



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 9/2/2021 **VisitType:** Licensing Study **Arrival:** 1:30 PM **Departure:** 3:15 PM

FR-31012

Humphreys, Donna B

1032 ASHFERN WALK Woodstock, GA 30189 Cherokee County
(404) 831-2906 dongirl2008@comcast.net

Regional Consultant

Rachael Brown

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Mailing Address

1032 ASHFERN WALK
WOODSTOCK, GA 30189

Quality Rated: ★ ★

Compliance Zone Designation		
09/02/2021	Licensing Study	Good Standing
02/11/2021	Incident Investigation Closure	Good Standing
02/03/2021	Incident Investigation/Monitoring Visit	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Age Ranges	Children Present	Child For Pay	CAPS	Not for Pay	Provider Children
Infant (0-11 mos)	0	0	0	0	0
1 & 2 Years	2	2	0	1	0
3 & 4 Years	4	4	0	1	0
School Age(5+) Years	0	0	0	0	0
Total Under 13 Years	6	6	0	2	0
Total Under 18 Years	6				

Children Present: 6	Total Children: 8
Caregivers/Helpers Present: 4	Total Caregivers/Helpers: 1

Comments

An Administrative Review was conducted on September 1, 2021. Staff files, children's files, training, and background checks were all reviewed. A virtual inspection was conducted on September 1, 2021 with the Provider. An in-person visit was not conducted due to the COVID-19 pandemic.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov

Donna Humphreys, Program Official

Date

Rachael Brown, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

290-2-3-.12 Equipment and Supplies(CR)

Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. Toys and equipment observed to be clean and safe from hazardous conditions.

290-2-3-.19 Infant-Sleeping Safety Requirements(CR)

Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. Care is not provided for any infant required to be in a crib. Pleasant naptime environment observed. Cots observed to be in good repair and sheets/blankets stated to be laundered appropriately.

290-2-3-.07 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Home does not provide swimming activities. No pool on property.

Children's Records

Records Reviewed: 6

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met

Records Reviewed: 6

Records with Missing/Incomplete Components: 0

Child # 5

Met

Child # 6

Met

290-2-3-.08 Children's Records

Met

Comment

Ensure a complete address is obtained for authorized pick up people.

290-2-3-.08 Parental Authorization(CR)

Met

Comment

Parent authorizations obtained/completed.

Facility

290-2-3-.11 Physical Plant - Safe Environment(CR)

Met

Correction Deadline: 2/11/2021

Corrected on 9/2/2021

.11(2)(f) - A Virtual Visit was conducted due to the COVID-19 pandemic. Citation observed to be corrected on this date. No hazardous materials were observed accessible to children during the virtual walk through. All cabinets observed to be locked.

290-2-3-.13 Physical Plant-Structural/Mechanical(CR)

Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. The Home appears clean and free from hazards.

290-2-3-.13 Playgrounds(CR)

Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. The outside area appears clean and well maintained.

Food Service

290-2-3-.10 Food Service & Nutrition

Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through food storage was observed. Food was observed to be stored on shelving, separately from cleaning products. Menu meets USDA requirements.

Health and Hygiene

290-2-3-.11 Children's Health and Hygiene(CR)

Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. Hand washing requirements were discussed with the Provider on this date. Liquid soap and paper towels were observed accessible in the restroom area.

290-2-3-.11 Diapering Areas & Practices(CR)

Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. Hand washing and sanitizing requirements for diapering were discussed with the Provider on this date. During the virtual walk through the diapering area was observed and the provider displayed proper knowledge of the rules and regulations.

290-2-3-.11 Medications(CR)

N/A

Comment

Per the provider no medication is currently dispensed

Licensure

290-2-3-.04 Application Requirements(CR)

Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. Appropriate number of children observed in Family Child Care Learning Home this date. Consultant observed four, unrelated children for pay and two, related children not for pay.

Safety and Discipline

290-2-3-.11 Animals

N/A

Comment

The Family Child Care Learning Home does not keep animals on premises.

290-2-3-.11 Discipline(CR)

Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. Discipline was not directly observed during the virtual walk through. Regulations regarding proper discipline were discussed with the Provider on this date. Redirection and discussion stated to be used in the Home.

290-2-3-.11 First Aid Kit

Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. Complete first aid kit observed in the Family Child Care Learning Home

290-2-3-.11 Transportation(CR)

N/A

Comment

The provider does not provide routine transportation.

Staff Records

290-2-3-.21 Criminal Records and Comprehensive Background Checks(CR)

Met

Comment

Consultant requested to view all Criminal Record checks for employees hired after last visit. Provider stated that there have been no new hires since last visit

Comment

Criminal records checks were observed to be complete.

290-2-3-.07 First Aid & CPR **Met**

Comment

Evidence observed that the provider was certified in First Aid and CPR.

290-2-3-.07 Staff Qualifications(CR) **Met**

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. Staff observed to be compliant with applicable laws and regulations.

290-2-3-.07 Staff Training **Met**

Comment

Annual training requirement and documentation observed.

Staff:Child Ratios and Supervision

290-2-3-.07 Staff:Child Ratios(CR) **Met**

Correction Deadline: 2/13/2021

Corrected on 9/2/2021

.07(15) - A Virtual Visit was conducted due to the COVID-19 pandemic. Citation observed to be corrected. Consultant observed six unrelated children and two related children enrolled in the program with four unrelated children present on this date.

290-2-3-.07 Supervision(CR) **Met**

Correction Deadline: 2/11/2021

Corrected on 9/2/2021

.07(17) - A Virtual Visit was conducted due to the COVID-19 pandemic. Citation observed to be corrected on this date. Appropriate supervision was observed on this date. Locks were observed on all cabinets accessible to children.