



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 4/16/2019 **VisitType:** Licensing Study

Arrival: 9:30 AM

Departure: 11:45 AM

FR-22612

Wilhite, Pecolia A

605 VINCENT DRIVE Athens, GA 30607 Clarke County
(706) 351-1434 ANITA.WILHITE@YAHOO.COM

Mailing Address

605 VINCENT DRIVE
ATHENS, GA 30607

Regional Consultant

Mandi Sloan

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Quality Rated: No

| <u>Compliance Zone Designation</u> | | | Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules. |
|------------------------------------|------------------|---------------|--|
| 04/16/2019 | Licensing Study | Good Standing | |
| 10/25/2018 | Monitoring Visit | Good Standing | |
| 05/23/2018 | Licensing Study | Good Standing | |
| | | | |

Ratios/License Capacity

| Age Ranges | Children Present | Child For Pay | CAPS | Not for Pay | Provider Children |
|--|------------------|---------------|------|-------------|-------------------|
| Infant (0-11 mos) | 0 | 0 | 0 | 0 | 0 |
| 1 & 2 Years | 1 | 1 | 0 | 0 | 0 |
| 3 & 4 Years | 0 | 0 | 0 | 0 | 0 |
| School Age(5+) Years | 0 | 0 | 0 | 0 | 0 |
| Total Under 13 Years | 1 | 1 | 0 | 0 | 0 |
| Total Under 18 Years | 1 | | | | |
| Children Present: 1 Total Children: 1 Caregivers/Helpers Present: 1 Total Caregivers/Helpers: 1 | | | | | |

Comments

The purpose of this visit is to conduct a Licensing Study.

Plan of Improvement: Developed This Date 04/16/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Pecolia Wilhite, Program Official

Date

Mandi Sloan, Consultant

Date



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Findings Report

Date: 4/16/2019 **VisitType:** Licensing Study

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The following information is associated with a Licensing Study:

Activities and Equipment

290-2-3-.12 Equipment and Supplies(CR)

Met

Comment

A variety of equipment and toys were observed.

290-2-3-.19 Infant-Sleeping Safety Requirements(CR)

Met

Comment

Currently the provider is not caring for infants. (This rule was not evaluated on this date)

290-2-3-.07 Swimming Pools & Water-related Activities(CR)

Met

Comment

Home does not provide swimming activities.

Children's Records

Records Reviewed: 1

Records with Missing/Incomplete Components: 1

Child # 1

Not Met

"Missing/Incomplete Components"

Immunization Form - (.08)(2)

290-2-3-.08 Children's Records

Not Met

Finding

290-2-3-.08(2) requires the Home to maintain a file for each Child that includes evidence of age-appropriate immunizations or a signed affidavit against such immunizations; enrollment in the Home may not continue for more than 30 days without such evidence. It was determined based on review of records that one child did not possess current and valid evidence of age-appropriate immunizations.

POI (Plan of Improvement)

The Home Provider will ensure that an immunization record/signed affidavit is on file for each enrolled Child.

Correction Deadline: 4/16/2019**Finding**

290-2-3-.08(8)(b) requires that the Family Child Care Learning Home have policies and procedures which shall include written procedures for the following:

