



Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334  
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 2/7/2018 VisitType: Monitoring Visit

Arrival: 10:50 AM

Departure: 12:50 PM

FR-26589

McNaughton, Debrah C

3150 WHITE TAIL LANE Fairburn, GA 30213 Fulton County  
(770) 709-2602 SELBYMAC@HOTMAIL.COM

Regional Consultant

Stephen Knighton

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coty.cummings@decal.ga.gov

**Mailing Address**

3150 WHITE TAIL LANE  
FAIRBURN, GA 30213

Quality Rated: No

<u>Compliance Zone Designation</u>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
02/07/2018	Monitoring Visit	Good Standing	
09/18/2017	Licensing Study	Good Standing	
01/11/2017	Monitoring Visit	Good Standing	

**Ratios/License Capacity**

Age Ranges	Children Present	Child For Pay	CAPS	Not for Pay	Provider Children
Infant (0-11 mos)	0	0	0	0	0
1 & 2 Years	2	2	0	0	0
3 & 4 Years	0	0	0	0	0
School Age(5+) Years	0	5	0	0	1
Total Under 13 Years	2	7	0	0	1
Total Under 18 Years	2				
Children Present: 3 Total Children: 8 Caregivers/Helpers Present: 1 Total Caregivers/Helpers: 2					

**Comments**

Plan of Improvement: Developed This Date 02/07/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



**Reminder:** All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit [www.decalkoala.com](http://www.decalkoala.com). You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.al.ga.gov](mailto:CCSRefutations@dec.al.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



#### Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.al.ga.gov](mailto:qualityrated@dec.al.ga.gov)

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Debrah Mc Naughton, Program Official

Date

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Stephen Knighton, Consultant

Date



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### Findings Report

**Date:** 2/7/2018 **VisitType:** Monitoring Visit **Arrival:** 10:50 AM **Departure:** 12:50 PM

**FR-26589**

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The following information is associated with a Monitoring Visit:

### Activities and Equipment

**290-2-3-.12 Equipment and Supplies(CR)**

**Met**

**Comment**

A variety of equipment and toys were observed.

**290-2-3-.19 Infant-Sleeping Safety Requirements(CR)**

**Met**

**Comment**

Currently the provider is not caring for infants. (This rule was not evaluated on this date)

**290-2-3-.07 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

Home does not provide swimming activities.

### Children's Records

**Records Reviewed: 2**

**Records with Missing/Incomplete Components: 0**

Child # 1

Met

Child # 2

Met

**Finding**

Previously Cited: 290-2-3-.08(1)(b) requires the family day care home to maintain a file for each child that includes the name, address and telephone number of the child's physician to contact in emergencies. It was determined based on review of children's records that the provider did not have this information completed for two out of seven enrolled children.

Previously Cited: 290-2-3-.08(1)(a) requires the Home to maintain a file for each Child that includes the Child's name, birth date, Parent's name, Home and business addresses and telephone numbers. Children.

290-2-3-.08(1) requires the Home to have a current and updated record for each Child in care and for a period of one (1) year after each Child leaves. Such records shall include: identifying information (Child's name, birth date, Parent's name, home and business addresses, telephone numbers); name, address and telephone number of persons, including Child's physician, to contact in emergencies; and name, address, telephone numbers, relationship to Child and to Parent(s) and other identifying information of person(s) to whom the Child may be released. It was determined based on review of records that five children enrolled did not have current and updated records documenting parents home and work information, physician information, and or emergency contact information.

**POI (Plan of Improvement)**

Previously Cited POI: The home provider will secure and maintain the missing information.

Previously Cited: The Home Provider will secure the missing information, and ensure that children's records are completed for future enrollees.

The Home Provider will obtain the missing information and maintain the Children's records as required.

**Correction Deadline: 2/12/2018**

**Recited on 2/7/2018**

**Finding**

Previously Cited: 290-2-3-.08(2)(c )18 requires notification of the absence of a liability insurance policy sufficient to protect its clients. If the home is not covered by liability insurance sufficient to protect its clients, the home must notify the parent or guardian of each child under the care of the program in writing. Each parent or guardian must acknowledge receipt of such notice, and a copy of the acknowledgement shall be kept in the child's file.

290-2-3-.08(11) requires that if the Home is not covered by liability insurance sufficient to protect its clients, the Home must notify the Parent of each Child under the care of the program in writing. Each Parent must acknowledge receipt of such notice, and a copy of the acknowledgement shall be kept in the Child's file. It was determined based on review of records that four out of five children enrolled did not have evidence of parent acknowledgement of no liability insurance on file.

**POI (Plan of Improvement)**

Previously Cited: The home provider will obtain and maintain documentation.

The Home Provider will obtain and maintain documentation.

**Correction Deadline: 2/12/2018**

**Recited on 2/7/2018**

**Finding**

Previously Cited: 290-2-3-.08(1)(c) requires the Home to maintain a file for each Child that includes evidence of age-appropriate immunizations or a signed affidavit against such immunizations; enrollment in the home may not continue for more than 30 day without such evidence. Children.

290-2-3-.08(2) requires the Home to maintain a file for each Child that includes evidence of age-appropriate immunizations or a signed affidavit against such immunizations; enrollment in the Home may not continue for more than 30 days without such evidence. It was determined based on review of records that five enrolled children did not have current immunizations on file for children in care.

