



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Shelia Veal, Program Official

Date

Leena Mitchell, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Findings Report

Date: 9/21/2020 **VisitType:** Monitoring Visit **Arrival:** 1:00 PM **Departure:** 1:45 PM

FR-25876

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The following information is associated with a Monitoring Visit:

Activities and Equipment

290-2-3-.12 Equipment and Supplies(CR) Met

Comment

A virtual walk through was conducted on this date due to the COVID-29 pandemic. The provider is not currently keeping children. Upon the virtual walk through, equipment was observed to be clean and safe from hazardous conditions.

290-2-3-.19 Infant-Sleeping Safety Requirements(CR) Met

Comment

There were no children present during the time of the inspection. (This rule was not evaluated on this date)

290-2-3-.07 Swimming Pools & Water-related Activities(CR) Met

Comment

Home does not provide swimming activities.

Comment

There is no pool on the property

Facility

290-2-3-.11 Physical Plant - Safe Environment(CR) Met

Comment

An operable and appropriately sized fire extinguisher was observed in the home this date.

Comment

Operable smoke detector(s) were observed as required in the home this date.

290-2-3-.13 Physical Plant-Structural/Mechanical(CR) Met

Comment

A virtual walk through was conducted on this date due to the COVID-29 pandemic. The home appeared to be clean and well maintained upon virtual walk through.

290-2-3-.13 Playgrounds(CR)**Met****Comment**

A virtual walk through was conducted on this date due to the COVID-29 pandemic. The provider is not currently keeping children. Upon the virtual walk through, the outside play area appeared clean and well maintained.

Health and Hygiene

290-2-3-.11 Children's Health and Hygiene(CR)**Met****Comment**

There were no children enrolled on this date. Proper hand washing of children and staff was discussed with the provider on this date.

290-2-3-.11 Diapering Areas & Practices(CR)**Met****Comment**

Currently there are no children enrolled in the program. (This rule was not evaluated on this date)

290-2-3-.11 Medications(CR)**Met****Comment**

Currently there are no children enrolled in the program. (This rule was not evaluated on this date)

Licensure

290-2-3-.04 Application Requirements(CR)**Met****Comment**

Provider is currently not caring for children.

Safety and Discipline

290-2-3-.11 Animals**Met****Comment**

The Family Child Care Learning Home does not keep animals on premises.

290-2-3-.11 Discipline(CR)**Met****Comment**

Currently there are no children enrolled in the program. (This rule was not evaluated on this date)

290-2-3-.11 Transportation(CR)**Met****Comment**

Complete documentation of transportation observed.

Staff Records

290-2-3-.21 Criminal Records and Comprehensive Background Checks(CR)**Met**

Correction Deadline: 5/20/2020

Corrected on 9/21/2020

.21(1)(a) - The previous citation was observed to be corrected. The consultant observed the provider to have evidence of a satisfactory comprehensive criminal record check letter on file. No new hires since the last visit on May 20, 2020.

Correction Deadline: 5/20/2020

Corrected on 9/21/2020

.21(1)(b) - The previous citation was observed to be corrected. The consultant observed the provider to have evidence of a satisfactory comprehensive criminal record check letter on file.

290-2-3-.07 Staff Qualifications(CR)

Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were discussed and observed during a virtual walk through on this date. The program was in compliance with the Executive Order issued on August 15, 2020.

290-2-3-.07 Staff Training

Met

Correction Deadline: 7/6/2020

Corrected on 9/21/2020

.07(9) - The consultant observed the previous citation to be corrected in that the provider was observed to meet the annual training requirement.

Staff:Child Ratios and Supervision

290-2-3-.07 Staff:Child Ratios(CR)

Met

Comment

Currently there are no children enrolled in the program. (This rule was not evaluated on this date)

290-2-3-.07 Supervision(CR)

Met

Comment

Currently there are no children enrolled in the program. (This rule was not evaluated on this date)