





**Reminder:** All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit [www.decalkoala.com](http://www.decalkoala.com). You are encouraged not to wait and to complete the process as soon as possible.



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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@decga.gov](mailto:CCSRefutations@decga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Gwendolyn Jacobs, Program Official

Date

Kati Cosby, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334  
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

### Findings Report

**Date:** 9/27/2017 **VisitType:** Monitoring Visit **Arrival:** 2:00 PM **Departure:** 3:35 PM

**FR-27097**

**Jacobs, Gwendolyn M**

1233 WEST 49TH STREET Savannah, GA 31405 Chatham County  
(912) 695-0339 jacobsllldreamers@att.net

**Mailing Address**

1233 W 49TH ST  
SAVANNAH, GA 31405

**Regional Consultant**

Kati Cosby

Phone: (912) 544-8606  
Fax: (912) 544-9425  
kati.cosby@decal.ga.gov

The following information is associated with a Monitoring Visit:

### Activities and Equipment

**290-2-3-.12 Equipment and Supplies(CR)**

**Met**

**Comment**

Observed-Variety Of Equipment

**290-2-3-.19 Infant-Sleeping Safety Requirements(CR)**

**Met**

**Comment**

Not caring for infants

**290-2-3-.07 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

No Swimming Activities Provided

### Children's Records

**Records Reviewed: 1**

**Records with Missing/Incomplete Components: 0**

Child # 1

Met

**290-2-3-.08 Children's Records**

**Met**

**Correction Deadline: 6/14/2017**

**Corrected on 9/27/2017**

**.08(1) -Previous citation was corrected in that all files reviewed were complete on this date.**

**Facility**

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**290-2-3-.11 Physical Plant - Safe Environment(CR)** **Met**

**Comment**

Observation-No Hazards Accessible

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**290-2-3-.13 Physical Plant-Structural/Mechanical(CR)** **Met**

**Comment**

Home Clean, Free of Hazards

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**290-2-3-.13 Playgrounds(CR)** **Met**

**Comment**

Outside Area Clean, Well Maintained

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**Health and Hygiene**

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**290-2-3-.11 Children's Health and Hygiene(CR)** **Met**

**Comment**

Staff Stated Proper Knowledge

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**290-2-3-.11 Diapering Areas & Practices(CR)** **Met**

**Comment**

No Diapered Children Enrolled

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**290-2-3-.11 Medications(CR)** **Met**

**Comment**

Discussed-Documentation/Procedures

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**Licensure**

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**290-2-3-.04 Application Requirements(CR)** **Met**

**Comment**

Consultant observed on child for pay on this date.

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**Safety and Discipline**

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**290-2-3-.11 Discipline(CR)** **Met**

**Comment**

Observed-Discussion/Redirection

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**290-2-3-.11 Transportation(CR)** **Met**

**Comment**

No Routine Transportation Provided

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**Staff Records**

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**290-2-3-.21 Criminal Records Check(CR)****Not Met****Finding**

290-2-3-.21(1)(c) requires the Home maintain valid evidence of satisfactory criminal records check for the Provider and each Employee for the duration of their employment plus one year and to make such evidence immediately available to the Department upon request. It was determined, based on review of records, that the Provider's son did not have evidence of a satisfactory criminal records check upon turning seventeen years old.

**POI (Plan of Improvement)**

The Home will ensure that each employee has a satisfactory criminal records check for each Employee.

**Correction Deadline: 9/27/2017**

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**290-2-3-.07 Staff Qualifications(CR)****Met****Comment**

Staff qualifications/compliance with law

<b>Staff:Child Ratios and Supervision</b>
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**290-2-3-.07 Staff:Child Ratios(CR)****Met****Comment**

Appropriate Ratios Observed

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**290-2-3-.07 Supervision(CR)****Met****Comment**

Observed-Adequate Supervision