



O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@decal.ga.gov](mailto:CCSRefutations@decal.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@decal.ga.gov](mailto:qualityrated@decal.ga.gov)

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Kimberly Mciver, Program Official

Date

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Brandi Mangino, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334  
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

### Findings Report

**Date:** 3/22/2018    **VisitType:** Monitoring Visit    **Arrival:** 8:05 AM    **Departure:** 9:30 AM

**FR-37664**

**Mciver, Kimberly N**

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Same

**Regional Consultant**

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The following information is associated with a Monitoring Visit:

### Activities and Equipment

**290-2-3-.12 Equipment and Supplies(CR)** **Met**

**Comment**

A variety of equipment and toys were observed.

**290-2-3-.19 Infant-Sleeping Safety Requirements(CR)** **Met**

**Comment**

All enrolled children are currently on mats. The mats were observed to be in good repair.

**290-2-3-.07 Swimming Pools & Water-related Activities(CR)** **Met**

**Comment**

Home does not provide swimming activities.

### Children's Records

**290-2-3-.08 Children's Records** **Technical Assistance**

**Technical Assistance**

The provider has two children that come on an "as needed" basis when she has an opening. Both the children have expired immunizations and will need updating.

**Correction Deadline: 3/22/2018**

### Facility

**290-2-3-.11 Physical Plant - Safe Environment(CR)** **Technical Assistance**

**Technical Assistance**

Consultant discussed that the top drawers in the restroom need to be secured with locks so hazards are inaccessible.

Correction Deadline: 4/21/2018

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290-2-3-.13 Physical Plant-Structural/Mechanical(CR) Met

Correction Deadline: 10/26/2017

Corrected on 3/22/2018

.13(1) - Citation observed to be corrected.

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290-2-3-.13 Playgrounds(CR) Technical Assistance

**Technical Assistance**

Consultant discussed that a gap was observed in the wooden fencing behind the large tree on the left side that needs to be secured.

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**Health and Hygiene**

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290-2-3-.11 Children's Health and Hygiene(CR) Met

**Comment**

Observed staff to remind children to wash their hands.

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290-2-3-.11 Diapering Areas & Practices(CR) Met

**Comment**

The provider stated appropriate diapering procedures.

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290-2-3-.11 Medications(CR) Met

**Comment**

Discussed proper medication documentation and procedures.

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**Licensure**

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290-2-3-.04 Application Requirements(CR) Met

**Comment**

Appropriate number of children observed in Family Child Care Learning Home this date.

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**Safety and Discipline**

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290-2-3-.11 Discipline(CR) Met

**Comment**

Age-appropriate discussion and/or redirection observed.

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290-2-3-.11 Transportation(CR) Met

**Comment**

The provider does not provide routine transportation.

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**Staff Records**

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**290-2-3-.21 Criminal Records Check(CR)** **Met**

**Comment**

Criminal records checks were observed to be complete.

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**290-2-3-.07 Staff Qualifications(CR)** **Met**

**Comment**

Discussed staff qualifications and compliance with applicable laws and regulations.

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**290-2-3-.07 Staff Training** **Met**

**Correction Deadline: 11/11/2017**

**Corrected on 3/22/2018**

**.07(4) - Citation observed to be corrected.**

**Correction Deadline: 12/31/2017**

**Corrected on 3/22/2018**

**.07(6) - Citation observed to be corrected the provider has 10 hours of annual training for the 2017 year.**

<b>Staff:Child Ratios and Supervision</b>
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**290-2-3-.07 Staff:Child Ratios(CR)** **Met**

**Comment**

Appropriate ratios were observed on this date.

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**290-2-3-.07 Supervision(CR)** **Met**

**Comment**

Adequate supervision observed on this date.