



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 1/16/2020 **VisitType:** Licensing Study **Arrival:** 11:45 AM **Departure:** 1:30 PM

FR-32080

Maddox, Chaketa L

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Regional Consultant

Brandi Mangino

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Mailing Address

P.O. Box 363
Experiment, GA 30212

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
01/16/2020	Licensing Study	Good Standing	
07/15/2019	Monitoring Visit	Good Standing	
01/22/2019	Licensing Study	Good Standing	

Ratios/License Capacity

Age Ranges	Children Present	Child For Pay	CAPS	Not for Pay	Provider Children
Infant (0-11 mos)	1	1	0	0	0
1 & 2 Years	4	4	0	0	0
3 & 4 Years	0	1	0	0	0
School Age(5+) Years	0	0	0	0	0
Total Under 13 Years	5	6	0	0	0
Total Under 18 Years	5				
Children Present: 5		Total Children: 6			
Caregivers/Helpers Present: 1		Total Caregivers/Helpers: 1			

Comments

Plan of Improvement: Developed This Date 01/16/2020

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Chaketa Maddox, Program Official

Date

Brandi Mangino, Consultant

Date



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Findings Report

Date: 1/16/2020 **VisitType:** Licensing Study **Arrival:** 11:45 AM **Departure:** 1:30 PM

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The following information is associated with a Licensing Study:

Activities and Equipment

290-2-3-.09 Activities

Met

Correction Deadline: 7/15/2019

Corrected on 1/16/2020

.09(8) - Citation corrected on this date. Consultant and provider discussed the rule on this date and pick-up young children.

290-2-3-.12 Equipment and Supplies(CR)

Met

Comment

A variety of equipment and toys were observed.

290-2-3-.19 Infant-Sleeping Safety Requirements(CR)

Not Met

Finding

290-2-3-.19(1)(b)4 requires that a light cover shall be available for each child's use on a cot or mat and shall be marked for individual use or laundered daily. If individually marked, they must be laundered weekly or more frequently if needed. It was determined based on observation that children were placed down to sleep and no covers were provided.

POI (Plan of Improvement)

The Home Provider will launder covers for sheets or mats as required.

Correction Deadline: 1/16/2020

Finding

290-2-3-.19(1)(b)3 requires that sheets or similar coverings for cots or mats shall either be marked for individual use or laundered daily. If individually marked, they must be laundered weekly or more frequently if needed. It was determined based on observation that children were placed down for nap time and the mats being used did not have a sheet placed on them.

POI (Plan of Improvement)

The Home Provider will launder sheets for cots or mats as required.

Correction Deadline: 1/16/2020

Comment

Home does not provide swimming activities.

Children's Records**Records Reviewed: 5****Records with Missing/Incomplete Components: 3**

Child # 1	Not Met
<u>"Missing/Incomplete Components"</u>	
Immunization Form - (.08)(2)	
Child # 2	Met
Child # 3	Met
Child # 4	Not Met
<u>"Missing/Incomplete Components"</u>	
Emergency Medical Authorization - (.08)(3),Immunization Form - (.08)(2)	
Child # 5	Not Met
<u>"Missing/Incomplete Components"</u>	
Immunization Form - (.08)(2),Dad Home # Missing -(.08)(1),Dad Work # Missing -(.08)(1),Parents Names Missing -(.08)(1)	

290-2-3-.08 Children's Records**Not Met****Correction Deadline: 7/15/2019****Corrected on 1/16/2020****.08(11) - Citation observed to be corrected.****Technical Assistance**

Please ensure that information is listed for father's or N/A or none is listed in the needed areas.

Correction Deadline: 1/16/2020**Finding**

290-2-3-.08(2) requires the Home to maintain a file for each Child that includes evidence of age-appropriate immunizations or a signed affidavit against such immunizations; enrollment in the Home may not continue for more than 30 days without such evidence. It was determined based on a review of records that three of six children did not have current immunizations.

POI (Plan of Improvement)

The Home Provider will ensure that an immunization record/signed affidavit is on file for each enrolled Child.

Correction Deadline: 1/21/2020**Recited on 1/16/2020****Correction Deadline: 7/15/2019****Corrected on 1/16/2020****.08(9) - Citation corrected.**

290-2-3-.08 Parental Authorization(CR)**Not Met****Finding**

290-2-3-.08(3) requires the Home to obtain Parental authorization at the time of a Child's enrollment for emergency medical care when the Parent is not available. It was determined based on a review of records that one of six enrolled children did not have emergency medical care authorization.

POI (Plan of Improvement)

The Home Provider will have authorization for emergency medical care completed by the Parent for Children enrolled.

