



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 10/26/2020 **VisitType:** Complaint Investigation Follow Up **Arrival:** 3:20 PM **Departure:** 4:30 PM

FR-26750

Whitworth, Barbara M

201 JENNINGS POND COURT Woodstock, GA 30188 Cherokee County
(678) 366-8450 BMWworks4u@bellsouth.net

Mailing Address

201 JENNINGS POND COURT
WOODSTOCK, GA 30188

Regional Consultant

Rachael Brown

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Quality Rated: ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
10/26/2020	Complaint Investigation Follow Up	Good Standing	
10/13/2020	Monitoring Visit	Good Standing	
10/10/2019	Monitoring Visit	Good Standing	

Ratios/License Capacity

Age Ranges	Children Present	Child For Pay	CAPS	Not for Pay	Provider Children
Infant (0-11 mos)	0	0	0	0	0
1 & 2 Years	6	6	0	0	0
3 & 4 Years	5	5	0	0	0
School Age(5+) Years	1	1	0	0	0
Total Under 13 Years	12	12	0	0	0
Total Under 18 Years	12				
Children Present: 12		Total Children: 12			
Caregivers/Helpers Present: 6		Total Caregivers/Helpers: 6			
More than 6 for pay					
6 for pay present & no-pay present does not have a notarized no-pay statement					

Comments

An onsite visit was conducted for a complaint investigation follow up.

Plan of Improvement: Developed This Date 10/26/2020

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Barbara Whitworth, Program Official

Date

Rachael Brown, Consultant

Date



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Findings Report

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The following information is associated with a Complaint Investigation Follow Up:

Children's Records

Records Reviewed: 12

Records with Missing/Incomplete Components: 4

Child # 1 Met

Child # 2 Met

Child # 3 Not Met

"Missing/Incomplete Components"

Name Missing - (.08)(1), Date of Birth Missing - (.08)(1), Parents Names Missing - (.08)(1), Mom Home # Missing - (.08)(1), Mom Work # Missing - (.08)(1), Dad Home # Missing - (.08)(1), Dad Work # Missing - (.08)(1), Physician & Emergency Contact Information - (.08)(1), Emergency Medical Authorization - (.08)(3), Allergy/Medical Information - (.08)(4), Transportation Agreement - (.08)(7), Release Person Information - (.08)(10), Proof of No Liability Insurance Form

Child # 4 Met

Child # 5 Not Met

"Missing/Incomplete Components"

Name Missing-.08(13), Date of Birth Missing-.08(13), Phone Numbers-.08(13), Parents Address-.08(13)

Child # 6 Met

Child # 7 Met

Child # 8 Met

Child # 9 Met

Child # 10	Not Met
<u>"Missing/Incomplete Components"</u>	
Parents Address-.08(13),Phone Numbers-.08(13),Date of Birth Missing-.08(13),Name Missing-.08(13)	
Child # 11	Met
Child # 12	Not Met
<u>"Missing/Incomplete Components"</u>	
Name Missing-.08(13),Date of Birth Missing-.08(13),Phone Numbers-.08(13),Parents Address-.08(13)	

290-2-3-.08 Children's Records**Not Met****Finding**

290-2-3-.08(1) requires the Home to have a current and updated record for each Child in care and for a period of one (1) year after each Child leaves. Such records shall include: identifying information (Child's name, birth date, Parent's name, home and business addresses, telephone numbers); name, address and telephone number of persons, including Child's physician, to contact in emergencies; and name, address, telephone numbers, relationship to Child and to Parent(s) and other identifying information of person(s) to whom the Child may be released. It was determined based on review of records that the Home did not have children's records for four children.

POI (Plan of Improvement)

The Home Provider will obtain the missing information and maintain the Children's records as required.

Correction Deadline: 10/26/2020