



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 7/10/2019 **VisitType:** Licensing Study

Arrival: 11:00 AM

Departure: 1:30 PM

FR-26589

McNaughton, Debrah C

3150 WHITE TAIL LANE Fairburn, GA 30213 Fulton County
(770) 709-2602 SELBYMAC@HOTMAIL.COM

Regional Consultant

Michelle Smith

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Mailing Address

3150 WHITE TAIL LANE
FAIRBURN, GA 30213

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
07/10/2019	Licensing Study	Good Standing	
03/14/2019	Monitoring Visit	Good Standing	
09/18/2018	Licensing Study	Good Standing	

Ratios/License Capacity

Age Ranges	Children Present	Child For Pay	CAPS	Not for Pay	Provider Children
Infant (0-11 mos)	1	1	0	0	0
1 & 2 Years	3	5	0	0	0
3 & 4 Years	0	1	0	0	0
School Age(5+) Years	3	3	0	0	1
Total Under 13 Years	7	10	0	0	1
Total Under 18 Years	7				
Children Present: 8 Caregivers/Helpers Present: 1					
Total Children: 11 Total Caregivers/Helpers: 1					

Comments

The purpose of this visit was to conduct a Licensing Study. Consultant discussed and reviewed report with Home Helper on this date.

Plan of Improvement: Developed This Date 07/10/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://www.dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Debrah Mc Naughton, Program Official

Date

Michelle Smith, Consultant

Date



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Findings Report

Date: 7/10/2019 **VisitType:** Licensing Study

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The following information is associated with a Licensing Study:

Activities and Equipment

290-2-3-.12 Equipment and Supplies(CR)

Met

Comment

Equipment and furniture observed to be properly secured, as applicable.

290-2-3-.19 Infant-Sleeping Safety Requirements(CR)

Not Met

Finding

290-2-3-.19(2) requires that a Family Child Care Learning Home shall provide a safe sleep environment in accordance with American Academy of Pediatrics (AAP), Consumer Product Safety Commission (CPSC) and American Society for Testing and Materials (ASTM) recommendations as listed in these rules for all infants and one-year-old children when placed for sleep in a safety approved crib or in any other type of equipment approved for infant sleep. Staff shall place an infant to sleep on the infant's back unless the Parent has provided a physician's written statement authorizing another sleep position for that particular infant that includes how the infant shall be placed to sleep and a time frame that the instructions are to be followed. When an infant can easily turn over from back to front and back again, Staff shall continue to put the infant to sleep initially on the infant's back, but allow the infant to roll over into his or her preferred positions and not re-position the infant. Sleepers, sleep sacks and wearable blankets that fit according to the commercial manufacturer's guidelines and will not slide up around the infant's face may be used when necessary for the comfort of the sleeping infant, however swaddling shall not be used unless the Home has been provided a physician's written statement authorizing its use for a particular infant that includes instructions and a time frame for swaddling the infant. Staff shall not place objects or allow objects to be placed in or on the crib with an infant such as but not limited to toys, pillows, quilts, comforters, bumper pads, sheepskins, stuffed toys, or other soft items and shall not attach objects or allow objects to be attached to a crib with a sleeping infant such as but not limited to crib gyms, toys, mirrors and mobiles. It was determined based on Consultant observation that two cribs occupied with one child awake, and one sleeping infant had two mobile attachments on the crib railing, two blankets inside of the cribs, and one pillow in one crib which poses potential hazards to infants.

POI (Plan of Improvement)

The Home Provider will ensure that safe sleep requirements for infants are followed as required.

Correction Deadline: 7/10/2019

Comment

There is no pool on the property

Children's Records

Records Reviewed: 7**Records with Missing/Incomplete Components: 4**

Child # 1	Met
Child # 2	Met
Child # 3	Not Met
<u>"Missing/Incomplete Components"</u>	
Name Missing-.08(13),Date of Birth Missing-.08(13),Phone Numbers-.08(13),Parents Address-.08(13)	
Child # 4	Met
Child # 5	Not Met
<u>"Missing/Incomplete Components"</u>	
Name Missing-.08(13),Date of Birth Missing-.08(13),Phone Numbers-.08(13),Parents Address-.08(13)	
Child # 6	Not Met
<u>"Missing/Incomplete Components"</u>	
Name Missing-.08(13),Date of Birth Missing-.08(13),Phone Numbers-.08(13),Parents Address-.08(13)	
Child # 7	Not Met
<u>"Missing/Incomplete Components"</u>	
Documentation of Family Relationship - .08(12)	

