

| Date: | 9/22/2020 | VisitType: Licensing Study |  |
|-------|-----------|----------------------------|--|
|-------|-----------|----------------------------|--|

Arrival: 2:00 PM

Departure: 3:00 PM

#### FR-17339 Brown, Wilma D

72 ARLEN DRIVE Midway, GA 31320 Liberty County (912) 884-4426 wilma\_loves\_god@yahoo.com

## Regional Consultant Jerica Davis

Phone: (478) 314-9452 Fax: (478) 314-9443 jerica.davis@decal.ga.gov

#### Mailing Address 72 ARLEN DRIVE

MIDWAY, GA 31320



|            |                  |               | <b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good |  |  |  |
|------------|------------------|---------------|--|--|--|--|
| 09/22/2020 | Licensing Study  | Good Standing | standing, support, and deficient.  |  |  |  |
| 01/31/2020 | Monitoring Visit | Good Standing | Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.  |  |  |  |
| 08/09/2019 | Licensing Study  | Good Standing | Support - Program performance is demonstrating a need for improvement in meeting rules.  |  |  |  |
|            |                  |               | Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.  |  |  |  |

#### Ratios/License Capacity

| Age Ranges                    | Children Present            | Child For Pay | CAPS | Not for Pay | Provider Children |
|-------------------------------|-----------------------------|---------------|------|-------------|-------------------|
| Infant (0-11 mos)             | 1                           | 1             | 0    | 0           | 0                 |
| 1 & 2 Years                   | 1                           | 1             | 0    | 0           | 0                 |
| 3 & 4 Years                   | 0                           | 0             | 0    | 0           | 0                 |
| School Age(5+) Years          | 0                           | 0             | 0    | 0           | 0                 |
| Total Under 13 Years          | 2                           | 2             | 0    | 0           | 0                 |
| Total Under 18 Years          | 2                           |               |      |             |                   |
| Children Present: 2           | Total Children: 2           |               |      |             |                   |
| Caregivers/Helpers Present: 1 | Total Caregivers/Helpers: 1 |               |      |             |                   |

#### Comments

An Administrative Review was conducted on September 22, 2020. Staff files, children's files, training, and background checks were all reviewed. A virtual inspection was conducted on September 23, 2020 with the Provider. An in-person visit was not conducted due to the COVID-19 pandemic. Compliance with the Executive Order issued on August 15, 2020 was reviewed during the virtual inspection.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

|  | <ul> <li>Please refer to the website, <u>http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx</u>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,</li> <li>New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry</li> <li>New clearance is required at least once every five years</li> <li>Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance</li> <li>All staff members are required to have completed at least a national fingerprint based clearance check</li> <li>Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance</li> <li>Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee</li> </ul> |
|--|--|
|--|--|

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at http://gbi.georgia.gov to access the Georgia Sex Offender Registry.

**Refutation Process:** 

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)





#### **Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <u>https://qualityrated.decal.ga.gov/</u> Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or <u>qualityrated@decal.ga.gov</u>

Wilma Brown, Program Official

Date

Jerica Davis, Consultant

Date

| STA                    | OF GLOOP                                     | Bright from the Start Georgia Department of Early Care and Learning<br>2 Martin Luther King Jr. Drive SE, 670 East Tower<br>Atlanta, GA 30334<br>Phone: (404) 657-5562 WWW.DECAL.GA.GOV |                   |           |               |  |            |
|------------------------|--|---|-------------------|-----------|---------------|--|------------|
| Ň                      | 1776   |   | Fi                | ndings I  | Report        |  |            |
| Date:                  | 9/22/2020                                    | VisitType: Licensing Stud   | У                 | Arrival:  | 2:00 PM       | Departure:   | 3:00 PM    |
| FR-17                  | /339   |   |                   |           | Regi          | onal Consulta  | nt         |
| Brow                   | n, Wilma D                                   |   |                   |           | Jeric         | a Davis  |            |
|                        |  | /lidway, GA 31320 Liberty C<br>na_loves_god@yahoo.com   | ounty             |           | Fax:          | e: (478) 314-94<br>(478) 314-9443<br>a.davis@decal.( | 3          |
| 72 ARĽ                 | <b>J Address</b><br>EN DRIVE<br>IY, GA 31320 |   |                   |           |               |  |            |
| The fo                 | llowing infor                                | mation is associated with   | a Licensing S     | tudy:     |               |  |            |
|                        |  |   |                   |           | Activit       | ties and Ed  | quipment   |
|                        |  |   |                   |           |               |  |            |
| 290-2-3                | 312 Equipm                                   | ent and Supplies(CR)  |                   |           |               |  | Met        |
| <b>Comm</b><br>A varie |  | nt and toys were observed o   | during the Virtu  | al Visit. |               |  |            |
| 290-2-3                | 319 Infant-S                                 | leeping Safety Requireme  | nts(CR)           |           |               |  | Met        |
|                        | sed SIDS and                                 | infant sleeping position dur  | ing the Virtual ' | Visit.    |               |  |            |
| Comm<br>Pleasa         |  | vironment observed during t   | he Virtual Visit  |           |               |  |            |
|                        |  | ng Pools & Water-related  |                   |           |               |  | Met        |
| <b>Comm</b><br>Home    |  | de swimming activities.   |                   |           |               |  |            |
|                        |  |   |                   |           | l             | Children's   | Records    |
|                        |  |   |                   |           |               |  |            |
| Reco                   | ords Reviewe                                 | d: 2  | Rec               | ords wi   | th Missing/In | complete Com   | ponents: 0 |
| Child                  | l # 1  |   |                   |           | Met           |  |            |
| Child                  | l # 2  |   |                   |           | Met           |  |            |
| 290-2-3                | 308 Childre                                  | n's Records   |                   |           |               |  | Met        |
| Comm                   | ent  |   |                   |           |               |  |            |

