

# Bright from the Start Georgia Department of Early Care and Learning 2 Martin Luther King Jr. Drive SE, 670 East Tower Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 2/4/2019 VisitType: Monitoring Visit Arrival: 9:50 AM Departure: 11:10 AM

FR-27865 Regional Consultant

Young, Rhonda

1031 FLEUR DE LAC LANE Greensboro, GA 30642 Greene County

(706) 453-9388 GREENRHONDA6@AOL.COM

Fax: (678) 302-2440

Valarie Musselwhite

Phone: (770) 357-9988

valarie.musselwhite@decal.ga.gov

Mailing Address 1031 FLEUR DE LAC LANE GREENSBORO, GA 30642

Quality Rated: No

Compliance Zone Designation				
02/04/2019	Monitoring Visit	Good Standing		
08/23/2018	Licensing Study	Good Standing		
05/24/2018	Monitoring Visit	Good Standing		

**Compliance Zone Designation** - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting

the rules.

Support - Program performance is demonstrating a need for improvement in meeting

rules.

**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

#### Ratios/License Capacity

Age Ranges	Children Present	Child For Pay	CAPS	Not for Pay	Provider Children
Infant (0-11 mos)	1	1	0	0	0
1 & 2 Years	3	3	0	0	0
3 & 4 Years	3	3	0	0	0
School Age(5+) Years	0	2	0	0	0
Total Under 13 Years	7	9	0	0	0
Total Under 18 Years	7				

Children Present: 7 Total Children: 9

Caregivers/Helpers Present: 1 Total Caregivers/Helpers: 2

More than 6 for pay

6 for pay present & no-pay present does not have a notorized no-pay statement

#### Comments

The consultant and provider discussed First Aid and CPR training, ratios, and overcrowding.

Plan of Improvement: Developed This Date 02/04/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <a href="http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx">http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx</a>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- · All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at http://gbi.georgia.gov to access the Georgia Sex Offender Registry.

#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <a href="http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx">http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx</a>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)





## **Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <a href="https://qualityrated.decal.ga.gov/">https://qualityrated.decal.ga.gov/</a>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or <a href="mailto:qualityrated@decal.ga.gov">qualityrated@decal.ga.gov</a>

Rhonda Young, Program Official	Date	Valarie Musselwhite, Consultant	Date



## Bright from the Start Georgia Department of Early Care and Learning 2 Martin Luther King Jr. Drive SE, 670 East Tower Atlanta, GA 30334

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#### **Findings Report**

**Date:** 2/4/2019 Arrival: 9:50 AM Departure: 11:10 AM VisitType: Monitoring Visit

FR-27865 **Regional Consultant** 

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Valarie Musselwhite

#### The following information is associated with a Monitoring Visit:

# **Activities and Equipment**

290-2-3-.12 Equipment and Supplies(CR)

Met

Comment

Toys and equipment observed to be clean and safe from hazardous conditions.

290-2-3-.19 Infant-Sleeping Safety Requirements(CR)

Met

Comment

The consultant and provider discussed infant safe sleep practices.

290-2-3-.07 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Home does not provide swimming activities.

**Children's Records** 

Records Reviewed: 7 **Records with Missing/Incomplete Components: 2** 

Child #1 Met

Child #2 Met

Child #3 Met

Child #4 Not Met

"Missing/Incomplete Components"

Immunization Form - (.08)(2)

Child #5 Not Met

"Missing/Incomplete Components"

#### **Records Reviewed: 7**

**Records with Missing/Incomplete Components: 2** 

Immunization Form - (.08)(2)

Child # 6 Met

Child # 7 Met

#### 290-2-3-.08 Children's Records

**Not Met** 

#### **Finding**

290-2-3-.08(2) requires the Home to maintain a file for each Child that includes evidence of age-appropriate immunizations or a signed affidavit against such immunizations; enrollment in the Home may not continue for more than 30 days without such evidence. It was determined based on a review of records that three of nine enrolled children did not have current immunizations on file.

## POI (Plan of Improvement)

The Home Provider will ensure that an immunization record/signed affidavit is on file for each enrolled Child.

