



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 1/7/2020 **VisitType:** Licensing Study **Arrival:** 8:40 AM **Departure:** 11:15 AM

FR-28915

George, Tokiko K

2155 Carlisle Cove Drive Lawrenceville, GA 30044 Gwinnett County
(404) 632-7906 tinytoeswithlove@gmail.com

Regional Consultant

Stacy Whitten

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Mailing Address

Same

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
01/07/2020	Licensing Study	Good Standing	
07/15/2019	Monitoring Visit	Good Standing	
05/15/2019	Complaint Closure	Good Standing	

Ratios/License Capacity

Age Ranges	Children Present	Child For Pay	CAPS	Not for Pay	Provider Children
Infant (0-11 mos)	1	1	0	0	0
1 & 2 Years	2	2	0	0	0
3 & 4 Years	6	6	0	0	0
School Age(5+) Years	0	0	0	0	0
Total Under 13 Years	9	9	0	0	0
Total Under 18 Years	9				
Children Present: 10		Total Children: 9			
Caregivers/Helpers Present: 4		Total Caregivers/Helpers: 4			
More than 6 for pay 6 for pay present & no-pay present does not have a notorized no-pay statement					

Comments

The purpose of this visit was to conduct a Licensing Study and follow up on previous rule violations.

Plan of Improvement: Developed This Date 01/07/2020

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Tokiko George, Program Official

Date

Stacy Whitten, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

290-2-3-.12 Equipment and Supplies(CR)

Met

Comment

A variety of equipment and toys were observed.

Comment

Toys and equipment observed to be clean and safe from hazardous conditions.

290-2-3-.19 Infant-Sleeping Safety Requirements(CR)

Technical Assistance

Comment

Discussed SIDS and infant sleeping position.

Technical Assistance

290-2-3-.19(1)(a)3 - Consultant discussed with provider to ensure crib sheets are changed daily when used or more often, as needed.

Correction Deadline: 1/7/2020

290-2-3-.07 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Home does not provide swimming activities.

Comment

There is no pool on the property

Children's Records

Records Reviewed: 9

Records with Missing/Incomplete Components: 0

Child # 1

Met

Child # 2

Met

Child # 3	Met
Child # 4	Met
Child # 5	Met
Child # 6	Met
Child # 7	Met
Child # 8	Met
Child # 9	Met

290-2-3-.08 Children's Records

Met

Correction Deadline: 7/22/2019

Corrected on 1/7/2020

.08(1) - Correction of the previous citation in that consultant observed evidence of records for children enrolled in program on this date.

Correction Deadline: 7/22/2019

Corrected on 1/7/2020

.08(2) - Correction of the previous citation in that consultant observed evidence of all children enrolled in the program to have up-to-date immunization records on this date.

Facility

290-2-3-.11 Physical Plant - Safe Environment(CR)

Met

Comment

Home observed complete emergency drills

Comment

No hazards observed accessible to children on this date.

Comment

An operable and appropriately sized fire extinguisher was observed in the home this date.

Comment

Operable smoke detector(s) were observed as required in the home this date.

290-2-3-.13 Physical Plant-Structural/Mechanical(CR)

Met

Comment

The Home appears clean and free from hazards.

290-2-3-.13 Playgrounds(CR)

Met

Correction Deadline: 7/25/2019

Corrected on 1/7/2020

.13(2)(a) - Correction of the previous citation in that consultant observed the outdoor play area to be clean and free of hazards on this date. Please continue to monitor the outdoor area and remove hazards as needed.

Health and Hygiene

290-2-3-.11 Children's Health and Hygiene(CR) **Met**

Comment

Staff state proper knowledge of hand washing and hygiene procedures.

290-2-3-.11 Diapering Areas & Practices(CR) **Met**

Comment

The provider stated appropriate diapering procedures.

290-2-3-.11 Medications(CR) **Met**

Comment

Per the provider no medication is currently dispensed

Licensure

290-2-3-.04 Application Requirements(CR) **Not Met**

Finding

290-2-3-.04(1)(d) requires a person that provides care for more than six children for pay, related or unrelated, as defined in these rules, shall make application to the Department for a license to operate a Child Care Learning Center, except as provided in 290-2-3-.07(15). It was determined based on an observation, that the provider cared for nine unrelated children for pay on this date.