Records were observed to be complete and well organized during the Administrative Review.

Met

| 290-2-313 Physical Plant-Structural/Mechanical(CR)       Me         Comment       The Home appears clean and free from hazards during the Virtual Visit.         290-2-313 Playgrounds(CR)       Me         Comment       Routine playground maintenance was discussed during the Virtual Visit.         290-2-311 Children's Health and Hygiene(CR)       Me         Comment       Proper hand washing procedures were discussed during the Virtual Visit.  | <b>Comment</b><br>No hazards observed accessible to children during the Virtual Visit. |                    |
|--|--|--------------------|
| The Home appears clean and free from hazards during the Virtual Visit.       Me         290-2-313 Playgrounds(CR)       Me         Comment<br>Routine playground maintenance was discussed during the Virtual Visit.       Health and Hygiene         290-2-311 Children's Health and Hygiene(CR)       Me         Comment<br>Proper hand washing procedures were discussed during the Virtual Visit.       Me         290-2-311 Diapering Areas & Practices(CR)       Me         Comment       Proper function of the Virtual Visit.         Comment       Proper function of the Virtual Visit.         Comment       Proper function of the Virtual Visit.         290-2-311 Diapering Areas & Practices(CR)       Me |  | Met                |
| 290-2-313 Playgrounds(CR)       Me         Comment       Routine playground maintenance was discussed during the Virtual Visit.         Proper hand washing procedures were discussed during the Virtual Visit.       Health and Hygiene(CR)         Comment       Proper hand washing procedures were discussed during the Virtual Visit.         290-2-311 Diapering Areas & Practices(CR)       Me         Comment       Me         Comment       Proper hand washing procedures were discussed during the Virtual Visit.         290-2-311 Diapering Areas & Practices(CR)       Me  | Comment  |                    |
| Comment<br>Routine playground maintenance was discussed during the Virtual Visit.         290-2-311 Children's Health and Hygiene(CR)         Me         Comment<br>Proper hand washing procedures were discussed during the Virtual Visit.         290-2-311 Diapering Areas & Practices(CR)         Me         Comment         Proper hand washing procedures were discussed during the Virtual Visit.         Comment         Comment         Proper hand washing Procedures were discussed during the Virtual Visit.         Comment         Comment         Comment         Proper hand washing Procedures were discussed during the Virtual Visit.   | The Home appears clean and free from hazards during the Virtual Visit.                 |                    |
| Routine playground maintenance was discussed during the Virtual Visit.         290-2-311 Children's Health and Hygiene(CR)         Comment         Proper hand washing procedures were discussed during the Virtual Visit.         290-2-311 Diapering Areas & Practices(CR)         Me         Comment         Proper hand washing procedures were discussed during the Virtual Visit.         Comment         Proper hand washing Procedures were discussed during the Virtual Visit.         Comment         Comment  | 290-2-313 Playgrounds(CR)  | Met                |
| Health and Hygiene         290-2-311 Children's Health and Hygiene(CR)         Me         Comment         Proper hand washing procedures were discussed during the Virtual Visit.         290-2-311 Diapering Areas & Practices(CR)         Me         Comment         Proper hand washing procedures were discussed during the Virtual Visit.         290-2-311 Diapering Areas & Practices(CR)         Me         Comment  |  |                    |
| 290-2-311 Children's Health and Hygiene(CR)       Me         Comment       Proper hand washing procedures were discussed during the Virtual Visit.         290-2-311 Diapering Areas & Practices(CR)       Me         Comment       Me   | Routine playground maintenance was discussed during the Virtual Visit.                 |                    |
| Comment         Proper hand washing procedures were discussed during the Virtual Visit.         290-2-311 Diapering Areas & Practices(CR)         Me         Comment   |  | Health and Hygiene |
| Comment         Proper hand washing procedures were discussed during the Virtual Visit.         290-2-311 Diapering Areas & Practices(CR)         Me         Comment   |  |                    |
| Proper hand washing procedures were discussed during the Virtual Visit.         290-2-311 Diapering Areas & Practices(CR)         Comment  | 290-2-311 Children's Health and Hygiene(CR)  | Met                |
| 290-2-311 Diapering Areas & Practices(CR)     Me       Comment     Me  | Comment  |                    |
| Comment  | Proper hand washing procedures were discussed during the Virtual Visit.                |                    |
|  | 290-2-311 Diapering Areas & Practices(CR)  | Met                |
| Proper diapering procedures were discussed during the Virtual Visit.   | Comment  |                    |
|  | Proper diapering procedures were discussed during the Virtual Visit.                   |                    |
| 290-2-311 Medications(CR) Me   | 290-2-311 Medications(CR)  | Met                |
| Comment  |  |                    |
| Per the provider no medication is currently dispensed  | Per the provider no medication is currently dispensed                                  |                    |

