



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 10/29/2019 **VisitType:** Monitoring Visit

Arrival: 2:00 PM

Departure: 6:20 PM

FR-29591

Taylor, Francine A

305 LAVENDER ROAD Athens, GA 30606 Clarke County
(706) 372-2509 ftaylor0545@charter.net

Regional Consultant

Kelly Jones

Phone: (770) 357-7062

Fax: (770) 357-7061

kelly.jones@decals.ga.gov

Mailing Address

305 Lavender Road
ATHENS, GA 30606

Quality Rated:

Compliance Zone Designation		
10/29/2019	Monitoring Visit	Good Standing
02/05/2019	Licensing Study	Good Standing
10/24/2018	Monitoring Visit	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Age Ranges	Children Present	Child For Pay	CAPS	Not for Pay	Provider Children
Infant (0-11 mos)	1	1	0	0	0
1 & 2 Years	3	3	0	0	0
3 & 4 Years	7	5	0	2	0
School Age(5+) Years	1	2	0	1	0
Total Under 13 Years	12	11	0	3	0
Total Under 18 Years	12				
Children Present: 12		Total Children: 14			
Caregivers/Helpers Present: 2		Total Caregivers/Helpers: 2			
More than 6 for pay 6 for pay present & no-pay present does not have a notarized no-pay statement					

Comments

The purpose for this visit was to conduct a monitoring visit and to follow-up on the previous visit conducted on February 5, 2019.

The provider was caring for 10 children when the consultant arrived:

* Two children were related with evidence of a no compensation affidavit on file.

* Two children left the family child care learning home at approximately 2:40 p.m. and 2:45 p.m.

* Two school-age afterschool children arrived at the family child care learning home at approximately 3:00 p.m., 1 child had a no compensation affidavit on file.

- The provider has an approval on file to care for two additional children between 3:00 p.m. and 5:00 p.m.

- The total number of children that were present on this date was approximately 12 children.

- The provider currently has 14 children enrolled in the family child care learning home.

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov

Francine Taylor, Program Official

Date

Kelly Jones, Consultant

Date



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Findings Report

Date: 10/29/2019 **VisitType:** Monitoring Visit

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The following information is associated with a Monitoring Visit:

Activities and Equipment

290-2-3-.12 Equipment and Supplies(CR)

Met

Comment

Toys and equipment observed to be clean and safe from hazardous conditions.

290-2-3-.19 Infant-Sleeping Safety Requirements(CR)

Met

Comment

Pleasant naptime environment observed.

290-2-3-.07 Swimming Pools & Water-related Activities(CR)

Met

Comment

Home does not provide swimming activities.

Children's Records

Records Reviewed: 12

Records with Missing/Incomplete Components: 2

Child # 1

Met

Child # 2

Not Met

"Missing/Incomplete Components"

Immunization Form - (.08)(2)

Child # 3

Met

Child # 4

Met

Child # 5

Met

Child # 6	Met
Child # 7	Met
Child # 8	Met
Child # 9	Met
Child # 10	Met
Child # 11	Met
Child # 12	Not Met

"Missing/Incomplete Components"

Parents Names Missing -(08)(1),Date of Birth Missing -(08)(1),Name Missing - (08)(1),Physician & Emergency Contact Information - (08)(1),Dad Work # Missing -(08)(1),Dad Home # Missing -(08)(1),Mom Work # Missing -(08)(1),Mom Home # Missing -(08)(1),Release Person Information - (08)(10),Transportation Agreement - (08)(7),Allergy/Medical Information - (08)(4),Emergency Medical Authorization - (08)(3),Proof of No Liability Insurance Form

290-2-3-.08 Children's Records

Not Met

Finding

290-2-3-.08(1) requires the Home to have a current and updated record for each Child in care and for a period of one (1) year after each Child leaves. Such records shall include: identifying information (Child's name, birth date, Parent's name, home and business addresses, telephone numbers); name, address and telephone number of persons, including Child's physician, to contact in emergencies; and name, address, telephone numbers, relationship to Child and to Parent(s) and other identifying information of person(s) to whom the Child may be released. It was determined based on review of records that the provider did not have evidence of an enrollment file available for review for one of 14 children enrolled in the family child care learning home.

POI (Plan of Improvement)

The Home Provider will obtain the missing information and maintain the Children's records as required.

