Children's Health and Hygiene(CR)

Comment

Proper hand washing observed throughout the Home.

290-2-3-.11 Diapering Areas & Practices(CR)

Comment

Staff state proper knowledge of diapering procedures.

290-2-3-.11 Medications(CR)

Comment

Per the provider no medication is currently dispensed

290-2-3-.04 Application Requirements(CR)

Comment

Appropriate number of children observed in Family Child Care Learning Home this date.

290-2-3-.11 Discipline(CR)

Comment

Age-appropriate discussion and/or redirection observed.

290-2-3-.11 Transportation(CR)

Comment

The provider does not provide routine transportation.

290-2-321 Criminal Records and	Comprehensive Background Checks(CR)
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Comment

Consultant requested to view all Criminal Record checks for employees hired after last visit. Provider stated that there have been no new hires since last visit

Comment

Criminal records checks were observed to be complete.

290-2-3-.07 Staff Qualifications(CR)

Comment

Discussed staff qualifications and compliance with applicable laws and regulations.

290-2-3-.07 Staff Training



Met

Met

Licensure

Met

Met

Met

Safety and Discipline

Staff Records

Met

Met

Not Met

Finding

290-2-3-.07(9) requires that every calendar year, after the first year of employment the Provider, and any Provisional Employees or and Employees, shall attend ten (10) clock hours of diverse training which is task-focused in on-going health, safety and early childhood or child development related topics and which is offered by an accredited college, university or vocational program or other Department- approved source. The annual ten (10) clock hours of training shall be chosen from the following fields: child development, including discipline, guidance, nutrition, injury control and safety; health, including sanitation, disease control, cleanliness, detection and disposition of illness; child abuse and neglect, including identification and reporting, and meeting the needs of abused and/or neglected children; and business related topics, including parental communication, recordkeeping, etc.; provided however that such business related training shall be limited to no more than two (2) of the required ten (10) clock hours of training. Records of completion of such training shall be maintained in the Home by the Provider, as required by these rules. It was determined based on a review of records that the provider did not have evidence of ten clock hours of annual training for 2019.

POI (Plan of Improvement)

The Home will obtain the required annual training for Staff and will keep certificates, cards, or other proof of training on file. The Home will submit proof of training to the Department, if requested.

Correction Deadline: 2/5/2020

Staff:Child Ratios and Supervision

290-2-3-.07 Staff:Child Ratios(CR)

Comment

Appropriate ratios were observed on this date.

290-2-3-.07 Supervision(CR)

Comment

Adequate supervision observed on this date.

Georgia Department of Early Care and Learning v1.03

Met

Met