



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important New Deadlines:

Due to the ongoing COVID restrictions, the deadline to become Quality Rated for programs who want to continue to receive Childcare and Parent Services (CAPS), has been extended to at least December 31, 2021.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Sherene Edwards, Program Official

Date

April Brown, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Findings Report

Date: 2/24/2022 **VisitType:** Licensing Study **Arrival:** 3:30 PM **Departure:** 5:30 PM

FR-18014

Edwards, Sherene S

965 Fieldview Drive McDonough, GA 30253 Henry County
(678) 583-4452 shereneed23@gmail.com

Mailing Address
Same

Regional Consultant

April Brown
Phone: (770) 357-5101
Fax: (770) 357-5102
april.brown@dec.al.ga.gov

The following information is associated with a Licensing Study:

Activities and Equipment

290-2-3-.12 Equipment and Supplies(CR)

Met

Comment

Equipment and furniture observed to be properly secured, as applicable on this date. A Virtual Visit was conducted due to the COVID-19 pandemic.

290-2-3-.19 Infant-Sleeping Safety Requirements(CR)

Not Evaluated

Comment

Currently the provider was not caring for infants. (This rule was not evaluated on this date)

Comment

Currently there are no children enrolled in the program. (This rule was not evaluated on this date)

Comment

Discussed SIDS and infant sleeping position with the provider on this date.

290-2-3-.07 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Home does not provide swimming activities at this time.

Children's Records

290-2-3-.08 Children's Records

N/A

Comment

There were no children enrolled in the program on this date.

Facility

290-2-3-.11 Physical Plant - Safe Environment(CR)**Met****Comment**

Please be mindful to keep items that pose a hazard inaccessible to children as required.

Comment

An operable and appropriately sized fire extinguisher was observed in the home on this date.

Comment

Operable smoke detector(s) were observed as required in the home on this date. A Virtual Visit was conducted due to the COVID-19 pandemic.

290-2-3-.13 Physical Plant-Structural/Mechanical(CR)**Met****Comment**

The Home appears clean and free from hazards on this date.

290-2-3-.13 Playgrounds(CR)**Met****Comment**

The outside area appears clean and well maintained on this date. There were currently no children enrolled in the program. Consultant observed the swing set area to be taped off and not in use. Consultant discussed with the provider to ensure the backyard area is free of any potential hazards prior to enrolling children. A Virtual Visit was conducted due to the COVID-19 pandemic.

Food Service

290-2-3-.10 Food Service & Nutrition**Not Evaluated****Comment**

Consultant discussed new revision to restricted food rule which states: Foods that are associated with young children's choking incidents, such as, but not limited to, peanuts, hot dogs, raw carrots, popcorn, fish with bones, cheese cubes, grapes and any other food that is of similar shape and size of the trachea/windpipe shall not be served to the children less than four (4) years of age. Children older than four (4) years of age may be served these foods provided that the foods are cut in such a way as to minimize choking. A Virtual Visit was conducted due to the COVID-19 pandemic. There were no children enrolled on this date.

Health and Hygiene

290-2-3-.11 Children's Health and Hygiene(CR)**Met****Comment**

Staff stated proper knowledge of hand washing and hygiene procedures on this date.

290-2-3-.11 Diapering Areas & Practices(CR)**Met****Comment**

There are no diapered children currently enrolled in the program on this date.

290-2-3-.11 Medications(CR)**N/A****Comment**

Per the provider no medication is currently dispensed. There were no children enrolled on this date.

Licensure

290-2-3-.04 Application Requirements(CR)**Met****Comment**

Application requirements reviewed with the Provider on this date.

Safety and Discipline

290-2-3-.11 Animals**N/A****Comment**

The Family Child Care Learning Home does not keep animals on premises. A Virtual Visit was conducted due to the COVID-19 pandemic.

290-2-3-.11 Discipline(CR)**Not Evaluated****Comment**

Currently there are no children enrolled in the program. (This rule was not evaluated on this date) A Virtual Visit was conducted due to the COVID-19 pandemic. Regulations regarding proper discipline were discussed with the Provider on this date.

290-2-3-.11 First Aid Kit**Met****Comment**

Please replace/add missing/expired item(s) in first aid kit(s).

290-2-3-.11 Transportation(CR)**N/A****Comment**

Currently there are no children enrolled in the program. (This rule was not evaluated on this date)

Staff Records

290-2-3-.21 Criminal Records and Comprehensive Background Checks(CR)**Met****Comment**

Consultant requested to view all Criminal Record checks for employees hired after last visit. Provider stated that there have been no new hires since last visit which was completed on July 22, 2021.

Comment

Criminal records checks were observed to be complete on this date.

290-2-3-.07 First Aid & CPR**Met****Comment**

Evidence observed that the provider was certified in First Aid and CPR with an expiration date of June 2022.

290-2-3-.07 Staff Qualifications(CR)**Met****Comment**

Provider observed to be compliant with applicable laws and regulations on this date.

290-2-3-.07 Staff Training**Not Met****Finding**

290-2-3-.07(9) requires that every calendar year, after the first year of employment the Provider, and any Provisional Employees or and Employees, shall attend ten (10) clock hours of diverse training which is task-focused in on-going health, safety and early childhood or child development related topics and which is offered by an accredited college, university or vocational program or other Department- approved source. The annual ten (10) clock hours of training shall be chosen from the following fields: child development, including discipline, guidance, nutrition, injury control and safety; health, including sanitation, disease control, cleanliness, detection and disposition of illness; child abuse and neglect, including identification and reporting, and meeting the needs of abused and/or neglected children; and business related topics, including parental communication, recordkeeping, etc.; provided however that such business related training shall be limited to no more than two (2) of the required ten (10) clock hours of training. Records of completion of such training shall be maintained in the Home by the Provider, as required by these rules. It was determined based on a review of records the provider did not complete 10 hours of annual training as required for 2021.

POI (Plan of Improvement)

For 2021, the provider completed 5 out of 10 hours of training. The Home will obtain the required annual training for Staff and will keep certificates, cards, or other proof of training on file. The Home will submit proof of training to the Department, if requested.

Correction Deadline: 12/30/2022

Staff:Child Ratios and Supervision

290-2-3-.07 Staff:Child Ratios(CR)	Not Evaluated
---	----------------------

Comment

Currently there are no children enrolled in the program. (This rule was not evaluated on this date)

290-2-3-.07 Supervision(CR)	Not Evaluated
------------------------------------	----------------------

Comment

Currently there are no children enrolled in the program. (This rule was not evaluated on this date)