



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Linda Jones, Program Official

Date

Kimberly Stoy, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Findings Report

Date: 3/1/2019 **VisitType:** Monitoring Visit **Arrival:** 9:35 AM **Departure:** 10:55 AM

FR-24405

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The following information is associated with a Monitoring Visit:

Activities and Equipment

290-2-3-.12 Equipment and Supplies(CR)

Met

Comment

A variety of equipment and toys were observed.

290-2-3-.19 Infant-Sleeping Safety Requirements(CR)

Not Met

Finding

290-2-3-.19(2)(c) requires that infants shall only sleep in a safety approved crib or other equipment approved for infant sleep as described in 290-2-3-.19(1)(a) and shall not sleep in any other equipment, such as, but not limited to, a car safety seat, bouncy seat, highchair, or swing. Infants who arrive at the facility asleep or fall asleep in such equipment or on the floor shall be transferred to a safety approved crib or other equipment approved for infant sleep. It was determined based on consultant observation and provider statements that two eight month olds were sleeping in a car seat for approximately three hours.

POI (Plan of Improvement)

The Home Provider will move infants who fall asleep in equipment other than a safety-approved crib such as a car safety seat, highchair or swing, or on the floor, to a safety-approved crib.

Correction Deadline: 3/1/2019

290-2-3-.07 Swimming Pools & Water-related Activities(CR)

Met

Comment

Home does not provide swimming activities.

Facility

290-2-3-.11 Physical Plant - Safe Environment(CR)

Met

Comment

No hazards observed accessible to children on this date.

290-2-3-.13 Physical Plant-Structural/Mechanical(CR)**Met****Comment**

The Home appears clean and free from hazards.

290-2-3-.13 Playgrounds(CR)**Technical Assistance****Technical Assistance**

290-2-3-.13(2)(a) - Discussed with provider about getting the bottom pole of the gate replaced.

Correction Deadline: 3/11/2019

Health and Hygiene

290-2-3-.11 Children's Health and Hygiene(CR)**Technical Assistance****Technical Assistance**

290-2-3-.11(1)(k) - Discussed with provider about the appropriate age to start taking infants to the sink to wash hands.

Correction Deadline: 3/1/2019

290-2-3-.11 Diapering Areas & Practices(CR)**Met****Comment**

Proper diapering procedures observed.

290-2-3-.11 Medications(CR)**N/A****Comment**

Provider stated that no medication is currently dispensed.

Licensure

290-2-3-.04 Application Requirements(CR)**Met****Correction Deadline: 7/27/2018****Corrected on 3/1/2019**

.04(1)(d) - Provider observed six children for pay on this date.

Safety and Discipline

290-2-3-.11 Discipline(CR)**Met****Comment**

The provider and/or the home's employee were observed to maintain a positive learning environment on this date.

290-2-3-.11 Transportation(CR)**N/A****Comment**

The provider does not provide routine transportation.

Staff Records

290-2-3-.21 Criminal Records and Comprehensive Background Checks(CR) Met

Comment

Consultant requested to view all Criminal Record checks for employees hired after last visit. Provider stated that there have been no new hires since last visit

290-2-3-.07 Staff Qualifications(CR) Met

Comment

Staff observed to be compliant with applicable laws and regulations.

290-2-3-.07 Staff Training Met

Correction Deadline: 8/26/2018

Corrected on 3/1/2019

.07(6) - Consultant observed ten hours of annual training for the year 2018.

Staff:Child Ratios and Supervision

290-2-3-.07 Staff:Child Ratios(CR) Not Met

Correction Deadline: 8/6/2018

Corrected on 3/1/2019

.07(11) - The provider was caring for six children for pay on this date.

Finding

290-2-3-.07(16) requires the Home to ensure that an assistant, who must be at least sixteen (16) years of age, be present to assist with supervision whenever more than three (3) children under the age of twelve (12) months are present, more than six (6) children under the age of three (3) years are present or more than eight (8) children under the age of five (5) years are present. It was determined based on consultant's observation that the provider was caring for four children under the age of twelve months without a helper present.

POI (Plan of Improvement)

The Home will ensure that an assistant is present to assist with supervision as required by the rules.

Correction Deadline: 3/1/2019

290-2-3-.07 Supervision(CR) Met

Comment

Adequate supervision observed on this date.