1. Guidance and discipline techniques;
2. Handling emergency medical care, including where the Children will be taken for emergency medical care;
3. Administering medication and recording noticeable adverse reactions to medication;
4. Notifying Parents of their Child's illness, injury, and exposure to a notifiable disease;
5. Noticeable adverse reaction to medication(s);
6. Exclusion of sick children;
7. Exclusion of children with communicable diseases, as defined on the chart of communicable diseases which contains recommendations for the exclusion of sick children and their readmission, and is provided by the Department;
8. Protection of children in the event of severe weather, fire, and physical plant problems, such as power failure, that affect climate control, loss of water, or structural damages;
9. The transportation of Children to and from school or Home, if provided, to include the procedure to be followed if no one is home to receive the transported Child;
10. Identification of others providing care. The Provider must inform the Parents of Children in care of the names of any caregiver and their responsibilities, and the names of the persons who would be called upon in an emergency;
11. Parents' ability to visit the Family Child Care Learning Home unannounced and at any time that their Child is in care;
12. Any information requested by the Parent concerning the operation of the Family Child Care Learning Home or the care of the Child, including but not limited to a description of any special procedures to be followed in caring for the Child, such as any special services which the Home agrees to provide to a Child with special needs. The Parent(s) will be provided daily communication (verbal/written) regarding the care of the Child, especially with infants, toddlers and nonverbal Children. Additionally, the Provider must bring special problems or significant developments to the Parent's attention as soon as they arise;
13. Notification of the existence of a firearm in the Family Child Care Learning Home;
14. Notification of any changes in the regular composition of the household. The Provider must notify the Parent(s) of anyone regularly on the premises, including but not limited to spouse, friend(s), relative(s), or significant other(s);
15. Notification of the existence of any pets or other animals residing in the Home or on the property of the Family Child Care Learning Home; and
16. Notification of infant sleep position practices. The Provider must notify Parent(s) of Sudden Infant Death Syndrome (SIDS) risk reduction practices, sleep positioning policies, and arrangements for placing all infants on their backs for sleep.

It was determined based on review of records that provider does not have written policies and procedures.

POI (Plan of Improvement)

The Home Provider will add the missing written policies to the policies and procedures and will update policies and procedures as changes occur in the operation of the Home.

Correction Deadline: 4/16/2019

Technical Assistance

290-2-3-.08(9) - Consultant discussed with provider to ensure the parents of the one enrolled child who attends two times per week signs child in and out each day.

Correction Deadline: 4/16/2019

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|-----------------|
| Facility |
|-----------------|

290-2-3-.11 Physical Plant - Safe Environment(CR)**Not Met****Finding**

290-2-3-.11(2)(h) requires at least one UL Approved smoke detector to be on each floor of the Home and such detectors to be maintained in working order. At least one 2-A:10-B:C fire extinguisher shall be kept in the child care area to be located no more than thirty feet from the kitchen. The extinguisher shall be maintained in working order and shall be inaccessible to the children. It was determined based on observation that the fire extinguisher is not in working order as it is in the "yellow."

POI (Plan of Improvement)

The home provider will ensure that a working smoke detector is on each floor and a working fire extinguisher is available in the child care area as required, and is maintained inaccessible to children.

Correction Deadline: 4/26/2019

Comment

Operable smoke detector(s) were observed as required in the home this date.

290-2-3-.13 Physical Plant-Structural/Mechanical(CR)**Not Met****Finding**

290-2-3-.13(1)(e) prohibits the use of multiple plugs and electric extension cords. Electrical outlets within reach of children shall be plugged or covered. It was determined based on an observation that the provider did not have electrical outlets covered on two exposed plugs.

POI (Plan of Improvement)

The Home will not use multiple plugs and electric extension cords and will check regularly to ensure electrical outlets are plugged or covered.

Correction Deadline: 4/17/2019

Recited on 4/16/2019

290-2-3-.13 Playgrounds(CR)**Met**

Correction Deadline: 10/25/2018

Corrected on 4/16/2019

.13(2)(d) - Previous citation is corrected on this date as the barrier on the deck near the gate has been repaired. Provider stated that this area is not often used as children are transported to nearby Holland Park for outside play.

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| Food Service |
|---------------------|

Technical Assistance

290-2-3-.10(1) - Consultant discussed with provider to ensure food brought from home is labeled with child's full name. Provider is currently caring for one child.

Correction Deadline: 4/16/2019

Health and Hygiene**290-2-3-.11 Children's Health and Hygiene(CR)****Met****Comment**

Staff stated knowledge of proper hand washing.

290-2-3-.11 Diapering Areas & Practices(CR)**Met****Comment**

The provider stated appropriate diapering procedures.