290-2-3-.08 Children's Records**Not Met****Finding**

290-2-3-.08(1) requires the Home to have a current and updated record for each Child in care and for a period of one (1) year after each Child leaves. Such records shall include: identifying information (Child's name, birth date, Parent's name, home and business addresses, telephone numbers); name, address and telephone number of persons, including Child's physician, to contact in emergencies; and name, address, telephone numbers, relationship to Child and to Parent(s) and other identifying information of person(s) to whom the Child may be released. It was determined based on review of records that three related children were present with incomplete enrollment records. The following was missing from each the files:

Child's name

Birth date

Parent's name

Home and business addresses,

Telephone numbers); name, address and telephone number of persons, including Child's physician, to contact in emergencies; and name, address, telephone numbers, relationship to Child and to Parent(s)

Other identifying information of person(s) to whom the Child may be released as required by the Department.

POI (Plan of Improvement)

The Home Provider will obtain the missing information and maintain the Children's records as required.

Correction Deadline: 7/10/2019

Finding

290-2-3-.08(12) requires that documentation for the care of related children in the Home, other than the Providers own children, include a notarized statement of family relationships by the Parent(s). It was determined that three related children did not have notarized non payment affidavit's on file as required by the Department.

POI (Plan of Improvement)

The Home Provider will obtain and maintain documentation.

Correction Deadline: 7/19/2019

Correction Deadline: 3/18/2019

Corrected on 7/10/2019

.08(2) - Consultant observed immunization forms for each child present for care.

Facility

290-2-3-.11 Physical Plant - Safe Environment(CR)**Not Met****Finding**

290-2-3-.11(2)(a) requires the Home to have a written plan for handling emergencies, including but not limited to fire, severe weather, loss of electrical power or water, and death, serious injury or loss of a child, a threatening event, or natural disaster which may occur at the Home. The Home will have in place procedures for evacuation, relocation, shelter-in-place, lock-down, communication and reunification with families, continuity of operations, accommodation of infants and toddlers, children with disabilities, and children with chronic medical conditions. No Home personnel shall impede in any way the delivery of emergency care or services to a child by licensed or certified emergency health care professionals. It was determined based on review of records that the emergency plan was not available upon request.

POI (Plan of Improvement)

The Home Provider will complete a written plan for emergencies.

Correction Deadline: 7/20/2019

Finding

290-2-3-.11(2)(c) requires that documentation of drills required by these rules shall be maintained in the Home. The Home shall conduct drills for fire, tornado, and other emergency situations. The fire drills will be conducted monthly and tornado and other emergency situation drills will be conducted every six months. The Home shall maintain documentation of the dates and times of these drills for two years. It was determined based on review of review of records that documentation of completed emergency drills were not available upon request.

POI (Plan of Improvement)

The Provider will develop and implement a plan and schedule for conducting the required drills, completing the documentation, keeping the documentation on file for two years.

Correction Deadline: 7/19/2019

Finding

290-2-3-.11(2)(f) requires that poisons, medicines, cleaning agents and other hazardous materials be in locked areas or inaccessible to children. It was determined based on Consultant observation that one Home Helpers personal bag was on the couch accessible to children present for care.

POI (Plan of Improvement)

To ensure the safe storage of hazardous items, the Home Provider will make these items inaccessible to the children.

Correction Deadline: 7/10/2019

Comment

An operable and appropriately sized fire extinguisher was observed in the home this date.

Comment

Operable smoke detector(s) were observed as required in the home this date.

290-2-3-.13 Physical Plant-Structural/Mechanical(CR)**Not Met****Finding**

290-2-3-.13(1) requires that the Home be clean and free from hazards. It was determined based on Consultant observation that multiple electrical cords were located on the floor in the living room area accessible to children present for care.

POI (Plan of Improvement)

To ensure the cleanliness and safety of the environment, the Home Provider will make hazardous electrical cords are inaccessible to the children.