POI (Plan of Improvement)

The Family Child Care Learning Home caring for more than six children shall reduce the number of children in care to six. The Family Child Care Learning Home will submit an application for a Child Care Learning Center and receive a license to operate from the Department before caring for more than six children, related or unrelated, for pay.

Correction Deadline: 1/7/2020

Safety and Discipline

290-2-3-.11 Animals **Met**

Comment

The Family Child Care Learning Home does not keep animals on premises.

290-2-3-.11 Discipline(CR) **Met**

Comment

Pleasant interactions observed between the provider and children in care.

Comment

The provider and/or the home's employee were observed to maintain a positive learning environment on this date.

290-2-3-.11 Transportation(CR) **Met**

Comment

The provider does not provide routine transportation.

Staff Records

290-2-3-.21 Criminal Records and Comprehensive Background Checks(CR) **Not Met**

Finding

290-2-3-.21(1)(c) requires every Employee to have a current and valid satisfactory Comprehensive Records Check Determination on file prior to being present at the Home while any child is present for care or before residing in the Home if age 17 or older. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required. It was determined based on a review of records that one employee with a hire date of May 6, 2019 was on site and working with the children, and the employee was observed to have an expired background check letter. There was not evidence of a new application or fingerprints to have been submitted to the department on this date.

POI (Plan of Improvement)

IMMEDIATE CORRECTION - The Home will review background check rules to ensure that every Employee has a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Home while any child is present for care or before an individual age 17 or older resides in the Home. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required. The provider must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The Home will contact the background check department and submit a new application and fingerprints for the employee to the department, to ensure the CRC rules are maintained.

Correction Deadline: 1/7/2020

Correction Deadline: 7/15/2019

Corrected on 1/7/2020

.21(1)(d) - This citation is corrected on this date.

Finding

290-2-3-.21(1)(m)3. requires that a new Comprehensive Records Check Determination be completed for the Provider and each Employee and Provisional Employee at least once every five years. It was determined based on a review of records that one employee was observed to have a background check letter that had been expired on August 19, 2019. The employee did not have evidence of submitting a new application or fingerprints to the department on this date.

POI (Plan of Improvement)

IMMEDIATE CORRECTION - The Home will review background check rules and monitor employee's background check letters to ensure that each Director, Employee and Provisional Employee has a Comprehensive Records Check Determination on file that has been issued within the past five years. The provider must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The Home will contact the department to follow up on the expired background check letter and to ensure CRC rules are maintained. The employee may not return or be on site until they receive their new satisfactory background check letter from the department.

Correction Deadline: 1/7/2020

290-2-3-.07 Staff Qualifications(CR)

Met

Comment

Discussed staff qualifications and compliance with applicable laws and regulations.

290-2-3-.07 Staff Training

Technical Assistance

Correction Deadline: 7/22/2019

Corrected on 1/7/2020

.07(4) - Correction of the previous citation in that consultant observed evidence of the provider to have the required health and safety orientation training on this date.

Comment

Discussed: Health and Safety Training is required for each Staff member with direct care responsibilities within 90 calendar days of their hire date.

Technical Assistance

290-2-3-.07(9) - Consultant discussed with provider to ensure all employees and helpers receive ten hours of annual training each calendar year.

Correction Deadline: 2/6/2020

Comment

Annual training requirement and documentation observed.

Staff:Child Ratios and Supervision

290-2-3-.07 Staff:Child Ratios(CR)

Not Met

Finding

290-2-3-.07(15) requires the Home to ensure that the total number of Children not Related to the Provider in the Family Child Care Learning Home, for pay or not for pay, cannot exceed six Children, except that a Provider may care for two additional children who are three years of age or older for two designated one hour periods daily upon approval approved by the Department. It was determined based on an observation, that the provider cared for nine unrelated children, for pay on this date.

POI (Plan of Improvement)

The Home will reduce the number of unrelated children, both for pay and not for pay, so that the total number of unrelated children in care does not exceed the number of children as specified in these rules.

Correction Deadline: 1/17/2020

290-2-3-.07 Supervision(CR)

Met

Comment

The Provider was observed directly supervising and being attentive to the needs of the children.