

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov

Edna Matthews, Program Official

Date

Stephen Knighton, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Findings Report

Date: 11/8/2017 **VisitType:** Licensing Study **Arrival:** 12:35 PM **Departure:** 2:50 PM

FR-24298

Matthews, Edna F

9465 LAKEVIEW ROAD Union City, GA 30291 Fulton County
(404) 861-1214 msfaye53@yahoo.com

Mailing Address

9465 Lakeview Rd
Union City, GA 30291

Regional Consultant

Stephen Knighton

Phone: (770) 342-7943
Fax: (678) 891-5990
coty.cummings@decal.ga.gov

The following information is associated with a Licensing Study:

Activities and Equipment

290-2-3-.12 Equipment and Supplies(CR)

Met

Comment

Observed-Variety Of Equipment

290-2-3-.19 Infant-Sleeping Safety Requirements(CR)

Met

Comment

Not caring for infants

290-2-3-.07 Swimming Pools & Water-related Activities(CR)

Met

Comment

No Swimming Activities Provided

Children's Records

Records Reviewed: 6

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met
Child # 6	Met

290-2-3-.08 Children's Records**Met****Correction Deadline: 4/14/2017****Corrected on 11/8/2017****.08(1)(b) - Consultant observed previous citation to be corrected in that all enrolled children were observed to have complete child's physician information as required.****Correction Deadline: 4/14/2017****Corrected on 11/8/2017****.08(2)(c)18 - Consultant observed previous citation to be corrected in that all enrolled children were observed to have No Liability Signature Forms on file as required.****Facility**

290-2-3-.11 Physical Plant - Safe Environment(CR)**Met****Correction Deadline: 4/11/2017****Corrected on 11/8/2017****.11(2)(f) - Consultant observed previous citation to be corrected in that all potentially hazardous materials to children were kept out of children's reach.**

290-2-3-.13 Physical Plant-Structural/Mechanical(CR)**Met****Comment**

Home Clean, Free of Hazards

290-2-3-.13 Playgrounds(CR)**Not Met****Finding**

290-2-3-.13(2)(a) requires that outdoor play areas be kept clean and free of hazards such as exposed sharp corners of concrete or equipment, rust and splinters on equipment, broken glass, open drainage ditches, holes and stagnant water. It was determined based on observation that the following potential hazards were observed: blue stacking chairs were observed to be cracked and posed a pinching hazard.

POI (Plan of Improvement)

To ensure the health and safety of children, the home provider will remove the broken equipment.

Correction Deadline: 11/9/2017**Recited on 11/8/2017****Health and Hygiene**

290-2-3-.11 Children's Health and Hygiene(CR)**Met****Comment**

Staff Stated Proper Knowledge

290-2-3-.11 Diapering Areas & Practices(CR)**Met****Comment**

Observed-Proper Diapering

290-2-3-.11 Medications(CR)**Met****Comment**

Discussed-Documentation/Procedures

Licensure

290-2-3-.04 Application Requirements(CR) **Met**

Correction Deadline: 4/11/2017

Corrected on 11/8/2017

.04(1)(d) - Consultant observed previous citation to be corrected in that the provider cared for six unrelated children for pay.

Safety and Discipline

290-2-3-.11 Discipline(CR) **Met**

Comment

Pleasant Interactions Observed

290-2-3-.11 Transportation(CR) **Met**

Comment

No Routine Transportation Provided

Staff Records

290-2-3-.21 Criminal Records Check(CR) **Met**

Correction Deadline: 4/11/2017

Corrected on 11/8/2017

.21(1)(e) - Consultant observed previous citation to be corrected in that all employees and residents of the family daycare home have obtained a a Satisfactory Fingerprint Records Check Determination.

290-2-3-.07 First Aid & CPR **Not Met**

Finding

290-2-3-.07(5) requires the Home to maintain for the Provider and any Provisional Employee or Employee with direct care responsibilities current evidence of successful completion of a biennial training program in cardiopulmonary resuscitation (CPR) and a triennial training program in first aid which have been offered by certified or licensed health care professionals or trainers and which dealt with emergency care for infants and children. This training must be completed prior to initial licensure for the Provider and within 90 days from date of hire for Provisional Employees and Employees. It was determined based on a review of records that the provider had a CPR and First Aid certificate that expired on July 7, 2017.

POI (Plan of Improvement)

The Home will obtain the required CPR and first aid training and will keep certificates, cards, or other proof of training on file. The Home will submit proof of training to the Department, if requested.

Correction Deadline: 12/8/2017

290-2-3-.07 Staff Qualifications(CR) **Met**

Comment

Staff qualifications/compliance with law

290-2-3-.07 Staff Training **Not Met**

Defer

290-2-3-.07(4) - Citation will be deferred until December 31, 2017.

POI (Plan of Improvement)

The Family Day Care Home will ensure the Provider completes ten hours of annual training each year.

Correction Deadline: 12/31/2017

Finding

290-2-3-.07(4) requires the Provider, Employees and Provisional Employees with direct care responsibilities to complete health and safety training at the time of employment. Staff employed prior to September 30, 2016 will complete the training by December 29, 2016 and Staff employed after September 30, 2016 will complete the training within the first 90 days of employment. The training must address the following health and safety topics: prevention and control of infectious diseases; prevention of sudden infant death syndrome and use of safe sleeping practices; administration of medication, consistent with standards for parental consent; prevention of and response to emergencies due to food and allergic reactions; building and physical premises safety, including identification of and protection from hazards that can cause bodily injury such as electrical hazards, bodies of water, and vehicular traffic; prevention of shaken baby syndrome and abusive head trauma; emergency preparedness and response planning for emergencies resulting from a natural disaster, or threatening event such as violence at the facility; handling and storage of hazardous materials and the appropriate disposal of bio contaminants; and precautions in transporting children (if applicable). It was determined based on a review of records that the provider did not complete Health & Safety Orientation Training by September 30, 2016 as required.

POI (Plan of Improvement)

The Provider will complete the required training and will ensure any Employees complete the training. The Provider will develop a plan to ensure that any new Employees complete the training as required.

Correction Deadline: 12/8/2017

Staff:Child Ratios and Supervision

290-2-3-.07 Staff:Child Ratios(CR) Met

Correction Deadline: 4/21/2017

Corrected on 11/8/2017

.07(7) - Consultant observed previous citation to be corrected in that the provider cared for six unrelated children for pay.

290-2-3-.07 Supervision(CR) Met

Correction Deadline: 4/11/2017

Corrected on 11/8/2017

.07(9)(a) - Consultant observed previous citation to be corrected in that the provider cared for six children all under the age of three.