Correction Deadline: 2/6/2019

Recited on 2/4/2019

Facility

#### 290-2-3-.11 Physical Plant - Safe Environment(CR)

**Not Met** 

## **Finding**

290-2-3-.11(2)(c) requires that documentation of drills required by these rules shall be maintained in the Home. The Home shall conduct drills for fire, tornado, and other emergency situations. The fire drills will be conducted monthly and tornado and other emergency situation drills will be conducted every six months. The Home shall maintain documentation of the dates and times of these drills for two years. It was determined based on a review of records that the provider did not practice fire drills for the months of September and November 2018.

#### POI (Plan of Improvement)

The Provider will develop and implement a plan and schedule for conducting the required drills, completing the documentation, keeping the documentation on file for two years.

Correction Deadline: 2/28/2019

Recited on 2/4/2019

#### 290-2-3-.13 Physical Plant-Structural/Mechanical(CR)

Met

#### Comment

The Home appears clean and free from hazards.

## 290-2-3-.13 Playgrounds(CR)

Met

#### Comment

The outside area appears clean and well maintained.

**Health and Hygiene** 

#### 290-2-3-.11 Children's Health and Hygiene(CR)

Met

#### Comment

Staff stated proper knowledge of hand washing procedures.

## 290-2-3-.11 Diapering Areas & Practices(CR)

Met

#### Comment

The provider stated appropriate diapering procedures.

#### 290-2-3-.11 Medications(CR)

N/A

#### Comment

The provider stated medication is not currently being given to children in care.

Licensure

#### 290-2-3-.04 Application Requirements(CR)

**Not Met** 

#### **Finding**

290-2-3-.04(1)(d)requires a person that provides care for more than six children for pay, related or unrelated, as defined in the rules, to make application to the Department for a license to operate as a Child Care Learning Center. It was determined based on an observation that the provider was caring for seven unrelated children for pay.

## POI (Plan of Improvement)

The Family Child Care Learning Home caring for more than six children shall reduce the number of children in care to six. The Family Child Care Learning Home will submit an application for a Child Care Learning Center and receive a license to operate from the Department before caring for more than six children, related or unrelated, for pay.

Correction Deadline: 2/5/2019

# **Safety and Discipline**

## 290-2-3-.11 Discipline(CR)

Met

#### Comment

The provider and/or the home's employee were observed to maintain a positive learning environment on this date.

## 290-2-3-.11 Transportation(CR)

N/A

#### Comment

The provider does not provide routine transportation.

**Staff Records** 

## 290-2-3-.21 Criminal Records and Comprehensive Background Checks(CR)

Met

#### Comment

Criminal records checks were observed to be complete.

## 290-2-3-.07 First Aid & CPR

**Not Met** 

#### Finding

290-2-3-.07(5) requires the Home to maintain for the Provider and any Provisional Employee or Employee with direct care responsibilities current evidence of successful completion of a biennial training program in cardiopulmonary resuscitation (CPR) and a triennial training program in first aid which have been offered by certified or licensed health care professionals or trainers and which dealt with emergency care for infants and children. This training must be completed prior to initial licensure for the Provider and within 90 days from date of hire for Provisional Employees and Employees. It was determined based on a review of records that the provider did not have current First Aid and CPR training.

## POI (Plan of Improvement)

The Home will obtain the required CPR and first aid training and will keep certificates, cards, or other proof of training on file. The Home will submit proof of training to the Department, if requested.

Correction Deadline: 2/28/2019

#### Recited on 2/4/2019

## 290-2-3-.07 Staff Qualifications(CR)

Met

#### Comment

Staff observed to be compliant with applicable laws and regulations.

## Staff: Child Ratios and Supervision

## 290-2-3-.07 Staff:Child Ratios(CR)

**Not Met** 

## **Finding**

290-2-3-.07(12) requires the Home to ensure that the total number of Children unrelated to the Provider in the Family Child Care Learning Home, for pay or not for pay, cannot exceed six children, except during two designated hours approved by the Department. It was determined based on an observation that the provider was caring for seven unrelated children for pay.

#### POI (Plan of Improvement)

The Home will reduce the number of unrelated children, both for pay and not for pay, so that the total number of unrelated children in care does not exceed the number of children as specified in these rules.

Correction Deadline: 2/5/2019

## 290-2-3-.07 Supervision(CR)

Met

#### Comment

The Provider was observed directly supervising and being attentive to the needs of the children.