

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov

Falisha Scott, Program Official

Date

Roslyn Williams, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning
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Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Findings Report

Date: 3/20/2018 **VisitType:** Monitoring Visit **Arrival:** 12:00 PM **Departure:** 1:15 PM

FR-16491

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The following information is associated with a Monitoring Visit:

Activities and Equipment

290-2-3-.12 Equipment and Supplies(CR)

Met

Comment

A variety of equipment and toys were observed.

290-2-3-.19 Infant-Sleeping Safety Requirements(CR)

Not Met

Finding

290-2-3-.19(1)(b)4 requires that a light cover shall be available for each child's use on a cot or mat and shall be marked for individual use or laundered daily. If individually marked, they must be laundered weekly or more frequently if needed. It was determined based on observation that three children were laying on cots without a light cover.

POI (Plan of Improvement)

The Home Provider will launder covers for sheets or mats as required.

Correction Deadline: 3/20/2018

Finding

290-2-3-.19(1)(b)3 requires that sheets or similar coverings for cots or mats shall either be marked for individual use or laundered daily. If individually marked, they must be laundered weekly or more frequently if needed. It was determined based on observation that three children were laying on cots that did not have sheets or similar coverings.

POI (Plan of Improvement)

The Home Provider will launder sheets for cots or mats as required.

Correction Deadline: 3/20/2018

290-2-3-.07 Swimming Pools & Water-related Activities(CR)

Met

Comment

Home does not provide swimming activities.

Children's Records

Records Reviewed: 8

Records with Missing/Incomplete Components: 1

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Not Met
<u>"Missing/Incomplete Components"</u>	
Immunization Form - (.08)(2)	
Child # 6	Met
Child # 7	Met
Child # 8	Met

290-2-3-.08 Children's Records

Met

Correction Deadline: 12/29/2017

Corrected on 3/20/2018

.08(1) - Records on file for enrolled children.

Correction Deadline: 12/13/2017

Corrected on 3/20/2018

.08(2) - Current immunization records on file.

Facility

290-2-3-.11 Physical Plant - Safe Environment(CR)

Not Met

Correction Deadline: 12/14/2017

Corrected on 3/20/2018

.11(2)(c) - Current documentation of drills on file.

Finding

290-2-3-.11(2)(h) requires at least one UL Approved smoke detector to be on each floor of the Home and such detectors to be maintained in working order. At least one 2-A:10-B:C fire extinguisher shall be kept in the child care area to be located no more than thirty feet from the kitchen. The extinguisher shall be maintained in working order and shall be inaccessible to the children. It was determined based on observation that the gauge on the fire extinguisher read "recharge".

POI (Plan of Improvement)

The home provider will ensure that a working smoke detector is on each floor and a working fire extinguisher is available in the child care area as required, and is maintained inaccessible to children.

Correction Deadline: 3/30/2018

290-2-3-.13 Physical Plant-Structural/Mechanical(CR)

Met

Comment

Please ensure that all potential hazards are kept out of the reach of children.

290-2-3-.13 Playgrounds(CR)

Not Met

Finding

290-2-3-.13(2)(a) requires that outdoor play areas be kept clean and free of hazards such as exposed sharp corners of concrete or equipment, rust and splinters on equipment, broken glass, open drainage ditches, holes and stagnant water. It was determined based on observation that the play area was overgrown with brush. It was also observed that there were several large sticks laying on grown accessible to children.

POI (Plan of Improvement)

The Home will repair any and all identified outdoor hazards and will monitor playground daily or more often as needed to ensure that the Home's outdoor play area is kept clean and free of hazards.

Correction Deadline: 3/30/2018

Health and Hygiene

290-2-3-.11 Children's Health and Hygiene(CR)

Met

Comment

Staff state proper knowledge of diapering procedures.

290-2-3-.11 Diapering Areas & Practices(CR)

Met

Comment

Discussed labeling of "diapering only" areas and staff work stations.

290-2-3-.11 Medications(CR)

Met

Comment

No medication administered.

Licensure

290-2-3-.04 Application Requirements(CR)

Met

Comment

Application requirements reviewed with the Provider on this date.

Safety and Discipline

290-2-3-.11 Discipline(CR)

Met

Comment

Pleasant interactions observed between the provider and children in care.

290-2-3-.11 Transportation(CR)

Met

Comment

Documentation procedures discussed with Provider.

Staff Records

290-2-3-.21 Criminal Records Check(CR)**Not Met****Finding**

290-2-3-.21(1)(c) requires the Home maintain valid evidence of satisfactory criminal records check for the Provider and each Employee for the duration of their employment plus one year and to make such evidence immediately available to the Department upon request. It was determined based on review of records that this information was not documented for two employees. A one day letter was left on this date.

POI (Plan of Improvement)

The Home will ensure that each employee has a satisfactory criminal records check for each Employee.

Correction Deadline: 3/20/2018

290-2-3-.07 First Aid & CPR**Met****Correction Deadline: 9/7/2017****Corrected on 3/20/2018****.07(5) - Current documentation on file.****Comment**

Evidence observed that the provider was certified in First Aid and CPR.

290-2-3-.07 Staff Qualifications(CR)**Met****Comment**

Discussed staff qualifications and compliance with applicable laws and regulations.

290-2-3-.07 Staff Training**Not Met****Correction Deadline: 12/31/2017****Corrected on 3/20/2018****.07(4) - CPR/First aid training on file.****Finding**

290-2-3-.07(4)-It was determined based on review of records that the training hours for 2017 were not documented.

POI (Plan of Improvement)

The Family Day Care Home will ensure the Provider completes ten hours of annual training each year.

Correction Deadline: 12/31/2018**Recited on 3/20/2018**

290-2-3-.08 Staff Training**Not Met****Finding**

290-2-3-.08(14) requires that documentation of training be maintained in the Home and include the following: 1) title of training, 2) date of training, 3) number of clock hours obtained and 4) name(s) of trainers/sponsoring organizations. It was determined that documentation of training for 2017 was not available for review.

POI (Plan of Improvement)

The Home Provider will ensure that complete training information is on file.

Correction Deadline: 3/20/2018**Recited on 3/20/2018**

Staff:Child Ratios and Supervision

290-2-3-.07 Staff:Child Ratios(CR)

Met

Comment

Appropriate ratios were observed on this date.

290-2-3-.07 Supervision(CR)

Met

Comment

The Provider was observed directly supervising and being attentive to the needs of the children.