



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 12/13/2017 **VisitType:** Complaint Investigation & Monitoring Visit **Arrival:** 9:45 AM **Departure:** 10:45 AM

FR-16491

Scott, Falisha L

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Regional Consultant

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Mailing Address

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Quality Rated:

Compliance Zone Designation		
12/13/2017	Complaint Investigation & Monitoring Visit	Good Standing
08/08/2017	Licensing Study	Good Standing
04/12/2017	Monitoring Visit	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Age Ranges	Children Present	Child For Pay	CAPS	Not for Pay	Provider Children
Infant (0-11 mos)	2	2	0	0	0
1 & 2 Years	1	1	0	0	0
3 & 4 Years	0	0	0	0	0
School Age(5+) Years	0	1	0	0	0
Total Under 13 Years	3	4	0	0	0
Total Under 18 Years	3				

Children Present: 3	Total Children: 4
Caregivers/Helpers Present: 1	Total Caregivers/Helpers: 4

Comments

Plan of Improvement: Developed This Date 12/13/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov

Falisha Scott, Program Official

Date

Roslyn Williams, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

290-2-3-.12 Equipment and Supplies(CR)

Met

Comment

Observed-Variety Of Equipment

290-2-3-.19 Infant-Sleeping Safety Requirements(CR)

Met

Comment

Observed-Pleasant Naptime Environment

290-2-3-.07 Swimming Pools & Water-related Activities(CR)

Met

Comment

No Swimming Activities Provided

Children's Records

Records Reviewed: 3

Records with Missing/Incomplete Components: 0

Child # 1

Met

Child # 2

Met

Child # 3

Met

Finding

290-2-3-.08(1) requires the Home to have a current and updated record for each Child in care and for a period of one (1) year after each Child leaves. Such records shall include: identifying information (Child's name, birth date, Parent's name, home and business addresses, telephone numbers); name, address and telephone number of persons, including Child's physician, to contact in emergencies; and name, address, telephone numbers, relationship to Child and to Parent(s) and other identifying information of person(s) to whom the Child may be released. It was determined based on consultant's observation that there were no records available for review for three enrolled children.

POI (Plan of Improvement)

The Home Provider will obtain the missing information and maintain the Children's records as required.

Correction Deadline: 12/29/2017**Recited on 12/13/2017****Finding**

Previously Cited: 290-2-3-.08(1)(c) requires the Home to maintain a file for each Child that includes evidence of age-appropriate immunizations or a signed affidavit against such immunizations; enrollment in the home may not continue for more than 30 day without such evidence. It was determined based on review of records that the Home did not have such evidence for one enrolled child.

290-2-3-.08(2) requires the Home to maintain a file for each Child that includes evidence of age-appropriate immunizations or a signed affidavit against such immunizations; enrollment in the Home may not continue for more than 30 days without such evidence. It was determined based on review or records that there were no immunizations records available for review for one enrolled child.

POI (Plan of Improvement)

Previously Cited: The Home Provider will ensure that an immunization record/signed affidavit is on file for each enrolled Child.

The Home Provider will ensure that an immunization record/signed affidavit is on file for each enrolled Child.

Correction Deadline: 12/13/2017**Recited on 12/13/2017**

Facility

Finding

290-2-3-.11(2)(c) requires that documentation of drills required by these rules shall be maintained in the Home. The Home shall conduct drills for fire, tornado, and other emergency situations. The fire drills will be conducted monthly and tornado and other emergency situation drills will be conducted every six months. The Home shall maintain documentation of the dates and times of these drills for two years. It was determined based on consultant's observation that this information was not available for review.

POI (Plan of Improvement)

The Provider will develop and implement a plan and schedule for conducting the required drills, completing the documentation, keeping the documentation on file for two years.

Correction Deadline: 12/14/2017**Recited on 12/13/2017**

290-2-3-.13 Physical Plant-Structural/Mechanical(CR) **Met**

Comment

Home Clean, Free of Hazards

290-2-3-.13 Playgrounds(CR) **Technical Assistance**

Technical Assistance

290-2-3-.13(2)(a) - Due to recent storm damage the playground is not evaluated and is currently not accessible to children. Routine playground maintenance was discussed with Provider on this date.

Health and Hygiene

290-2-3-.11 Children's Health and Hygiene(CR) **Met**

Comment

Staff Stated Proper Knowledge

290-2-3-.11 Diapering Areas & Practices(CR) **Met**

Comment

Staff Stated Proper Knowledge

290-2-3-.11 Medications(CR) **Met**

Comment

No medication administered.

Licensure

290-2-3-.04 Application Requirements(CR) **Met**

Comment

290-2-3-.04(1)(d) - No overcrowding observed on this date.

Correction Deadline: 12/13/2017

Safety and Discipline

290-2-3-.11 Discipline(CR) **Met**

Comment

Observed-Discussion/Redirection

290-2-3-.11 Transportation(CR) **Technical Assistance**

Technical Assistance

290-2-3-.11(2)(j) - Transportation documentation procedures discussed with Provider on this date.

Staff Records

290-2-3-.21 Criminal Records Check(CR) **Met**

Correction Deadline: 8/8/2017

Corrected on 12/13/2017

.21(1)(e) - Provider has no additional staff employed.

290-2-3-.07 First Aid & CPR **Defer**

Defer

290-2-3-.07(5)-Training requirements with Director on this date.

POI (Plan of Improvement)

The Home will obtain the required CPR and first aid training and will keep certificates, cards, or other proof of training on file. The Home will submit proof of training to the Department, if requested.

Correction Deadline: 9/7/2017

290-2-3-.07 Staff Qualifications(CR) **Met**

Comment

Staff qualifications/compliance with law

290-2-3-.07 Staff Training **Defer**

Defer

290-2-3-.07(4)-Training hours discussed with Director on this date.

POI (Plan of Improvement)

The Family Day Care Home will ensure the Provider completes ten hours of annual training each year.

Correction Deadline: 12/31/2015

Defer

290-2-3-.07(4)-Training hours discussed with Director on this date.

POI (Plan of Improvement)

The Family Day Care Home will ensure the Provider completes ten hours of annual training each year.

Correction Deadline: 12/31/2017

290-2-3-.08 Staff Training **Defer**

Defer

290-2-3-.08(14)-Training requirements discussed with Provider.

POI (Plan of Improvement)

The Home Provider will ensure that complete training information is on file.

Correction Deadline: 8/8/2017

Staff:Child Ratios and Supervision

290-2-3-.07 Staff:Child Ratios(CR) **Met**

Comment

Appropriate Ratios Observed

290-2-3-.07 Supervision(CR) **Met**

Comment

Observed-Adequate Supervision