Correction Deadline: 10/29/2019

Finding

290-2-3-.08(2) requires the Home to maintain a file for each Child that includes evidence of age-appropriate immunizations or a signed affidavit against such immunizations; enrollment in the Home may not continue for more than 30 days without such evidence. It was determined based on consultant's review of children's records the provider did not have evidence of a current immunization certificate on file for one child enrolled in the family child care learning home on this date.

POI (Plan of Improvement)

The Home Provider will ensure that an immunization record/signed affidavit is on file for each enrolled Child.

Correction Deadline: 10/29/2019

Recited on 10/29/2019

	Facility
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290-2-3-.11 Physical Plant - Safe Environment(CR)

Met

Comment

An operable and appropriately sized fire extinguisher was observed in the home this date.

Comment

Operable smoke detector(s) were observed as required in the home this date.

290-2-3-.13 Physical Plant-Structural/Mechanical(CR) Met

Comment

The Home appears clean and free from hazards.

290-2-3-.13 Playgrounds(CR) Met

Comment

The outside area appears clean and well maintained.

Health and Hygiene

290-2-3-.11 Children's Health and Hygiene(CR) Met

Comment

Proper hand washing observed throughout the Home.

290-2-3-.11 Diapering Areas & Practices(CR) Met

Comment

Proper diapering procedures observed.

290-2-3-.11 Medications(CR) Met

Comment

Per the provider no medication is currently dispensed

Licensure

290-2-3-.04 Application Requirements(CR) Not Met

Finding

290-2-3-.04(1)(d) requires a person that provides care for more than six children for pay, related or unrelated, as defined in these rules, shall make application to the Department for a license to operate a Child Care Learning Center, except as provided in 290-2-3-.07(15). It was determined based on observation the provider is caring for approximately nine children for pay and has a total of 14 children enrolled in the family child care learning home. The provider does not receive compensation for three of 14 children and has approval to care for two additional children between 3:00 p.m. and 5:00 p.m.

POI (Plan of Improvement)

The Family Child Care Learning Home caring for more than six children shall reduce the number of children in care to six. The Family Child Care Learning Home will submit an application for a Child Care Learning Center and receive a license to operate from the Department before caring for more than six children, related or unrelated, for pay.

Correction Deadline: 10/29/2019

Safety and Discipline

290-2-3-.11 Discipline(CR) Met

Comment

The provider and/or the home's employee were observed to maintain a positive learning environment on this date.

290-2-3-.11 Transportation(CR)**Met****Comment**

The provider does not provide routine transportation.

Staff Records

290-2-3-.21 Criminal Records and Comprehensive Background Checks(CR)**Met****Comment**

Consultant requested to view all Criminal Record checks for employees hired after last visit. Provider stated that there have been no new hires since last visit was conducted on February 5, 2019.

Comment

Criminal records checks were observed to be complete.

290-2-3-.07 First Aid & CPR**Met**

Correction Deadline: 3/7/2019

Corrected on 10/29/2019

.07(5) -The previous citation was corrected on this date. The consultant observed the provider to have evidence of a current first aid and CPR training card on file.

290-2-3-.07 Staff Qualifications(CR)**Met****Comment**

Staff observed to be compliant with applicable laws and regulations.

Staff:Child Ratios and Supervision

290-2-3-.07 Staff:Child Ratios(CR)**Not Met****Finding**

290-2-3-.07(15) requires the Home to ensure that the total number of Children not Related to the Provider in the Family Child Care Learning Home, for pay or not for pay, cannot exceed six Children, except that a Provider may care for two additional children who are three years of age or older for two designated one hour periods daily upon approval approved by the Department. It was determined based on observation that the provider was caring for approximately 12 children, three not for pay and nine for pay. The consultant verified that there are approximately 14 children currently enrolled in the family child care learning home and the provider has approval to care for two additional children who are three-year-old and older between 3:00 p.m. and 5:00 p.m.

POI (Plan of Improvement)

The Home will reduce the number of unrelated children, both for pay and not for pay, so that the total number of unrelated children in care does not exceed the number of children as specified in these rules.

Correction Deadline: 10/29/2019

290-2-3-.07 Supervision(CR)**Met****Comment**

The Provider was observed directly supervising and being attentive to the needs of the children.