



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 8/29/2017 **VisitType:** Complaint Investigation & Monitoring Visit **Arrival:** 1:40 PM **Departure:** 5:25 PM

FR-24287

Carr, Belinda

3144 CAMBRIA ROAD Atlanta, GA 30331 Fulton County
(404) 997-2223 carr.belinda@ymail.com

Mailing Address

3144 CAMBRIA ROAD
ATLANTA, GA 30331

Regional Consultant

Stephen Knighton

Phone: (770) 342-7943

Fax: (678) 891-5990

coty.cummings@dec.al.ga.gov

<u>Compliance Zone Designation</u>			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
08/29/2017	Complaint Closure	Good Standing	
08/29/2017	Complaint Investigation & Monitoring Visit	Good Standing	
04/27/2017	Licensing Study	Good Standing	

Ratios/License Capacity

Age Ranges	Children Present	Child For Pay	CAPS	Not for Pay	Provider Children
Infant (0-11 mos)	2	2	0	0	0
1 & 2 Years	4	5	0	0	0
3 & 4 Years	0	1	0	0	0
School Age(5+) Years	0	0	0	0	0
Total Under 13 Years	6	8	0	0	0
Total Under 18 Years	6				
Children Present: 6 Total Children: 8 Caregivers/Helpers Present: 1 Total Caregivers/Helpers: 1					

Comments

Plan of Improvement: Developed This Date 08/29/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.



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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Belinda Carr, Program Official

Date

Stephen Knighton, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

290-2-3-.12 Equipment and Supplies(CR)

Met

Comment

Observed-Variety Of Equipment

290-2-3-.19 Infant-Sleeping Safety Requirements(CR)

Met

Correction Deadline: 5/4/2017

Corrected on 8/29/2017

.19(1)(b) - Consultant observed previous citation to be corrected in that the the home currently has the required amount of sleeping and resting equipoment for all children present.

290-2-3-.07 Swimming Pools & Water-related Activities(CR)

Met

Comment

No Swimming Activities Provided

Children's Records

Records Reviewed: 6

Records with Missing/Incomplete Components: 3

Child # 1

Met

Child # 2

Not Met

"Missing/Incomplete Components"

Immunization Form - (.08)(1)(c)

Child # 3

Met

Child # 4

Not Met

"Missing/Incomplete Components"

Immunization Form - (.08)(1)(c)

Child # 5

Met

Child # 6

Not Met

"Missing/Incomplete Components"

Immunization Form - (.08)(1)(c), Physician & Emergency Contact Information - (.08)(1)(b), Emergency Medical Authorization - (.08)(1)(d), Infant Feeding Plan - (.10)(4)

290-2-3-.08 Children's Records**Not Met****Finding**

Previously Cited: 290-2-3-.08(1)(b) requires the Home to maintain the name, address and telephone number of persons, including the Child's physician, to contact in emergencies in each Child's record. It was determined based on a review of children's records that 1 out of 2 enrolled children did not have emergency contact information listed. Additionally, the child was missing physician information.

290-2-3-.08(1) requires the Home to have a current and updated record for each Child in care and for a period of one (1) year after each Child leaves. Such records shall include: identifying information (Child's name, birth date, Parent's name, home and business addresses, telephone numbers); name, address and telephone number of persons, including Child's physician, to contact in emergencies; and name, address, telephone numbers, relationship to Child and to Parent(s) and other identifying information of person(s) to whom the Child may be released. It was determined based on a review of records that one enrolled child did not have the required physician and emergency contact information as required.

POI (Plan of Improvement)

Previously Cited: The Home will review records and determine if all required information is completed; will obtain any missing information; and will have a plan to maintain complete records/forms for each Child as they enroll or as changes occur.

The Home Provider will obtain the missing information and maintain the Children's records as required.

Correction Deadline: 9/1/2017**Recited on 8/29/2017****Finding**

290-2-3-.08(2) requires the Home to maintain a file for each Child that includes evidence of age-appropriate immunizations or a signed affidavit against such immunizations; enrollment in the Home may not continue for more than 30 days without such evidence. It was determined based on a review of records that three enrolled children did not have updated and current immunization records on file.