Correction Deadline: 7/10/2019

290-2-3-.13 Playgrounds(CR)**Defer****Defer**

290-2-3-.13(2)(a)-Consultant observed the play area to be under construction and will be complete on August 12, 2019 . Consultant will evaluate play area during next visit.

POI (Plan of Improvement)

The Home will remove lawn mower, and gardening tools, repair any and all identified outdoor hazards and will monitor playground daily or more often as needed to ensure that the Home's outdoor play area is kept clean and free of hazards.

Correction Deadline: 3/18/2019

Health and Hygiene

290-2-3-.11 Children's Health and Hygiene(CR)**Technical Assistance****Technical Assistance**

290-2-3-.11(1)(j)- Consultant discussed the proper hand washing procedures before and after diapering children.

Correction Deadline: 7/10/2019**Technical Assistance**

290-2-3-.11(1)(j) - Consultant discussed with Provider to wash infants hands after diapering is complete. Consultant discussed with Provider to use a baby wipe to clean the hands of infants that are unable to hold their heads up.

Correction Deadline: 7/10/2019

290-2-3-.11 Diapering Areas & Practices(CR)**Met****Comment**

Staff state proper knowledge of diapering procedures.

290-2-3-.11 Medications(CR)**N/A****Comment**

Per the provider no medication is currently dispensed

Licensure

290-2-3-.04 Application Requirements(CR)**Met****Comment**

Consultant observed four non related for pay children, three related no pay children, and two home helpers present during the visit.

Safety and Discipline

290-2-3-.11 Animals**Not Met****Finding**

290-2-3-.11(1)(n) requires pets in the Home be properly vacationed in accordance with the requirements of the local county Boards of Health. Unconfined pets shall not be permitted in child care areas when any Child is present except for supervised learning experiences. It was determined based on Consultant observation that one home pet did not have record of vaccination. In addition one home pet was observed not to be caged away from children during the visit.

POI (Plan of Improvement)

The Home will ensure that all animals are properly vaccinate and that unconfined animals are not allowed in child care areas.

Correction Deadline: 7/10/2019

290-2-3-.11 Discipline(CR)**Met****Comment**

The provider and/or the home's employee were observed to maintain a positive learning environment on this date.

290-2-3-.11 First Aid Kit**Met****Comment**

Please replace/add missing tweezers to the first aid kit.

290-2-3-.11 Transportation(CR)**N/A****Comment**

The provider does not provide routine transportation.

Staff Records

290-2-3-.21 Criminal Records and Comprehensive Background Checks(CR)**Met****Comment**

Consultant observed one Provider, and two Helpers had valid Satisfactory Comprehensive Criminal Records Check Determination letters issued by the Department.

290-2-3-.07 First Aid & CPR**Not Met****Finding**

290-2-3-.07(5) requires the Home to maintain for the Provider and any Provisional Employee or Employee with direct care responsibilities current evidence of successful completion of a biennial training program in cardiopulmonary resuscitation (CPR) and a triennial training program in first aid which have been offered by certified or licensed health care professionals or trainers and which dealt with emergency care for infants and children. This training must be completed prior to initial licensure for the Provider and within 90 days from date of hire for Provisional Employees and Employees. It was determined based on review of records that one Provider, and two helpers did not have valid evidence of completing the first aid CPR training program as required.

POI (Plan of Improvement)

The Home will obtain the required CPR and first aid training and will keep certificates, cards, or other proof of training on file. The Home will submit proof of training to the Department, if requested.

Correction Deadline: 8/9/2019

290-2-3-.07 Staff Qualifications(CR)**Met****Comment**

Staff observed to be compliant with applicable laws and regulations.

290-2-3-.07 Staff Training

Met

Correction Deadline: 2/9/2016

Corrected on 7/10/2019

.07(4) - Consultant observed Provider to have 10 clock hours of annual training for 2018 as required.

Staff:Child Ratios and Supervision

290-2-3-.07 Staff:Child Ratios(CR)

Met

Comment

Appropriate ratios were observed on this date.

290-2-3-.07 Supervision(CR)

Met

Comment

Adequate supervision observed on this date.