



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>
 Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov

Maisha Moore, Program Official

Date

Dianne Clarke, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Findings Report

Date: 2/12/2018 **VisitType:** POI Follow Up **Arrival:** 8:45 AM **Departure:** 9:45 AM

FR-26353

Moore, Maisha S

2857 KINGSTREAM DRIVE Snellville, GA 30039 Gwinnett County
(404) 789-6970 tldcare@aol.com

Mailing Address

2857 KINGSTREAM DRIVE
SNELLVILLE, GA 30039

Regional Consultant

Dianne Clarke

Phone: (770) 357-4923

Fax: (770) 357-4922

dianne.clarke@decals.ga.gov

The following information is associated with a POI Follow Up:

Children's Records

290-2-3-.08 Children's Records

Not Met

Correction Deadline: 1/23/2018

Corrected on 2/12/2018

.08(1) - The previous citation was observed to be corrected in that the information was observed to be completed.

Finding

290-2-3-.08(1) requires the Home to have a current and updated record for each Child in care and for a period of one (1) year after each Child leaves. Such records shall include: identifying information (Child's name, birth date, Parent's name, home and business addresses, telephone numbers); name, address and telephone number of persons, including Child's physician, to contact in emergencies; and name, address, telephone numbers, relationship to Child and to Parent(s) and other identifying information of person(s) to whom the Child may be released. It was determined based on a review of records that one child did not have evidence of an enrollment file.

POI (Plan of Improvement)

The Home Provider will obtain the missing information and maintain the Children's records as required.

Correction Deadline: 2/12/2018

Correction Deadline: 2/6/2018

Corrected on 2/12/2018

.08(2) - The previous citation was observed to be corrected in that the child with the missing immunization is no longer enrolled. The provider stated that the parent was told that they cannot return until the immunization is received.

Finding

290-2-3-.08(9) requires that the Parent or person(s) authorized by the Parent or guardian to drop off and pick up the Child document each time the Parent or authorized person drops off and picks up the Child. The documentation shall include at least the following information: the date , the Child's name, the arrival and departure times, and the signature or initials of the Parent or authorized person and shall be made available to the Department in printed or written form upon request. It was determined based on a review of records that there was no sign in and out sheet was observed to not be completed.

POI (Plan of Improvement)

The Home will develop, if needed, and implement sign-in and out procedures that include all required information, will inform Parents of the procedures and will monitor to ensure Children are signed in and out as required. The provider stated that she will prepare the sign in sheets.

Correction Deadline: 2/12/2018

Recited on 2/12/2018

Health and Hygiene

290-2-3-.11 Diapering Areas & Practices(CR)

Not Met

Finding

290-2-3-.11(1)(f) requires diapers to be changed in the Child's own crib or on a nonporous surface which is cleaned with a disinfectant and dried with a single use disposable towel after each diaper change. It was determined based on observation that the diaper changing pad was observed to be torn.

POI (Plan of Improvement)

To ensure the control of disease transmission, the Home Provider will change diapers in the child's crib or a nonporous surface. The diapering surface will be cleaned and disinfected between use with a single use disposable towel. The provider stated that she will go out tonight to pick up a changing table mat.

Correction Deadline: 2/16/2018

Recited on 2/12/2018

Staff Records

290-2-3-.07 Staff Training

Met

Correction Deadline: 5/20/2017

Corrected on 2/12/2018

.07(4) - The previous citation is corrected in that the provider completed training on February 2, 2018.

Correction Deadline: 2/6/2018

Corrected on 2/12/2018

.07(4) - The previous citation was observed to be corrected in that the provider completed the Health and Safety training on February 2, 2018.