**POI (Plan of Improvement)**

Previously Cited: The Home Provider will ensure that an immunization record/signed affidavit is on file for each enrolled Child.

The Home Provider will ensure that an immunization record/signed affidavit is on file for each enrolled Child.

**Correction Deadline: 2/12/2018**

**Recited on 2/7/2018**

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**290-2-3-.08 Parental Authorization(CR)**

**Not Met**

**Finding**

Previously Cited: 290-2-3-.08 (1)(d) requires the Home to obtain Parental authorization at the time of a Child's enrollment for emergency medical care when the Parent is not available. Children.

290-2-3-.08(3)requires the Home to obtain Parental authorization at the time of a Child's enrollment for emergency medical care when the Parent is not available. It was determined based on review of records that four out of five children enrolled did not obtain parental authorization and did not have completed enrollment forms available for Consultant on this date.

**POI (Plan of Improvement)**

Previously Cited: The Home Provider will have authorization for emergency medical care completed by the Parent for Children enrolled.

The Home Provider will have authorization for emergency medical care completed by the Parent for Children enrolled.

**Correction Deadline: 2/12/2018**

**Recited on 2/7/2018**

<b>Facility</b>
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**290-2-3-.11 Physical Plant - Safe Environment(CR)**

**Not Met**

**Finding**

290-2-3-.11(2)(h) requires at least one UL Approved smoke detector to be on each floor of the Home and such detectors to be maintained in working order. At least one 2-A:10-B:C fire extinguisher shall be kept in the child care area to be located no more than thirty feet from the kitchen. The extinguisher shall be maintained in working order and shall be inaccessible to the children. It was determined based on observation that home fire extinguisher was not available to be observed as required.

**POI (Plan of Improvement)**

The home provider will ensure that a working fire extinguisher is available in the child care area as required, and is maintained inaccessible to children.

Correction Deadline: 2/12/2018

Recited on 2/7/2018

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290-2-3-.13 Physical Plant-Structural/Mechanical(CR) Met

Correction Deadline: 9/18/2017

Corrected on 2/7/2018

.13(1)(e) - Consultant observed previous citation to be corrected in that all electrical outlets were observed to be covered as required no longer posing a potential hazard to children in care.

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290-2-3-.13 Playgrounds(CR) Met

Correction Deadline: 9/28/2017

Corrected on 2/7/2018

.13(2)(a) - Consultant observed previous citation to be corrected in that the swing set has been removed from the outdoor play area and no longer poses a potential hazard to children in care.

## Health and Hygiene

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290-2-3-.11 Children's Health and Hygiene(CR) Met

**Comment**

Staff state proper knowledge of diapering procedures.

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290-2-3-.11 Diapering Areas & Practices(CR) Met

**Comment**

Staff state proper knowledge of diapering procedures.

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290-2-3-.11 Medications(CR) Met

Correction Deadline: 9/18/2017

Corrected on 2/7/2018

.11(1)(d) - Consultant observed previous citation to be corrected in that all medication was observed to be stored correctly no longer posing a potential hazard to children in care.

## Licensure

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290-2-3-.04 Application Requirements(CR) Met

**Comment**

Appropriate number of children observed in Family Child Care Learning Home this date.

## Safety and Discipline

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290-2-3-.11 Discipline(CR) Met

**Comment**

Pleasant interactions observed between the provider and children in care.

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290-2-3-.11 First Aid Kit Met

**Comment**

Complete kit observed in the Family Child Care Learning Home

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**290-2-3-.11 Transportation(CR)****Met****Comment**

The provider does not provide routine transportation.

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**Staff Records**

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**290-2-3-.21 Criminal Records Check(CR)****Met****Comment**

Criminal records checks were observed to be complete.

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**290-2-3-.07 Staff Qualifications(CR)****Met****Comment**

Discussed staff qualifications and compliance with applicable laws and regulations.

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**290-2-3-.07 Staff Training****Not Met**

**Correction Deadline: 10/18/2017**

**Corrected on 2/7/2018**

**.07(4) - Consultant observed previous citation to be corrected in that the provider successfully completed their health and safety orientation training as required.**

**Finding**

290-2-3-.07(6) requires the Home to maintain for the Provider and any Provisional Employee or Employee, current evidence of successful completion of ten (10) clock hours of diverse training which is related to the care of children and which is offered by an accredited college, university or vocational program or other Department approved source annually. The annual ten (10) clock hours of training shall be chosen from the following fields: child development, including discipline, guidance, nutrition, injury control and safety; health, including sanitation, disease control, cleanliness, detection and disposition of illness; child abuse and neglect, including identification and reporting, and meeting the needs of abused and/or neglected children; and business related topics, including parental communication, recordkeeping, etc.; provided however that such business related training shall be limited to no more than two (2) of the required ten (10) clock hours of training. Records of completion of such training programs shall be maintained in the Home by the Provider, as required by these rules. It was determined based on review of records that Provider at Home did not have current evidence of successful completion of ten clock hours of diverse training for the year of 2017.

**POI (Plan of Improvement)**

The Home will obtain the required annual training and will keep certificates, cards, or other proof of training on file. The Home will submit proof of training to the Department, if requested.

**Correction Deadline: 3/1/2018**

**Recited on 2/7/2018**

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**Staff:Child Ratios and Supervision**

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**290-2-3-.07 Staff:Child Ratios(CR)****Met****Comment**

Appropriate ratios were observed on this date.

**Comment**

Adequate supervision observed on this date.