



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 10/15/2018 **VisitType:** Monitoring Visit

Arrival: 1:30 PM

Departure: 3:00 PM

FR-17628

Hollingshed, Josie M

390 EDWARD AVENUE Macon, GA 31204 Bibb County
(478) 743-7844 shedstayandplay@yahoo.com

Mailing Address

390 EDWARD AVENUE
MACON, GA 31204

Regional Consultant

Brandi Mangino

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Quality Rated: No

Compliance Zone Designation		
10/15/2018	Monitoring Visit	Good Standing
02/12/2018	POI Follow Up	Good Standing
01/16/2018	Monitoring Visit	Support

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Age Ranges	Children Present	Child For Pay	CAPS	Not for Pay	Provider Children
Infant (0-11 mos)	0	0	0	0	0
1 & 2 Years	4	4	0	0	0
3 & 4 Years	3	5	0	1	0
School Age(5+) Years	0	0	0	0	0
Total Under 13 Years	7	9	0	1	0
Total Under 18 Years	7				

Children Present: 7	Total Children: 12
Caregivers/Helpers Present: 3	Total Caregivers/Helpers: 4

Comments

Plan of Improvement: Developed This Date 10/15/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Josie Hollingshed, Program Official

Date

Brandi Mangino, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

290-2-3-.12 Equipment and Supplies(CR)

Not Met

Finding

290-2-3-.12(5) requires all indoor and outdoor furniture, activity materials, and equipment shall be free from hazardous conditions such as, but not limited to, sharp rough edges or toxic paint and kept clean. It was determined based on consultant observation that the following items on the playground were in need of repair:

- little tikes white storage bin was busted at the bottom with sharp edges
- Step 2 house was observed to have the roof smashed in where children cannot adequately stand up, and broken toys inside
- tricycle was observed to be missing a pedel and handle
- little tikes push cart was observed to be missing the handles and had busted wheels
- green rocking horse was observed to be missing handles and was busted in the front with sharp edges
- tricycle was observed to be missing the seat and pedals
- the yellow buggy was observed to have a busted wheel

POI (Plan of Improvement)

The Home will repair or replace any identified hazardous or unclean equipment and will monitor all indoor and outdoor equipment to ensure it is free from hazards and kept clean.

Correction Deadline: 10/22/2018

290-2-3-.19 Infant-Sleeping Safety Requirements(CR)

Technical Assistance

Comment

Pleasant naptime environment observed.

Technical Assistance

Consultant discussed to monitor mats as they have exposed foam.

Correction Deadline: 10/15/2018

290-2-3-.07 Swimming Pools & Water-related Activities(CR)

Met

Comment

Home does not provide swimming activities.

Children's Records

Records Reviewed: 7

Records with Missing/Incomplete Components: 2

Child # 1	Met
Child # 2	Not Met
<u>"Missing/Incomplete Components"</u>	
Dad Work # Missing -(08)(1)	
Child # 3	Met
Child # 4	Not Met
<u>"Missing/Incomplete Components"</u>	
Proof of No Liability Insurance Form	
Child # 5	Met
Child # 6	Met
Child # 7	Met

290-2-3-.08 Children's Records

Technical Assistance

Technical Assistance

Please ensure that a no liability statement is signed for each enrolled child. In addition, please ensure that parents names, contact information, and work information is filled out on each application.

Consultant discussed to ensure that parents fill out a application for each child so that all areas of that application are toward the child listed, when it has a sibling group listed it is unknown if one child had any allergies or special needs, parental permissions from the parent, different information for emergency contacts, parents, doctors and etc.

Correction Deadline: 10/15/2018

290-2-3-.08 Parental Authorization(CR)

Not Met

Finding

290-2-3-.08(3)requires the Home to obtain Parental authorization at the time of a Child's enrollment for emergency medical care when the Parent is not available. It was determined based on a review of records that one enrolled child had no emergency medical authorization signed by the parent.

POI (Plan of Improvement)

The Home Provider will have authorization for emergency medical care completed by the Parent for Children enrolled.

Correction Deadline: 10/15/2018

Facility

290-2-3-.11 Physical Plant - Safe Environment(CR)

Technical Assistance

Technical Assistance

Consultant discussed to ensure that hazards remain inaccessible in that a plunger was located in the restroom.

290-2-3-.13 Physical Plant-Structural/Mechanical(CR)**Technical Assistance****Technical Assistance**

Consultant discussed that the door knob on the restroom needs to be repaired.

Correction Deadline: 10/15/2018

290-2-3-.13 Playgrounds(CR)**Technical Assistance****Technical Assistance**

Please remove the limbs and pinecones from the playground.

Correction Deadline: 10/15/2018

Health and Hygiene

290-2-3-.11 Children's Health and Hygiene(CR)**Met****Comment**Children were napping handwashing requirements discussed on this date.

290-2-3-.11 Diapering Areas & Practices(CR)**Technical Assistance****Technical Assistance**

290-2-3-.11(1)(f) - The consultant discussed ensuring that diaper changing pads are smooth and nonporous without indentations or quilted designs.

Correction Deadline: 10/15/2018

290-2-3-.11 Medications(CR)**Met****Comment**Per the provider medication has not been dispensed since the last regulatory visit.

Licensure

290-2-3-.04 Application Requirements(CR)**Met****Comment**Appropriate number of children observed in Family Child Care Learning Home this date.

Safety and Discipline

290-2-3-.11 Discipline(CR)**Met****Comment**Age-appropriate discussion and/or redirection observed.

290-2-3-.11 Transportation(CR)**Met****Comment**The provider does not provide routine transportation.

Staff Records

290-2-3-.21 Criminal Records and Comprehensive Background Checks(CR) **Met**

Comment

Consultant requested to view all Criminal Record checks for employees hired after last visit. Provider stated that there have been no new hires since last visit.

290-2-3-.07 Staff Qualifications(CR) **Met**

Comment

Discussed staff qualifications and compliance with applicable laws and regulations.

Correction Deadline: 10/15/2018

Staff:Child Ratios and Supervision

290-2-3-.07 Staff:Child Ratios(CR) **Met**

Comment

Appropriate ratios were observed on this date.

290-2-3-.07 Supervision(CR) **Met**

Comment

Adequate supervision observed on this date.