

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov

Cindy Jones, Program Official

Date

Tamra Thomas, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Findings Report

Date: 12/18/2017 **VisitType:** Licensing Study

Arrival: 9:10 AM

Departure: 11:00 AM

FR-28956

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Same

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The following information is associated with a Licensing Study:

Activities and Equipment

290-2-3-.09 Activities

Met

Comment

Provider has a daily schedule that reflects a balance of activities. Consultant informed the provider that Family Providers can use Lesson Plan templates as a best practice, but it is not required.

Correction Deadline: 12/18/2017

290-2-3-.12 Equipment and Supplies(CR)

Technical Assistance

Technical Assistance

Discussed with the provider to ensure the small space heater located on the half wall is relocated to prevent a tipping hazard.

Correction Deadline: 12/18/2017

290-2-3-.19 Infant-Sleeping Safety Requirements(CR)

Met

Comment

Currently the provider is not caring for infants. (This rule was not evaluated on this date)

290-2-3-.07 Swimming Pools & Water-related Activities(CR)

Met

Comment

Home does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1

Met

Child # 2

Met

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 3	Met
Child # 4	Met
Child # 5	Met

290-2-3-.08 Children's Records

Met

Correction Deadline: 1/25/2017

Corrected on 12/18/2017

Correction of previous citation. The provider has five newly enrolled children and all records included the home address for emergency contacts.

290-2-3-.08 Parental Authorization(CR)

Met

Comment

Parent authorizations obtained/completed.

Facility

290-2-3-.13 Physical Plant - Safe Environment

Met

Comment

The provider has a screened window located adjacent to the portable toilet used for ventilation.

Correction Deadline: 12/28/2017

290-2-3-.11 Physical Plant - Safe Environment(CR)

Met

Comment

No hazards observed accessible to children on this date. Discussed to ensure all outlets in use are inaccessible to the children.

290-2-3-.13 Physical Plant-Structural/Mechanical(CR)

Met

Comment

The Home appears clean and free from hazards.

290-2-3-.13 Playgrounds(CR)

Met

Comment

The provider's location had rain the day before the visit, so the provider will wipe down the equipment of rain/debris before children go outside.

Food Service

290-2-3-.10 Food Service & Nutrition

Met

Comment

CACFP Meal Pattern Requirements effective October 1, 2017 will be implemented October 1, 2018: 3 Components for breakfast: Grains, Vegetables, Fruits or both, Milk
5 Components for lunch – Grains, Meat/Meat alternates, Fruits, Vegetable, and Milk OR Grains, Meat/Meat alternates, 2 different types of vegetables, and Milk
2 of 5 Components for snack

Provided Updated CACFP Infant Meal pattern and Child/Adult Meal pattern flyers.

The Crediting Handbook for the CACFP can be located on DECAL and USDA's website:

DECAL

<http://decals.ga.gov/CACFP/Handbook.aspx>

USDA

<http://www.fns.usda.gov/cacfp/cacfp-handbooks>

The children bring all meals and the provider does not use a kitchen for preparation or storage.

290-2-3-10 Kitchen Operations **Met**

Comment

The provider does not have a food preparation area given all children bring meals in lunch boxes with cooling areas.

Correction Deadline: 12/28/2017

Health and Hygiene

290-2-3-11 Children's Health and Hygiene(CR) **Met**

Comment

Proper diapering procedures observed.

290-2-3-11 Diapering Areas & Practices(CR) **Met**

Comment

Proper diapering procedures observed.

290-2-3-11 Medications(CR) **Met**

Comment

Provider does not dispense medication at this time.

Licensure

290-2-3-04 Application Requirements(CR) **Met**

Comment

Provider was caring for five unrelated children for pay on this date.

Safety and Discipline

290-2-3-11 Discipline(CR) **Met**

Comment

The provider and/or the home's employee were observed to maintain a positive learning environment on this date.

290-2-3-.11 Transportation(CR)**Technical Assistance****Technical Assistance**

Provider does not provide routine transportation. Consultant reviewed the DECAL handbook for Transportation with the provider given field trips to the library occur every other week.

Staff Records

290-2-3-.21 Criminal Records Check(CR)**Met****Comment**

Criminal records checks were observed to be complete.

290-2-3-.07 Staff Qualifications(CR)**Met****Comment**

Discussed staff qualifications and compliance with applicable laws and regulations.

Staff:Child Ratios and Supervision

290-2-3-.07 Staff:Child Ratios(CR)**Met****Comment**

Appropriate ratios were observed on this date.

290-2-3-.07 Supervision(CR)**Met****Comment**

Adequate supervision observed on this date.