Correction Deadline: 1/16/2020**Recited on 1/16/2020**

Facility

290-2-3-.11 Physical Plant - Safe Environment(CR)**Not Met****Finding**

290-2-3-.11(2)(c) requires that documentation of drills required by these rules shall be maintained in the Home. The Home shall conduct drills for fire, tornado, and other emergency situations. The fire drills will be conducted monthly and tornado and other emergency situation drills will be conducted every six months. The Home shall maintain documentation of the dates and times of these drills for two years. It was determined based on consultant observation that the provider had no record of tornado drill and other emergency drills since the last licensing study in 2018 or 2019. It was further determined that the provider did not conduct fire drills for August, September, October, November or December 2019.

POI (Plan of Improvement)

The Provider will develop and implement a plan and schedule for conducting the required drills, completing the documentation, keeping the documentation on file for two years.

Correction Deadline: 1/31/2020**Recited on 1/16/2020****Comment**

Please be mindful to keep items that pose a hazard inaccessible to children.

Comment

An operable and appropriately sized fire extinguisher was observed in the home this date.

Comment

Operable smoke detector(s) were observed as required in the home this date.

290-2-3-.13 Physical Plant-Structural/Mechanical(CR)**Met****Comment**

The Home appears clean and free from hazards.

290-2-3-.13 Playgrounds(CR)**Technical Assistance****Technical Assistance**

The providers fencing fell due to heavy rains and storms. The provider will have the fencing placed back up by January 21, 2020.

Correction Deadline: 1/16/2020

Health and Hygiene

290-2-3-.11 Children's Health and Hygiene(CR)**Met****Correction Deadline: 7/15/2019****Corrected on 1/16/2020****.11(1)(j) - Citation corrected**

290-2-3-.11 Diapering Areas & Practices(CR)**Met****Comment**

The provider stated appropriate diapering procedures.

290-2-3-.11 Medications(CR)**Not Met****Finding**

290-2-3-.11(1)(d) prohibits Personnel from dispensing prescription or nonprescription medications to a Child without specific written authorization from the Child's physician or Parent. All medications shall be stored as authorized by Georgia law or in accordance with the prescription or label instructions and kept in places that are inaccessible to children. Each dose of medication given to a Child shall be documented showing the Child's name, name of medication, date and time given, and the name of the person giving the medication. It was determined based on observation that in a diaper bag placed on a picnic table within reach of children in the kitchen area was tylenol, orgel and desitin.

POI (Plan of Improvement)

The Home will obtain written authorization before giving medicine to a Child; will document each time medicine is administered to a child; will store medicine as required in an area that is locked or not accessible to children; and will store medicine that must be refrigerated in a leak-proof container that is inaccessible to children.

Correction Deadline: 1/16/2020**Comment**

Per the provider no medication is currently dispensed

Licensure

290-2-3-.04 Application Requirements(CR)**Met****Correction Deadline: 7/15/2019****Corrected on 1/16/2020****.04(1)(d) - Citation observed to be corrected.****Comment**

Appropriate number of children observed in Family Child Care Learning Home this date.

Safety and Discipline

290-2-3-.11 Discipline(CR)**Met****Comment**

Age-appropriate discussion and/or redirection observed.

290-2-3-.11 Transportation(CR)**Met****Comment**

The provider does not provide routine transportation.

Staff Records

290-2-3-.21 Criminal Records and Comprehensive Background Checks(CR) **Met**

Comment

The provider had no new hires but a comprehensive background check ran for her daughter that will visit.

290-2-3-.07 Staff Qualifications(CR) **Met**

Comment

Staff observed to be compliant with applicable laws and regulations.

290-2-3-.07 Staff Training **Not Met**

Finding

290-2-3-.07(9) requires that every calendar year, after the first year of employment the Provider, and any Provisional Employees or and Employees, shall attend ten (10) clock hours of diverse training which is task-focused in on-going health, safety and early childhood or child development related topics and which is offered by an accredited college, university or vocational program or other Department- approved source. The annual ten (10) clock hours of training shall be chosen from the following fields: child development, including discipline, guidance, nutrition, injury control and safety; health, including sanitation, disease control, cleanliness, detection and disposition of illness; child abuse and neglect, including identification and reporting, and meeting the needs of abused and/or neglected children; and business related topics, including parental communication, recordkeeping, etc.; provided however that such business related training shall be limited to no more than two (2) of the required ten (10) clock hours of training. Records of completion of such training shall be maintained in the Home by the Provider, as required by these rules. It was determined based on a review of records that the provider has six of ten annual training hours for the 2019 year.

POI (Plan of Improvement)

The Home will obtain the required annual training for Staff and will keep certificates, cards, or other proof of training on file. The Home will submit proof of training to the Department, if requested.

Correction Deadline: 2/15/2020

Staff:Child Ratios and Supervision

290-2-3-.07 Staff:Child Ratios(CR) **Met**

Correction Deadline: 7/25/2019

Corrected on 1/16/2020

.07(12) - Citation observed to be corrected.

290-2-3-.07 Supervision(CR) **Met**

Comment

Adequate supervision observed on this date.