



**Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 9/19/2017    **VisitType:** Licensing Study    **Arrival:** 12:00 PM    **Departure:** 1:40 PM

**FR-16811**

**Curtis, Shalin Z**

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**Regional Consultant**

Stacey Foston

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**Mailing Address**

1 Belladonna Way  
Savannah, GA 31419

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
09/19/2017	Licensing Study	Good Standing	
02/27/2017	Monitoring Visit	Good Standing	
10/26/2016	Licensing Study	Good Standing	


**Ratios/License Capacity**

Age Ranges	Children Present	Child For Pay	CAPS	Not for Pay	Provider Children
Infant (0-11 mos)	0	0	0	0	0
1 & 2 Years	6	5	0	2	0
3 & 4 Years	2	2	0	1	0
School Age(5+) Years	0	0	0	0	2
<b>Total Under 13 Years</b>	8	7	0	3	2
<b>Total Under 18 Years</b>	8				
Children Present: 8		Total Children: 12			
Caregivers/Helpers Present: 1		Total Caregivers/Helpers: 1			

**Comments**

Plan of Improvement: Developed This Date 09/19/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



**Reminder:** All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit [www.decalkoala.com](http://www.decalkoala.com). You are encouraged not to wait and to complete the process as soon as possible.



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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@decal.ga.gov](mailto:CCSRefutations@decal.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

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Shalin Curtis, Program Official

Date

Stacey Foston, Consultant

Date



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### Findings Report

**Date:** 9/19/2017    **VisitType:** Licensing Study    **Arrival:** 12:00 PM    **Departure:** 1:40 PM

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The following information is associated with a Licensing Study:

### Activities and Equipment

**290-2-3-.12 Equipment and Supplies(CR)**

**Met**

**Comment**

Discussed- Add to Enhance Variety. The provider has signed up for Quality Rated and is ordering more toys and equipment.

**290-2-3-.19 Infant-Sleeping Safety Requirements(CR)**

**Met**

**Correction Deadline: 3/2/2017**

**Corrected on 9/19/2017**

.19(1)(a) - The previous citation has been corrected.

**Correction Deadline: 3/6/2017**

**Corrected on 9/19/2017**

.19(1)(b)1 - The previous citation has been corrected. The provider has purchased six mats that meets requirements.

**Correction Deadline: 3/1/2017**

**Corrected on 9/19/2017**

.19(2)(h) - The previous citation has been corrected.

**290-2-3-.07 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

No Swimming Activities Provided

### Children's Records

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**290-2-3-.08 Parental Authorization(CR)****Met****Comment**

Parent Authorizations Obtained/Completed

**Facility**

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**290-2-3-.11 Physical Plant - Safe Environment(CR)****Not Met****Technical Assistance**

290-2-3-.11(2)(a) - Discussed the new emergency preparedness plans with the provider. The consultant emailed the provider a link to resources on the Bright from the Start website.

**Correction Deadline: 9/29/2017****Finding**

290-2-3-.11(2)(c) requires that documentation of drills required by these rules shall be maintained in the Home. The Home shall conduct drills for fire, tornado, and other emergency situations. The fire drills will be conducted monthly and tornado and other emergency situation drills will be conducted every six months. The Home shall maintain documentation of the dates and times of these drills for two years. It was determined based on a review of records that the provider did not have documentation of fire drills for January, March, April, May and June 2017.

**POI (Plan of Improvement)**

The Provider will develop and implement a plan and schedule for conducting the required drills, completing the documentation, keeping the documentation on file for two years.

**Correction Deadline: 10/31/2017**

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**290-2-3-.13 Physical Plant-Structural/Mechanical(CR)****Met****Comment**

Home Clean, Free of Hazards

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**290-2-3-.13 Playgrounds(CR)****Met****Comment**

The children use an enclosed patio for outdoor play. The provider will add more portable toys to enhance the outdoor experience.

**Health and Hygiene**

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**290-2-3-.11 Children's Health and Hygiene(CR)****Met****Comment**

Observed-Proper handwashing

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**290-2-3-.11 Diapering Areas & Practices(CR)****Met****Comment**

Staff Stated Proper Knowledge

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**290-2-3-.11 Medications(CR)****Met****Comment**

The provider states that she does not dispense medication.

**Licensure**

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**290-2-3-.04 Application Requirements(CR)** **Met**

**Comment**

290-2-3-.04(1)(d) - Application requirements met on this date. There were six children for pay and two children for no pay present.

**Correction Deadline: 9/19/2017**

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<b>Safety and Discipline</b>
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**290-2-3-.11 Animals** **Met**

**Comment**

No Animals Kept

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**290-2-3-.11 Discipline(CR)** **Met**

**Comment**

No inappropriate discipline observed.

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**290-2-3-.11 First Aid Kit** **Met**

**Comment**

Reminder-Replace protective eyewear.

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**290-2-3-.11 Transportation(CR)** **Met**

**Comment**

No Routine Transportation Provided

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<b>Staff Records</b>
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**290-2-3-.21 Criminal Records Check(CR)** **Met**

**Comment**

Criminal Records Check complete

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**290-2-3-.07 First Aid & CPR** **Met**

**Correction Deadline: 4/7/2017**

**Corrected on 9/19/2017**

**.07(5) - The previous citation has been corrected.**

**Comment**

Observed-Provider Certified First Aid & CPR

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**290-2-3-.07 Staff Qualifications(CR)** **Met**

**Comment**

290-2-3-.07(23) - Staff observed to be in compliance with all applicable laws.

**Correction Deadline: 9/19/2017**

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**290-2-3-.07 Staff Training** **Not Met**

**Correction Deadline: 10/28/2016**

**Corrected on 9/19/2017**

**.07(4) - The previous citation has been corrected.**

**Correction Deadline: 4/7/2017**

**Corrected on 9/19/2017**

**.07(4) - The previous citation has been corrected.**

**Finding**

290-2-3-.07(6) requires the Home to maintain for the Provider and any Provisional Employee or Employee, current evidence of successful completion of ten (10) clock hours of diverse training which is related to the care of children and which is offered by an accredited college, university or vocational program or other Department approved source annually. The annual ten (10) clock hours of training shall be chosen from the following fields: child development, including discipline, guidance, nutrition, injury control and safety; health, including sanitation, disease control, cleanliness, detection and disposition of illness; child abuse and neglect, including identification and reporting, and meeting the needs of abused and/or neglected children; and business related topics, including parental communication, recordkeeping, etc.; provided however that such business related training shall be limited to no more than two (2) of the required ten (10) clock hours of training. Records of completion of such training programs shall be maintained in the Home by the Provider, as required by these rules. It was determined based on a review of records that the provider did not have documentation of training hours for the year 2016.

**POI (Plan of Improvement)**

The Home will obtain the required annual training and will keep certificates, cards, or other proof of training on file. The provider has completed eight hours of training for the year 2017 and is signed up for additional training.

**Correction Deadline: 10/19/2017**

**Staff:Child Ratios and Supervision**

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**290-2-3-.07 Staff:Child Ratios(CR)** **Met**

**Comment**

Appropriate Ratios Observed

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**290-2-3-.07 Supervision(CR)** **Met**

**Comment**

Observed-Adequate Supervision