



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Sherene Edwards, Program Official

Date

April Brown, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Findings Report

Date: 1/7/2021 **VisitType:** Licensing Study **Arrival:** 1:00 PM **Departure:** 3:30 PM

FR-18014

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The following information is associated with a Licensing Study:

Activities and Equipment

290-2-3-.12 Equipment and Supplies(CR)

Met

Comment

A variety of equipment and toys were observed. Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were also discussed and observed during a virtual walk through on this date. There were no children present or enrolled.

290-2-3-.19 Infant-Sleeping Safety Requirements(CR)

Not Evaluated

Comment

Currently there are no children enrolled in the program. (This rule was not evaluated on this date)

290-2-3-.07 Swimming Pools & Water-related Activities(CR)

Not Evaluated

Comment

Home does not provide swimming activities. Currently there are no children enrolled in the program. (This rule was not evaluated on this date)

Children's Records

290-2-3-.08 Parental Authorization(CR)

Not Evaluated

Comment

Currently there are no children enrolled in the program. (This rule was not evaluated on this date)

Facility

290-2-3-.11 Physical Plant - Safe Environment(CR)**Met****Comment**

Please be mindful to keep items that pose a hazard inaccessible to children. Currently there are no children enrolled in the program.

Comment

An operable and appropriately sized fire extinguisher was observed in the home on this date.

Comment

Operable smoke detector was observed as required in the home on this date.

290-2-3-.13 Physical Plant-Structural/Mechanical(CR)**Met****Comment**

The Home appears clean and free from hazards on this date. A Virtual Visit was conducted due to the COVID-19 pandemic.

290-2-3-.13 Playgrounds(CR)**Technical Assistance****Technical Assistance**

Consultant discussed with the provider to ensure the swing set has appropriate resilient surface beneath the fall zones which is adequately maintained to assure continuing resiliency. Consultant also discussed with the provider removal of the swing set and or marking it as not being in use due to the provider not having appropriate resilient surface materials surrounding the area. At this time, the provider has not been caring for children. There were no children present or enrolled. A Virtual Visit was conducted due to the COVID-19 pandemic.

Correction Deadline: 1/17/2021

Food Service

290-2-3-.10 Food Service & Nutrition**Not Evaluated****Comment**

Discussed: CACFP Meal Pattern Requirements: 3 Components for breakfast: Grains, Vegetables, Fruits or both, Milk 5 Components for lunch – Grains, Meat/Meat alternates, Fruits, Vegetable, and Milk OR Grains, Meat/Meat alternates, 2 different types of vegetables, and Milk 2 of 5 Components for snack Provided Updated CACFP Infant Meal pattern and Child/Adult Meal pattern flyers. The Crediting Handbook for the CACFP can be located on DECAL and USDA's website: DECAL <http://decalf.ga.gov/CACFP/Handbook.aspx> USDA <http://www.fns.usda.gov/cacfp/cacfp-handbooks>.

The provider was not caring for children. There were no children enrolled on this date. A Virtual Visit was conducted due to the COVID-19 pandemic.

Health and Hygiene

290-2-3-.11 Children's Health and Hygiene(CR)**Met****Comment**

There were no children enrolled on this date. Proper hand washing of children and staff was discussed with the provider on this date. A Virtual Visit was conducted due to the COVID-19 pandemic.

290-2-3-.11 Diapering Areas & Practices(CR)**Met****Comment**

There were no diapered children currently enrolled in the program. A Virtual Visit was conducted due to the COVID-19 pandemic.

290-2-3-.11 Medications(CR)**Not Evaluated****Comment**

Currently there are no children enrolled in the program. (This rule was not evaluated on this date) A Virtual Visit was conducted due to the COVID-19 pandemic.

Licensure

290-2-3-.04 Application Requirements(CR)**Met****Comment**

Application requirements reviewed with the Provider on this date. A Virtual Visit was conducted due to the COVID-19 pandemic.

Safety and Discipline

290-2-3-.11 Animals**N/A****Comment**

The Family Child Care Learning Home does not keep animals on premises. A Virtual Visit was conducted due to the COVID-19 pandemic.

290-2-3-.11 Discipline(CR)**Not Evaluated****Comment**

Currently there are no children enrolled in the program. (This rule was not evaluated on this date) A Virtual Visit was conducted due to the COVID-19 pandemic.

290-2-3-.11 First Aid Kit**Not Evaluated****Comment**

Please replace/add missing/expired item(s) in first aid kit(s) as needed prior to the care of children being provided. A Virtual Visit was conducted due to the COVID-19 pandemic.

290-2-3-.11 Transportation(CR)**Not Evaluated****Comment**

Currently there are no children enrolled in the program. (This rule was not evaluated on this date) A Virtual Visit was conducted due to the COVID-19 pandemic.

Staff Records

290-2-3-.21 Criminal Records and Comprehensive Background Checks(CR)**Met****Comment**

Criminal records checks were observed to be complete on this date. A Virtual Visit was conducted due to the COVID-19 pandemic.

290-2-3-.07 First Aid & CPR**Met****Comment**

Evidence observed that the provider was certified in First Aid and CPR with an expiration date of June 2022.

290-2-3-.07 Staff Qualifications(CR)**Met****Comment**

Compliance with the Executive Order issued on August 15, 2020 and additional cleaning and sanitizing requirements due to the COVID-19 pandemic were discussed with the provider. A copy of the guidelines were mailed to the provider as requested. A Virtual Visit was conducted due to the COVID-19 pandemic.

290-2-3-.07 Staff Training**Met****Comment**

10 Hours of Annual training for 2020 requirements and documentation was observed by the provider on this date. A Virtual Visit was conducted due to the COVID-19 pandemic.

Staff:Child Ratios and Supervision

290-2-3-.07 Staff:Child Ratios(CR)**Not Evaluated****Comment**

Currently there are no children enrolled in the program. (This rule was not evaluated on this date) A Virtual Visit was conducted due to the COVID-19 pandemic.

290-2-3-.07 Supervision(CR)**Not Evaluated****Comment**

Currently there are no children enrolled in the program. (This rule was not evaluated on this date)
A Virtual Visit was conducted due to the COVID-19 pandemic.