



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 10/31/2017 **VisitType:** Licensing Study

**Arrival:** 2:50 PM

**Departure:** 4:20 PM

**FR-38361**

**Holloway, Vanessa A**

2608 Hightower Court, NW Atlanta, GA 30318 Fulton County  
(404) 909-9383 sellers1039@bellsouth.net

**Regional Consultant**

Margarita Collier

Phone: (770) 342-7934

Fax: (678) 891-5989

margarita.collier@dec.al.ga.gov

**Mailing Address**

Same

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
10/31/2017	Licensing Study	Good Standing	
04/11/2017	Monitoring Visit	Good Standing	
10/13/2016	Licensing Study	Good Standing	

**Ratios/License Capacity**

<b>Age Ranges</b>	<b>Children Present</b>	<b>Child For Pay</b>	<b>CAPS</b>	<b>Not for Pay</b>	<b>Provider Children</b>
<b>Infant (0-11 mos)</b>	1	1	0	0	0
<b>1 &amp; 2 Years</b>	0	2	0	0	0
<b>3 &amp; 4 Years</b>	0	0	0	0	0
<b>School Age(5+) Years</b>	0	0	0	0	0
<b>Total Under 13 Years</b>	1	3	0	0	0
<b>Total Under 18 Years</b>	1				
Children Present: 1 Caregivers/Helpers Present: 2					
Total Children: 3 Total Caregivers/Helpers: 3					

**Comments**

The purpose of this visit was to conduct a licensing study visit and to follow-up on the previous visit conducted on April 11, 2017.

Consultant discussed the comprehensive criminal records check application process with the provider on this date.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



**Reminder:** All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit [www.decalkoala.com](http://www.decalkoala.com). You are encouraged not to wait and to complete the process as soon as possible.



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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@decga.gov](mailto:CCSRefutations@decga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

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Vanessa Holloway, Program Official

Date

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Margarita Collier, Consultant

Date



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### Findings Report

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The following information is associated with a Licensing Study:

### Activities and Equipment

**290-2-3-.12 Equipment and Supplies(CR)**

**Met**

**Comment**

Observed-Variety Of Equipment

**290-2-3-.19 Infant-Sleeping Safety Requirements(CR)**

**Met**

**Comment**

Observed-Pleasant Naptime Environment

**290-2-3-.07 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

No Swimming Activities Provided

### Children's Records

**Records Reviewed: 1**

**Records with Missing/Incomplete Components: 0**

Child # 1

Met

**290-2-3-.08 Children's Records**

**Technical Assistance**

**Comment**

Observed-Records Complete/Well Organized

**Technical Assistance**

Please be mindful of the expiration dates of the children's immunization certificate.

### Facility

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<b>290-2-3-.11 Physical Plant - Safe Environment(CR)</b>	<b>Met</b>
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**Comment**

Consultant observed a working fire extinguisher and smoke detector on this date.

**Comment**

Observation-No Hazards Accessible

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<b>290-2-3-.13 Physical Plant-Structural/Mechanical(CR)</b>	<b>Met</b>
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**Comment**

Home Clean, Free of Hazards

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<b>290-2-3-.13 Playgrounds(CR)</b>	<b>Met</b>
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**Comment**

Outside Area Clean, Well Maintained

**Comment**

No Pool on Property

<b>Health and Hygiene</b>
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<b>290-2-3-.11 Children's Health and Hygiene(CR)</b>	<b>Met</b>
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**Comment**

Consultant observed a child to be clean, dry, and comfortable on this date.

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<b>290-2-3-.11 Diapering Areas &amp; Practices(CR)</b>	<b>Met</b>
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**Comment**

Staff Stated Proper Knowledge

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<b>290-2-3-.11 Medications(CR)</b>	<b>Met</b>
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**Comment**

The provider does not administer any medications at this time.

<b>Licensure</b>
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<b>290-2-3-.04 Application Requirements(CR)</b>	<b>Met</b>
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**Comment**

Consultant observed the provider to provide care for one unrelated child for pay on this date.

<b>Safety and Discipline</b>
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<b>290-2-3-.11 Animals</b>	<b>Met</b>
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**Comment**

No Animals Kept

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<b>290-2-3-.11 Discipline(CR)</b>	<b>Met</b>
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**Comment**

Pleasant Interactions Observed

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<b>290-2-3-.11 Transportation(CR)</b>	<b>Met</b>
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**Comment**

No Routine Transportation Provided

<b>Staff Records</b>
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<b>290-2-3-.21 Criminal Records Check(CR)</b>	<b>Met</b>
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**Comment**

Per provider there have been new hires since the previous visit was conducted on April 11, 2017.

**Comment**

The provider provided two files on this date. Consultant observed two of two residents to have evidence of a satisfactory determination letter on this date.

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<b>290-2-3-.07 First Aid &amp; CPR</b>	<b>Met</b>
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**Comment**

Consultant observed the provider to have a complete first aid kit on this date.

**Comment**

Observed-Provider Certified First Aid & CPR

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<b>290-2-3-.07 Other Staff Direct Contact with Children(CR)</b>	<b>Met</b>
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**Comment**

No additional staff

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<b>290-2-3-.07 Staff Qualifications(CR)</b>	<b>Met</b>
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**Comment**

Staff qualifications/compliance with law

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<b>290-2-3-.07 Staff Training</b>	<b>Met</b>
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**Comment**

Observed-Documentation of Annual Training

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<b>290-2-3-.07 Students-in-Training(CR)</b>	<b>Met</b>
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**Comment**

No Students-in-training

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<b>290-2-3-.07 Volunteers(CR)</b>	<b>Met</b>
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**Comment**

No Volunteers

<b>Staff:Child Ratios and Supervision</b>
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<b>290-2-3-.07 Staff:Child Ratios(CR)</b>	<b>Met</b>
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**Comment**

Appropriate Ratios Observed

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<b>290-2-3-.07 Supervision(CR)</b>	<b>Met</b>
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**Comment**

Observed-Direct Supervision/Attention To Needs