



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 8/7/2019 **VisitType:** Monitoring Visit **Arrival:** 12:10 PM **Departure:** 1:45 PM

FR-35132

Royster, Rita P

4000 Nelson Ct. McDonough, GA 30252 Henry County
(770) 572-1833 ritaroyster@yahoo.com

Regional Consultant

Brandi Mangino

Phone: (478) 314-9726
Fax: (478) 599-0169
brandi.mangino@dec.al.gov

Mailing Address
Same

Quality Rated: No

Compliance Zone Designation		
08/07/2019	Monitoring Visit	Good Standing
05/24/2019	Licensing Study	Good Standing
09/17/2018	Monitoring Visit	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Age Ranges	Children Present	Child For Pay	CAPS	Not for Pay	Provider Children
Infant (0-11 mos)	0	0	0	0	0
1 & 2 Years	4	4	0	0	0
3 & 4 Years	1	2	0	0	0
School Age(5+) Years	1	7	0	0	0
Total Under 13 Years	6	13	0	0	0
Total Under 18 Years	6				

Children Present: 6	Total Children: 13
Caregivers/Helpers Present: 1	Total Caregivers/Helpers: 1

Comments

Plan of Improvement: Developed This Date 08/07/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://www.dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Rita Royster, Program Official

Date

Brandi Mangino, Consultant

Date



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Findings Report

Date: 8/7/2019 **VisitType:** Monitoring Visit **Arrival:** 12:10 PM **Departure:** 1:45 PM

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The following information is associated with a Monitoring Visit:

Activities and Equipment

290-2-3-.09 Activities

Technical Assistance

Technical Assistance

Outside time was discussed as the provider stated that she has had an issue with snakes being in the yard.

Correction Deadline: 8/7/2019

290-2-3-.12 Equipment and Supplies(CR)

Met

Comment

A variety of equipment and toys were observed.

290-2-3-.19 Infant-Sleeping Safety Requirements(CR)

Met

Comment

Discussed SIDS and infant sleeping position.

Correction Deadline: 5/24/2019

Corrected on 8/7/2019

.19(1)(a)3 - Citation observed to be corrected.

290-2-3-.07 Swimming Pools & Water-related Activities(CR)

Met

Comment

Home does not provide swimming activities.

Children's Records

Records Reviewed: 6

Records with Missing/Incomplete Components: 4

Child # 1

Not Met

"Missing/Incomplete Components"

Dad Work # Missing -(.08)(1), Proof of No Liability Insurance Form

Child # 2	Not Met
<u>"Missing/Incomplete Components"</u>	
Proof of No Liability Insurance Form,Dad Work # Missing -(.08)(1),Allergy/Medical Information - (.08)(4)	
Child # 3	Met
Child # 4	Not Met
<u>"Missing/Incomplete Components"</u>	
Immunization Form - (.08)(2)	
Child # 5	Met
Child # 6	Not Met
<u>"Missing/Incomplete Components"</u>	
Physician & Emergency Contact Information - (.08)(1)	

290-2-3-.08 Children's Records

Not Met

Finding

290-2-3-.08(1) requires the Home to have a current and updated record for each Child in care and for a period of one (1) year after each Child leaves. Such records shall include: identifying information (Child's name, birth date, Parent's name, home and business addresses, telephone numbers); name, address and telephone number of persons, including Child's physician, to contact in emergencies; and name, address, telephone numbers, relationship to Child and to Parent(s) and other identifying information of person(s) to whom the Child may be released. It was determined based on a review of records that two enrolled children did not have information for their father's work, one was missing any allergies and/or special needs and one was missing the physician's name and phone number.

POI (Plan of Improvement)

The Home Provider will obtain the missing information and maintain the Children's records as required.

Correction Deadline: 8/7/2019

Finding

290-2-3-.08(2) requires the Home to maintain a file for each Child that includes evidence of age-appropriate immunizations or a signed affidavit against such immunizations; enrollment in the Home may not continue for more than 30 days without such evidence. It was determined based on a review of records that one child did not have current immunizations.

POI (Plan of Improvement)

The Home Provider will ensure that an immunization record/signed affidavit is on file for each enrolled Child.

Correction Deadline: 8/14/2019

Recited on 8/7/2019

Technical Assistance

Please ensure to get the no liability statement signed by the parents.

Correction Deadline: 8/7/2019

Facility

290-2-3-.11 Physical Plant - Safe Environment(CR)

Technical Assistance

Technical Assistance

Please ensure the baby gates remains up at the stairs so it does not pose a falling hazard.

Correction Deadline: 8/17/2019

Comment

Please be mindful to keep items that pose a hazard inaccessible to children.

290-2-3-.13 Physical Plant-Structural/Mechanical(CR) **Met**

Comment

The Home appears clean and free from hazards.

290-2-3-.13 Playgrounds(CR) **Technical Assistance**

Technical Assistance

Consultant discussed securing the bottom of the playground fencing.

Correction Deadline: 8/7/2019

Health and Hygiene

290-2-3-.11 Children's Health and Hygiene(CR) **Met**

Comment

Staff were observed to remind children to wash hands.

290-2-3-.11 Diapering Areas & Practices(CR) **Met**

Comment

The provider stated appropriate diapering procedures.

290-2-3-.11 Medications(CR) **Met**

Comment

Per the provider no medication is currently dispensed

Licensure

290-2-3-.04 Application Requirements(CR) **Met**

Comment

Appropriate number of children observed in Family Child Care Learning Home this date.

Safety and Discipline

290-2-3-.11 Discipline(CR) **Met**

Comment

Age-appropriate discussion and/or redirection observed.

290-2-3-.11 Transportation(CR) **Met**

Comment

The provider does not provide routine transportation.

Staff Records

290-2-3-.21 Criminal Records and Comprehensive Background Checks(CR) Met

Correction Deadline: 5/24/2019

Corrected on 8/7/2019

.21(1)(b) - Citation observed to be corrected.

Correction Deadline: 5/24/2019

Corrected on 8/7/2019

.21(1)(d) - Citation observed to be corrected.

Correction Deadline: 5/24/2019

Corrected on 8/7/2019

.21(1)(h) - Citation observed to be corrected.

290-2-3-.07 Staff Qualifications(CR) Met

Comment

Staff observed to be compliant with applicable laws and regulations.

290-2-3-.07 Staff Training Defer

Defer

290-2-3-.07(6)-Annual training will be reviewed the first regulatory visit of 2019 as the provider has until December 31, 2019 to complete annual training for the 2019 year.

POI (Plan of Improvement)

The Home will obtain the required annual training and will keep certificates, cards, or other proof of training on file. The Home will submit proof of training to the Department, if requested.

Correction Deadline: 6/23/2019

Staff:Child Ratios and Supervision

290-2-3-.07 Staff:Child Ratios(CR) Met

Comment

Appropriate ratios were observed on this date.

290-2-3-.07 Supervision(CR) Not Met

Finding

290-2-3-.07(14) requires at least one Adult with a satisfactory Comprehensive Records Check Determination to supervise Children at all times and requires plans to be made to obtain additional adult help in cases of emergencies. It was determined based on consultant observation that the provider and enrolled children came downstairs to the restroom leaving a sleeping child upstairs.

POI (Plan of Improvement)

The Home will ensure that either the Provider or at least one Adult with a satisfactory Comprehensive Records Check Determination supervises the children at all times. The Home will develop or update a plan to obtain additional adult help in case of an emergency.

Correction Deadline: 8/7/2019