### 290-2-3-.04 Application Requirements(CR)

290-2-3-.11 Physical Plant - Safe Environment(CR)

### Comment

Appropriate number of children observed in Family Child Care Learning Home this date.

# Safety and Discipline

Licensure

### 290-2-3-.11 Discipline(CR)

### Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. Discipline was not directly observed during the virtual walk through. Regulations regarding proper discipline were discussed with the Provider on this date.

### 290-2-3-.11 Transportation(CR)

### Comment

The provider does not provide routine transportation.

**Staff Records** 

Met

Met

Met

Page 2 of 4

#### 290-2-3-.21 Criminal Records and Comprehensive Background Checks(CR)

#### Finding

290-2-3-.21(1)(a) requires the Home to ensure that the Provider, every actual and potential Employee(including residents age 17 and older) and Provisional Employee of the Family Child Care Learning Home has submitted both a Records Check Application to the Department and Fingerprints to an authorized fingerprinting site. It was determined based on a review of records that one resident did not submitted both a Records Check Application to the Department and Fingerprints to an authorized fingerprinting site as required.

#### POI (Plan of Improvement)

IMMEDIATE CORRECTION - The Home will complete the provided background check affidavit to ensure that every actual and potential Provider, Employee and Provisional Employee of a Family Child Care Learning Home submit both a Records Check Application to the Department and Fingerprints to an authorized fingerprinting site as required. The provider must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The Home will complete all steps to ensure the CRC rules are maintained.

#### Correction Deadline: 9/22/2020

#### Finding

290-2-3-.21(1)(c) requires every Employee to have a current and valid satisfactory Comprehensive Records Check Determination on file prior to being present at the Home while any child is present for care or before residing in the Home if age 17 or older. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required. It was determined based on a review of records that one resident did not have a current and valid satisfactory Comprehensive Records Check Determination on file prior to being present at the Home while any child was present as required.

#### POI (Plan of Improvement)

IMMEDIATE CORRECTION - The Home will complete the provided background check affidavit to ensure that every Employee has a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Home while any child is present for care or before an individual age 17 or older resides in the Home. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required. The provider must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The Home will complete all steps to ensure the CRC rules are maintained.

#### Correction Deadline: 9/22/2020

| 290-2-307 First Aid & CPR  | Met |
|--|-----|
| <b>Comment</b><br>Evidence observed that the provider was certified in First Aid and CPR during the Administrative Review. |     |
| 290-2-307 Staff Qualifications(CR)   | Met |

#### Comment

Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were discussed and observed during a virtual walk through on this date. The program was in compliance with the Executive Order issued on August 15, 2020.

#### 290-2-3-.07 Staff Training

#### Comment

Annual training requirement and documentation observed during the Administrative Review.

## Staff: Child Ratios and Supervision

Met

Met

#### 290-2-3-.07 Staff:Child Ratios(CR)

#### Comment

Appropriate ratios were observed during the Virtual Visit.

290-2-3-.07 Supervision(CR)

#### Comment

Adequate supervision was observed during the Virtual Visit.

Met