

Bright from the Start Georgia Department of Early Care and Learning 2 Martin Luther King Jr. Drive SE, 670 East Tower Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

VisitType: Monitoring Visit **Date:** 9/6/2017 Arrival: 12:10 PM Departure: 1:10 PM

FR-33466 Regional Consultant

Gadberry, Gulia

4188 Nowata Drive Roswell, GA 30075 Cobb County (404) 542-5763 indiancreekacademy@gmail.com

Mailing Address

Same

Courtney Moody

Phone: (800) 796-7861 Fax: (800) 798-6764

courtney.moody@decal.ga.gov

Compliance Zone Designation				
09/06/2017	Monitoring Visit	Good Standing		
04/27/2017	Monitoring Visit	Good Standing		
12/13/2016	Licensing Study	Good Standing		

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support

Program performance is demonstrating a need for improvement in meeting

Deficient

Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Age Ranges	Children Present	Child For Pay	CAPS	Not for Pay	Provider Children
Infant (0-11 mos)	0	0	0	0	0
1 & 2 Years	0	0	0	0	0
3 & 4 Years	0	0	0	0	0
School Age(5+) Years	0	0	0	0	0
Total Under 13 Years	0	0	0	0	0
Total Under 18 Years	0		_	-	

Total Children: 0 Children Present: 0

Caregivers/Helpers Present: 1 Total Caregivers/Helpers: 1

Comments

Plan of Improvement: Developed This Date 09/06/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before January 1, 2017. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.



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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at http://gbi.georgia.gov to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Gulia Gadberry, Program Official	Date	Courtney Moody, Consultant	Date



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Findings Report

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	Activities and Equipment
290-2-312 Equipment and Supplies(CR)	Met
Comment	
Observed-Variety Of Equipment	
290-2-319 Infant-Sleeping Safety Requirements(CR)	Met
Comment	
Observed-Pleasant Naptime Environment	
290-2-307 Swimming Pools & Water-related Activities(CR)	N/A
Comment	
No Swimming Activities Provided	
	Children's Records

290-2-3-.08 Children's Records

Not Met

Finding

Previously Cited: 290-2-3-.08(1)(j) requires the Home to maintain documentation, which need not be filed in the Child's individual record, that the Child has been signed in and out of the Home at each arrival and departure time by the Parent or authorized person(s). The documentation will include at least the following information: the Child's name, date, drop-off and pick-up times, and initials of the Parent or other authorized person. The Home shall ensure that Children are only released to authorized person(s), and shall take necessary steps to determine that any such person(s) presenting to pick up a Child in care is authorized by the Parents of the Child and that person matches the identifying information provided by the Parent. It was determined based on review of records that there was no attendance record on file for the children in care to show that the child has been signed in and out of the home at each arrival and departure time by the Parent or authorized person(s).

290-2-3-.08(9) requires that the Parent or person(s) authorized by the Parent or guardian to drop off and pick up the Child document each time the Parent or authorized person drops off and picks up the Child. The documentation shall include at least the following information: the date, the Child's name, the arrival and departure times, and the signature or initials of the Parent or authorized person and shall be made available to the Department in printed or written form upon request. It was determined based on review of records that there was no attendance record on file for the children in care to show that the child has been signed in and out of the home at each arrival and departure time by the Parent or authorized person(s).

POI (Plan of Improvement)

Previously Cited: The Home will develop, if needed, and implement sign-in and out procedures that include all required information, will inform Parents of the procedures and will monitor to ensure Children are signed in and out as required.

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Correction Deadline: 9/6/2017

Recited on 9/6/2017

Facility

290-2-3-.11 Physical Plant - Safe Environment(CR)

Technical Assistance

Technical Assistance

Reminder-Keep Hazards Inaccessible

290-2-3-.13 Physical Plant-Structural/Mechanical(CR)

Met

Comment

Home Clean, Free of Hazards

290-2-3-.13 Playgrounds(CR)

Met

Comment

Outside Area Clean, Well Maintained

Health and Hygiene

290-2-3-.11 Children's Health and Hygiene(CR)

Met

Comment

Staff Stated Proper Knowledge

Met 290-2-3-.11 Diapering Areas & Practices(CR) Correction Deadline: 4/27/2017 Corrected on 9/6/2017 .11(1)(g) - Previous citation observed corrected. 290-2-3-.11 Medications(CR) Met Comment Per provider, medication is not dispensed at the home. Licensure 290-2-3-.04 Application Requirements(CR) Met Comment Appropriate number of children **Safety and Discipline** 290-2-3-.11 Discipline(CR) Met Comment Pleasant Interactions Observed 290-2-3-.11 Transportation(CR) N/A Comment No Routine Transportation Provided **Staff Records** 290-2-3-.21 Criminal Records Check(CR) Met Comment Consultant requested to review criminal background checks for all employees. All employees were observed to have satisfactory clearance letters on this date. 290-2-3-.07 Staff Qualifications(CR) Met Comment Staff qualifications/compliance with law **Staff: Child Ratios and Supervision** 290-2-3-.07 Staff:Child Ratios(CR) Met Comment Appropriate Ratios Observed 290-2-3-.07 Supervision(CR) Met Comment Observed-Direct Supervision/Attention To Needs