



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 8/16/2021    **VisitType:** Monitoring Visit    **Arrival:** 9:30 AM    **Departure:** 9:55 AM

**FR-35149**

**Halston, Janice M**

1629 E. Duffy Street Savannah, GA 31404 Chatham County  
 (912) 224-8127 janicehalston@bellsouth.net

**Regional Consultant**

Stacey Foston

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 stacey.foston@dec.al.ga.gov

**Mailing Address**

1629 East Duffy Street  
 Savannah, GA 31404

**Quality Rated:** ★

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
08/16/2021	Monitoring Visit	Good Standing	
03/12/2021	Licensing Study	Good Standing	
09/01/2020	Monitoring Visit	Good Standing	

**Ratios/License Capacity**

Age Ranges	Children Present	Child For Pay	CAPS	Not for Pay	Provider Children
<b>Infant (0-11 mos)</b>	0	1	0	0	0
<b>1 &amp; 2 Years</b>	1	1	0	0	0
<b>3 &amp; 4 Years</b>	2	2	0	1	0
<b>School Age(5+) Years</b>	0	4	0	0	0
<b>Total Under 13 Years</b>	3	8	0	1	0
<b>Total Under 18 Years</b>	3				

  

Children Present: 3	Total Children: 9
Caregivers/Helpers Present: 2	Total Caregivers/Helpers: 2

**Comments**

A virtual inspection was conducted on August 16, 2021 with the Provider. An in-person visit was not conducted due to the COVID-19 pandemic.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@decal.ga.gov](mailto:CCSRefutations@decal.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@decal.ga.gov](mailto:qualityrated@decal.ga.gov)

Janice Halston, Program Official

Date

Stacey Foston, Consultant

Date



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### Findings Report

**Date:** 8/16/2021 **VisitType:** Monitoring Visit **Arrival:** 9:30 AM **Departure:** 9:55 AM

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The following information is associated with a Monitoring Visit:

### Activities and Equipment

**290-2-3-.12 Equipment and Supplies(CR)**

**Met**

**Comment**

A variety of equipment and toys were observed.

**290-2-3-.19 Infant-Sleeping Safety Requirements(CR)**

**Met**

**Comment**

Currently the provider is not caring for infants. The children cots were stored as required.

**290-2-3-.07 Swimming Pools & Water-related Activities(CR)**

**N/A**

**Comment**

Home does not provide swimming activities.

### Children's Records

**Records Reviewed: 3**

**Records with Missing/Incomplete Components: 0**

Child # 1

Met

Child # 2

Met

Child # 3

Met

**290-2-3-.08 Children's Records**

**Met**

**Correction Deadline: 3/25/2021**

Corrected on 8/16/2021

.08(4) - The previous citation has been corrected. Observed documentation of allergy information in children records.

## Facility

**290-2-3-.11 Physical Plant - Safe Environment(CR)** **Met**

**Comment**

No hazards observed accessible to children on this date.

**290-2-3-.13 Physical Plant-Structural/Mechanical(CR)** **Met**

**Comment**

The Home appears clean and free from hazards.

**290-2-3-.13 Playgrounds(CR)** **Met**

**Comment**

It was raining lightly during the virtual visit. The Provider was able to video the playground from an open window. The outside was observed to clean and well maintained.

## Health and Hygiene

**290-2-3-.11 Children's Health and Hygiene(CR)** **Met**

**Comment**

The Provider stated proper knowledge of hand washing and hygiene procedures. Hand washing supplies were observed at the sink.

**290-2-3-.11 Diapering Areas & Practices(CR)** **Met**

**Comment**

The provider stated appropriate diapering procedures.

**290-2-3-.11 Medications(CR)** **N/A**

**Comment**

Per the provider no medication is currently dispensed

## Licensure

**290-2-3-.04 Application Requirements(CR)** **Met**

**Comment**

Appropriate number of children observed in Family Child Care Learning Home this date.

## Safety and Discipline

**290-2-3-.11 Discipline(CR)** **Met**

**Comment**

Discipline was not directly observed during the virtual walk through. Discipline policy and practices were discussed with the Provider.

**290-2-3-.11 Transportation(CR)** **N/A**

**Comment**

The provider does not provide routine transportation.

**Staff Records**

**290-2-3-.21 Criminal Records and Comprehensive Background Checks(CR) Met**

**Comment**  
Criminal records checks were observed to be complete.

**290-2-3-.07 Staff Qualifications(CR) Met**

**Comment**  
Staff observed to be compliant with applicable laws and regulations.

**290-2-3-.07 Staff Training Defer**

**Correction Deadline: 4/12/2021**

**Corrected on 8/16/2021**  
.07(7) - The Helper that was cited is no longer working at the Family Child Care Learning Home. The Provider will ensure the Helper has completed the Health and Safety training before returning to work at the program.

**Defer**  
290-2-3-.07(9)-Annual training for the year 2020 was evaluated on March 12, 2021. Annual training for the year 2021 will be evaluated during the next visit in the new year.

**POI (Plan of Improvement)**  
The Provider and helper will complete the required annual training by December 31, 2021. The Home will obtain the required annual training for Staff and will keep certificates, cards, or other proof of training on file. The Home will submit proof of training to the Department, if requested.

**Correction Deadline: 12/31/2021**

**Staff:Child Ratios and Supervision**

**290-2-3-.07 Staff:Child Ratios(CR) Met**

**Comment**  
Appropriate ratios were observed on this date.

**290-2-3-.07 Supervision(CR) Met**

**Comment**  
Adequate supervision observed on this date.