



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 8/1/2018 **VisitType:** Licensing Study

**Arrival:** 9:20 AM

**Departure:** 10:55 AM

**FR-27170**

**Biggs, Tomesha O**

2877 Partin Place Ellenwood, GA 30294 Clayton County  
(678) 949-2446 BIGGSACDY@gmail.com

**Regional Consultant**

Ruby Norman

Phone: (770) 405-7959

Fax: (404) 591-5187

laura.davis@dec.al.ga.gov

**Mailing Address**

Same

**Quality Rated:** No

<u>Compliance Zone Designation</u>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
08/01/2018	Licensing Study	Good Standing	
01/23/2018	Licensing Study	Good Standing	
08/28/2017	Monitoring Visit	Good Standing	

**Ratios/License Capacity**

Age Ranges	Children Present	Child For Pay	CAPS	Not for Pay	Provider Children
Infant (0-11 mos)	0	0	0	0	0
1 & 2 Years	1	1	0	1	0
3 & 4 Years	2	3	0	1	0
School Age(5+) Years	0	4	0	0	1
Total Under 13 Years	3	8	0	2	0
Total Under 18 Years	3				
Children Present: 3 Total Children: 11 Caregivers/Helpers Present: 1 Total Caregivers/Helpers: 2					

**Comments**

Plan of Improvement: Developed This Date 08/01/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



**Reminder:** All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit [www.decalkoala.com](http://www.decalkoala.com). You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.al.ga.gov](mailto:CCSRefutations@dec.al.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.al.ga.gov](mailto:qualityrated@dec.al.ga.gov)

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Tomesha Biggs, Program Official

Date

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Ruby Norman, Consultant

Date



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### Findings Report

**Date:** 8/1/2018 **VisitType:** Licensing Study **Arrival:** 9:20 AM **Departure:** 10:55 AM

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The following information is associated with a Licensing Study:

### Activities and Equipment

**290-2-3-.12 Equipment and Supplies(CR)**

**Met**

**Comment**

A variety of equipment and toys were observed.

**290-2-3-.19 Infant-Sleeping Safety Requirements(CR)**

**Met**

**Comment**

Care is not provided for any infant required to be in a crib

**290-2-3-.07 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

Home does not provide swimming activities.

### Children's Records

**Records Reviewed: 3**

**Records with Missing/Incomplete Components: 0**

Child # 1	Met
Child # 2	Met
Child # 3	Met

**290-2-3-.08 Children's Records**

**Met**

**Correction Deadline: 8/28/2017**

Corrected on 8/1/2018

.08(12) - Previous citation corrected, the child requiring a notarized statement of family relationship by the parent was reviewed on this date.

## Facility

### 290-2-3-.11 Physical Plant - Safe Environment(CR)

Not Met

#### Finding

It was determined based on a review of records that no fire drill, tornado drill or other emergency drills were conducted from January to July 2018.

**Correction Deadline: 8/31/2018**

#### Comment

An operable and appropriately sized fire extinguisher was observed in the home this date.

#### Comment

Operable smoke detector(s) were observed as required in the home this date.

### 290-2-3-.13 Physical Plant-Structural/Mechanical(CR)

Met

#### Comment

The Home appears clean and free from hazards.

### 290-2-3-.13 Playgrounds(CR)

Met

#### Comment

The outside area appears clean and well maintained.

## Health and Hygiene

### 290-2-3-.11 Children's Health and Hygiene(CR)

Met

#### Comment

Staff were observed to remind children to wash hands.

### 290-2-3-.11 Diapering Areas & Practices(CR)

Met

#### Comment

There are no diapered children currently enrolled in the program.

### 290-2-3-.11 Medications(CR)

Met

#### Comment

The provider stated that no medication is dispensed at this time.

## Licensure

### 290-2-3-.04 Application Requirements(CR)

Met

#### Comment

The provider cared for three unrelated children for pay on this date.

**Correction Deadline: 8/1/2018**

## Safety and Discipline

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**290-2-3-.11 Animals****Defer****Defer**

290-2-3-.11(1)(n)-Previous citation deferred, the dog was getting vaccinated on the day of the visit. The provider will fax or email the the vaccination records by August 2, 2018.

**POI (Plan of Improvement)**

The Home will ensure that all animals are properly vaccinated and that unconfined animals are not allowed in child care areas.

**Correction Deadline: 1/23/2018**

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**290-2-3-.11 Discipline(CR)****Met****Comment**

Age-appropriate discussion and/or redirection observed.

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**290-2-3-.11 First Aid Kit****Met****Comment**

Complete first aid kit observed in the Family Child Care Learning Home

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**290-2-3-.11 Transportation(CR)****Met****Comment**

The provider does not provide routine transportation.

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<b>Staff Records</b>
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**290-2-3-.21 Criminal Records Check(CR)****Met****Comment**

Criminal records checks were observed to be complete.

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**290-2-3-.07 First Aid & CPR****Met****Comment**

Evidence observed that the provider was certified in First Aid and CPR.

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**290-2-3-.07 Staff Qualifications(CR)****Met****Comment**

Staff observed to be compliant with applicable laws and regulations.

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**290-2-3-.07 Staff Training****Met****Comment**

Annual training requirement and documentation observed.

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<b>Staff:Child Ratios and Supervision</b>
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**290-2-3-.07 Staff:Child Ratios(CR)****Met****Comment**

Appropriate ratios were observed on this date.

**Comment**

Adequate supervision observed on this date.