POI (Plan of Improvement)

The Home Provider will ensure that an immunization record/signed affidavit is on file for each enrolled Child.

Correction Deadline: 9/1/2017**290-2-3-.08 Parental Authorization(CR)****Not Met**

Finding

Previously Cited: 290-2-3-.08 (1)(d) requires the Home to obtain Parental authorization at the time of a Child's enrollment for emergency medical care when the Parent is not available. It was determined based on a review of children's records that the Home did not have this authorization on file for 1 of 2 enrolled children.

290-2-3-.08(3) requires the Home to obtain Parental authorization at the time of a Child's enrollment for emergency medical care when the Parent is not available. It was determined based on a review of records that one enrolled child did not have this required information on file.

POI (Plan of Improvement)

Previously Cited: The Home Provider will have authorization for emergency medical care completed by the Parent for Children enrolled.

The Home Provider will have authorization for emergency medical care completed by the Parent for Children enrolled.

Correction Deadline: 9/1/2017

Recited on 8/29/2017

	Facility
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290-2-3-.11 Physical Plant - Safe Environment(CR)	Met
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Correction Deadline: 5/7/2017

Corrected on 8/29/2017

.11(2)(h) - Consultant observed previous citation to be corrected in that there is currently a working smoke detector on each floor of the home.

290-2-3-.13 Physical Plant-Structural/Mechanical(CR)	Met
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Comment

Home Clean, Free of Hazards

290-2-3-.13 Playgrounds(CR)	Met
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Comment

Outside Area Clean, Well Maintained

	Food Service
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290-2-3-.10 Food Service & Nutrition	Not Met
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Finding

290-2-3-.10(4) requires that for the feeding of children under one year old the Home Provider must secure from Parents infant formula and a feeding plan. It was determined based on a review of children's records that one enrolled infant did not have an infant feeding plan on file.

POI (Plan of Improvement)

The Home Provider will ensure that infant formula and a feeding plan is secured for children under one year old.

Correction Deadline: 9/1/2017

Recited on 8/29/2017

	Health and Hygiene
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290-2-3-.11 Children's Health and Hygiene(CR) **Met**

Comment

Observed-Proper Diapering

290-2-3-.11 Diapering Areas & Practices(CR) **Met**

Comment

Provider Stated Appropriate Diapering

290-2-3-.11 Medications(CR) **Met**

Comment

Discussed-Documentation/Procedures

Licensure

290-2-3-.04 Application Requirements(CR) **Met**

Comment

290-2-3-.04(1)(d) - Provider cared for six unrelated children for pay on this date.

Correction Deadline: 8/29/2017

Safety and Discipline

290-2-3-.11 Discipline(CR) **Met**

Comment

Pleasant Interactions Observed

290-2-3-.11 Transportation(CR) **Met**

Comment

No Routine Transportation Provided

Staff Records

290-2-3-.21 Criminal Records Check(CR) **Not Met**

Finding

290-2-3-.21(1)(a) requires the Home to ensure that the Provider, every actual and potential Employee and Provisional Employee has a Satisfactory Records Check Determination before the individual is present at the Home while any child is present at the Home. It was determined based on a review of records that three employees of the home did not have a Satisfactory Records Check Determination on file as required.

POI (Plan of Improvement)

The Home Provider will obtain the required satisfactory records check determination(s). The Home will ensure that the Provider, every actual and potential Employee and Provisional Employee has a Satisfactory Records Check Determination. The Provider, Employees, and Provisional Employees MUST have a Satisfactory Records Check Determination to reside in and be at the Home when a child is present for care.

Correction Deadline: 8/29/2017

290-2-3-.07 Staff Qualifications(CR) **Met**

Comment

Staff qualifications/compliance with law

Staff:Child Ratios and Supervision

290-2-3-.07 Staff:Child Ratios(CR)	Met
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Comment

Appropriate Ratios Observed

290-2-3-.07 Supervision(CR)	Met
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Comment

Observed-Adequate Supervision