



**Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 10/17/2017 **VisitType:** POI Follow Up

**Arrival:** 10:05 AM

**Departure:** 11:05 AM

**FR-26325**

**Ruffin, Brenda**

17 Regent Drive Savannah, GA 31406 Chatham County  
(912) 445-5929 ruffinb@ymail.com

**Mailing Address**

417 Shady Oak Cir  
Richmond Hill, GA 31324

**Regional Consultant**

Haley Carwile

Phone: (229) 317-9868

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haley.carwile@dec.al.ga.gov

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
10/17/2017	POI Follow Up	Good Standing	
08/28/2017	Licensing Study	Good Standing	
02/09/2017	MV POI Follow Up	Good Standing	

**Ratios/License Capacity**

Age Ranges	Children Present	Child For Pay	CAPS	Not for Pay	Provider Children
Infant (0-11 mos)	0	0	0	0	0
1 & 2 Years	1	1	0	0	0
3 & 4 Years	1	1	0	0	0
School Age(5+) Years	0	0	0	0	0
<b>Total Under 13 Years</b>	<b>2</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Under 18 Years</b>	<b>2</b>				

Children Present: 2 Total Children: 2  
 Caregivers/Helpers Present: 1 Total Caregivers/Helpers: 2

**Comments**

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

**Reminder:** All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit [www.decalkoala.com](http://www.decalkoala.com). You are encouraged not to wait and to complete the process as soon as possible.



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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@decal.ga.gov](mailto:CCSRefutations@decal.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

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Brenda Ruffin, Program Official

Date

Haley Carwile, Consultant

Date



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### Findings Report

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The following information is associated with a POI Follow Up:

	<b>Facility</b>
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290-2-3-.11 Physical Plant - Safe Environment(CR)

Met

Correction Deadline: 9/27/2017

Corrected on 10/17/2017

.11(2)(c) - No citation to correct.

Correction Deadline: 8/28/2017

Corrected on 10/17/2017

.11(2)(f) - No hazards accessible on this date.

290-2-3-.13 Playgrounds(CR)

Met

Correction Deadline: 8/29/2017

Corrected on 10/17/2017

.13(2)(a) - The rusted fire barrel has been removed.

	<b>Safety and Discipline</b>
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290-2-3-.11 Animals

Met

Correction Deadline: 8/28/2017

Corrected on 10/17/2017

.11(1)(n) - No animal/s at the home on this date.

	<b>Staff Records</b>
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**290-2-3-.07 Staff Training**

**Defer**

**Correction Deadline: 9/27/2017**

**Corrected on 10/17/2017**

**.07(4) - Provider completed the health and safety six hour course September 21, 2017.**

**Defer**

290-2-3-.07(4)-Will review annual training for 2017 during the first fiscal visit of 2018.

**POI (Plan of Improvement)**

The Family Day Care Home will ensure the Provider completes ten hours of annual training each year.

**Correction Deadline: 2/10/2017**

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**290-2-3-.08 Staff Training**

**Defer**

**Defer**

290-2-3-.08(6)-Will review annual training for 2017 during the first fiscal visit of 2018 as required.

**POI (Plan of Improvement)**

The home provider will ensure that complete training information is on file.

**Correction Deadline: 2/10/2017**