



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov

Na Reema Hicks, Program Official

Date

Kesha McNeal, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Findings Report

Date: 2/7/2018 **VisitType:** Monitoring Visit **Arrival:** 9:35 AM **Departure:** 11:00 AM

FR-23981

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The following information is associated with a Monitoring Visit:

Activities and Equipment

290-2-3-.12 Equipment and Supplies(CR)

Met

Comment

A variety of equipment and toys were observed.

Correction Deadline: 8/10/2017

Corrected on 2/7/2018

.12(7) - Previous citation observed corrected the television was secured on this date.

290-2-3-.19 Infant-Sleeping Safety Requirements(CR)

Not Met

Finding

290-2-3-.19(1)(a) requires that the Home shall provide either a safety approved crib or other equipment that is approved for infant sleep for each infant (any child under the age of twelve (12) months or any child who is under eighteen (18) months of age who is not walking), who cannot climb out of the crib or other approved equipment. Each crib shall be safety approved in compliance with Consumer Product Safety Commission (CPSC) and American Society of Testing and Materials International (ASTM) safety standards; any other equipment, such as, but not limited to, a portable crib, playpen, play yard or bassinet, shall be in compliance with current ASTM Standard Consumer Safety Specifications for Non-Full-Size Baby Cribs/Play Yards. It was determined based on the consultant's observation that the provider did not have a sufficient amount of safety approved equipment for enrolled infants.

POI (Plan of Improvement)

The Home Provider will remove any noncompliant cribs and provide a safety approved crib or other equipment that is approved and in compliance with the CPSC and ASTM standards for infant sleep for each infant in care.

Correction Deadline: 2/7/2018

290-2-3-.07 Swimming Pools & Water-related Activities(CR)

Met

Comment

Home does not provide swimming activities.

290-2-3-.11 Physical Plant - Safe Environment(CR)
Not Met
Finding

290-2-3-.11(2)(a) requires the Home to have a written plan for handling emergencies, including but not limited to fire, severe weather, loss of electrical power or water, and death, serious injury or loss of a child, a threatening event, or natural disaster which may occur at the Home. The Home will have in place procedures for evacuation, relocation, shelter-in-place, lock-down, communication and reunification with families, continuity of operations, accommodation of infants and toddlers, children with disabilities, and children with chronic medical conditions. No Home personnel shall impede in any way the delivery of emergency care or services to a child by licensed or certified emergency health care professionals. It was determined based on the consultant's review of records that the provider did not update the emergency preparedness plan.

POI (Plan of Improvement)

The Home Provider will complete a written plan for emergencies.

Correction Deadline: 2/17/2018

290-2-3-.13 Physical Plant-Structural/Mechanical(CR)
Met
Comment

The Home appears clean and free from hazards.

290-2-3-.13 Playgrounds(CR)
Met
Correction Deadline: 8/10/2017
Corrected on 2/7/2018

.13(2)(a) - Previous citation observed corrected in that all equipment was in good repair.

Comment

The outside area appears clean and well maintained.

Correction Deadline: 8/10/2017
Corrected on 2/7/2018

.13(2)(d) - Previous citation observed corrected in that the provider had repaired the fence.

Comment

There is no pool on the property

Health and Hygiene

290-2-3-.11 Children's Health and Hygiene(CR)
Met
Correction Deadline: 8/10/2017
Corrected on 2/7/2018

.11(1)(j) - Previous citation observed correct proper handwashing was observed on this date.

290-2-3-.11 Diapering Areas & Practices(CR)
Met
Comment

The provider stated appropriate diapering procedures.

290-2-3-.11 Medications(CR)
Met
Comment

Discussed proper medication documentation and procedures. The provider stated that no medication is being dispensed.

Licensure

290-2-3-.04 Application Requirements(CR)

Met

Comment

Application requirements reviewed with the Provider on this date.

Comment

Appropriate number of children observed in Family Child Care Learning Home this date.

Safety and Discipline

290-2-3-.11 Discipline(CR)

Met

Comment

The provider and/or the home's employee were observed to maintain a positive learning environment on this date.

290-2-3-.11 Transportation(CR)

Met

Comment

The provider does not provide routine transportation.

Staff Records

290-2-3-.21 Criminal Records Check(CR)

Not Met

Correction Deadline: 8/10/2017

Corrected on 2/7/2018

.21(1)(e) - Previous citation observed corrected satisfactory criminal record check on file.

Finding

290-2-3-.21(1)(g) requires all Provisional Employees hired on or after January 1, 2014 to have a satisfactory Preliminary Records Check Determination. A Provisional Employee cannot reside at the Home or be present at the Home while children are present for care for more than 21 days from the date of hire or first day of residency without first submitting both a Fingerprint Records Check Application to the Department and Fingerprints to an authorized fingerprint processing site. It was determined based on the consultant's review that an provisional employee hired on February 6, 2018 did not have a satisfactory Preliminary Records Check Determination on file on this date.

POI (Plan of Improvement)

The Home Provider will ensure that every Provisional Employee meets all applicable records check requirements. A one day letter was left on this date.

Correction Deadline: 2/7/2018

290-2-3-.07 Staff Qualifications(CR)

Met

Comment

Discussed staff qualifications and compliance with applicable laws and regulations.

Finding

290-2-3-.07(14) requires that each adult responsible for the supervision of the children, if not the Provider, shall receive orientation regarding these rules; the Provider's policies regarding discipline, injuries and illnesses, and release of Children; the Provider's written plan for handling emergencies; and appropriate information about any Child's specific health needs. It was determined based on the consultant's review of records that a helper did not complete orientation.

POI (Plan of Improvement)

The Home will ensure that each adult responsible for the supervision of the children, shall receive orientation regarding these rules, the Provider's required policies, plans for handling emergencies and appropriate information about any Child's specific health needs.

Correction Deadline: 3/9/2018

Staff:Child Ratios and Supervision

290-2-3-.07 Staff:Child Ratios(CR)**Met****Comment**

Appropriate ratios were observed on this date.

290-2-3-.07 Supervision(CR)**Met****Comment**

Adequate supervision observed on this date.