290-2-3-.11 Medications(CR)**Met****Comment**

Per the provider, no medication is currently dispensed.

Licensure**290-2-3-.04 Application Requirements(CR)****Met****Comment**

Appropriate number of children observed in Family Child Care Learning Home this date.

Safety and Discipline**290-2-3-.11 Animals****Not Met****Finding**

290-2-3-.11(o) requires the Home control pets and other animals to maintain proper sanitation and ensure animals are not a hazard to anyone. No animal that may be vicious is permitted on the premises while children are present. Farm animals cannot be housed within 500 feet of the home. It was determined based on observation that a pit bull dog was on the premises without proper vaccines.

POI (Plan of Improvement)

The Home Provider will ensure that proper sanitation is maintained and that animals are not a hazard to anyone on the premises of the Home. Any animal that may have a vicious propensity, shall not be allowed on the premises of the Home any time children are present. Any farm animals on the property, must not be housed within 500 feet of the Home.

Correction Deadline: 4/26/2019

290-2-3-.11 Discipline(CR)**Met****Comment**

Age-appropriate discussion and/or redirection observed.

290-2-3-.11 First Aid Kit**Technical Assistance****Technical Assistance**

290-2-3-.11(1)(e) - Consultant discussed with provider to ensure missing/expired item(s) in first aid kit are replaced as it is not often used and products expire quickly.

290-2-3-.11 Transportation(CR)**Met****Comment**

Complete documentation of transportation observed. Permission to take enrolled child of premises is complete, appropriate restraints observed in vehicle stated to be used for transportation.

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| Staff Records |
|----------------------|

290-2-3-.21 Criminal Records and Comprehensive Background Checks(CR)**Not Met****Finding**

290-2-3-.21(1)(h) requires that every Provider receive a satisfactory Comprehensive Records Check Determination before October 1, 2018. It was determined based on review of records that the Provider did not have evidence of a satisfactory Comprehensive Records Check Determination as current letter expired December 31, 2018. A one day letter was left.

POI (Plan of Improvement)

The Provider will immediately obtain a satisfactory Comprehensive Records Check Determination.

Correction Deadline: 4/17/2019

Recited on 4/16/2019

290-2-3-.07 First Aid & CPR**Met**

Correction Deadline: 12/7/2018

Corrected on 4/16/2019

.07(5) - Previous citation corrected on this date at current evidence of CPR/ First Aid observed with expiration date of March 19, 2022.

290-2-3-.07 Staff Qualifications(CR)**Met****Comment**

Staff observed to be compliant with applicable laws and regulations.

290-2-3-.07 Staff Training**Not Met****Finding**

290-2-3-.07(6) requires the Home to maintain for the Provider and any Provisional Employee or Employee, current evidence of successful completion of ten (10) clock hours of diverse training which is related to the care of children and which is offered by an accredited college, university or vocational program or other Department approved source annually. The annual ten (10) clock hours of training shall be chosen from the following fields: child development, including discipline, guidance, nutrition, injury control and safety; health, including sanitation, disease control, cleanliness, detection and disposition of illness; child abuse and neglect, including identification and reporting, and meeting the needs of abused and/or neglected children; and business related topics, including parental communication, recordkeeping, etc.; provided however that such business related training shall be limited to no more than two (2) of the required ten (10) clock hours of training. Records of completion of such training programs shall be maintained in the Home by the Provider, as required by these rules. It was determined based on review of records that provider does not possess annual training for the year, 2018.

POI (Plan of Improvement)

The Home will obtain the required annual training and will keep certificates, cards, or other proof of training on file. The Home will submit proof of training to the Department, if requested.

Correction Deadline: 5/16/2019

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|---|
| Staff:Child Ratios and Supervision |
|---|

290-2-3-.07 Staff:Child Ratios(CR)**Met****Comment**

Appropriate ratios were observed on this date.

290-2-3-.07 Supervision(CR)**Met****Comment**

Adequate supervision observed on this date.