



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 5/21/2018 **VisitType:** Licensing Study **Arrival:** 9:35 AM **Departure:** 12:10 PM

FR-16064

Smith, Jill M

1246 OLD COUNTRY FARM ROAD Dallas, GA 30132 Paulding County
(404) 392-2544 jms9601@gmail.com

Regional Consultant

Morgan Stahl

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Mailing Address

1246 OLD COUNTRY FARM ROAD
DALLAS, GA 30132

Quality Rated: No

| Compliance Zone Designation | | |
|------------------------------------|------------------|---------------|
| 05/21/2018 | Licensing Study | Good Standing |
| 10/30/2017 | Monitoring Visit | Good Standing |
| 03/06/2017 | Monitoring Visit | Good Standing |

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

| Age Ranges | Children Present | Child For Pay | CAPS | Not for Pay | Provider Children |
|-----------------------------|------------------|---------------|------|-------------|-------------------|
| Infant (0-11 mos) | 0 | 0 | 0 | 0 | 0 |
| 1 & 2 Years | 4 | 5 | 0 | 2 | 0 |
| 3 & 4 Years | 4 | 6 | 0 | 1 | 0 |
| School Age(5+) Years | 1 | 2 | 0 | 0 | 0 |
| Total Under 13 Years | 9 | 13 | 0 | 3 | 0 |
| Total Under 18 Years | 9 | | | | |

| | |
|-------------------------------|------------------------------|
| Children Present: 9 | Total Children: 16 |
| Caregivers/Helpers Present: 2 | Total Caregivers/Helpers: 12 |

Comments

Plan of Improvement: Developed This Date 05/21/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov

Jill Smith, Program Official

Date

Morgan Stahl, Consultant

Date



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Findings Report

Date: 5/21/2018 **VisitType:** Licensing Study **Arrival:** 9:35 AM **Departure:** 12:10 PM

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The following information is associated with a Licensing Study:

Activities and Equipment**290-2-3-.12 Equipment and Supplies(CR)****Met****Comment**

A variety of equipment and toys were observed.

290-2-3-.19 Infant-Sleeping Safety Requirements(CR)**Met****Correction Deadline: 10/30/2017****Corrected on 5/21/2018****.19(2) - Infant sleep safety requirements observed met.****290-2-3-.07 Swimming Pools & Water-related Activities(CR)****Met****Comment**

Home does not provide swimming activities.

Children's Records**Records Reviewed: 9****Records with Missing/Incomplete Components: 0**

| | |
|-----------|-----|
| Child # 1 | Met |
| Child # 2 | Met |
| Child # 3 | Met |
| Child # 4 | Met |
| Child # 5 | Met |

Records Reviewed: 9

Records with Missing/Incomplete Components: 0

| | |
|-----------|-----|
| Child # 6 | Met |
| Child # 7 | Met |
| Child # 8 | Met |
| Child # 9 | Met |

290-2-3-.08 Children's Records

Met

Comment

Please be mindful of upcoming immunization expiration dates.

Correction Deadline: 5/21/2018

Facility

290-2-3-.11 Physical Plant - Safe Environment(CR)

Met

Comment

Observed documentation of emergency drills.

Correction Deadline: 6/20/2018

Comment

No hazards observed accessible to children on this date.

290-2-3-.13 Physical Plant-Structural/Mechanical(CR)

Met

Comment

The Home appears clean and free from hazards.

290-2-3-.13 Playgrounds(CR)

Met

Comment

Discussed maintenance of resilient surface. Please fluff and redistribute.

Food Service

290-2-3-.10 Kitchen Operations

Met

Comment

Kitchen observed clean and well organized.

Correction Deadline: 5/21/2018

Health and Hygiene

290-2-3-.11 Children's Health and Hygiene(CR)

Met

Comment

Staff were observed to remind children to wash hands.

290-2-3-.11 Diapering Areas & Practices(CR)

Met

Comment

Proper diapering procedures observed.

290-2-3-.11 Medications(CR)

Met

Comment

Per Provider, medication is not dispensed at the home.

Correction Deadline: 5/21/2018

Licensure

290-2-3-.04 Application Requirements(CR)

Met

Comment

The consultant observed three unrelated children for pay and six related children not for pay.

Correction Deadline: 5/21/2018

Policies and Procedures

290-2-3-.20 E-mail Contact Information

Met

Comment

Contact information current.

Correction Deadline: 5/21/2018

Safety and Discipline

290-2-3-.11 Animals

Met

Comment

Appropriate vaccination records were available on this date.

290-2-3-.11 Discipline(CR)

Met

Comment

Pleasant interactions observed between the provider and children in care.

290-2-3-.11 First Aid Kit

Met

Comment

Complete first aid kit observed in the Family Child Care Learning Home

290-2-3-.11 Transportation(CR)

Met

Comment

The provider does not provide routine transportation.

Staff Records

290-2-3-.21 Criminal Records Check(CR) **Met**

Comment

Criminal records checks were observed to be complete. Consultant discussed the requirements for Provider completing comprehensive records check requirements by October 1, 2018.

290-2-3-.07 First Aid & CPR **Met**

Comment

Evidence observed that the provider was certified in First Aid and CPR.

290-2-3-.07 Staff Qualifications(CR) **Met**

Comment

Staff observed to be compliant with applicable laws and regulations.

290-2-3-.07 Staff Training **Met**

Correction Deadline: 11/29/2017

Corrected on 5/21/2018

.07(4) - Health and safety training observed.

290-2-3-.08 Staff Training **Not Met**

Finding

Previously Cited: 290-2-3-.08(6) requires that verification of training include the following: 1) title of training, 2) date of training, 3) number of clock hours obtained and 4) name(s) of trainers/sponsoring organizations. It was determined based on review of records that the Provider did not complete ten hours of annual training for 2016.

290-2-3-.08(14) requires that documentation of training be maintained in the Home and include the following: 1) title of training, 2) date of training, 3) number of clock hours obtained and 4) name(s) of trainers/sponsoring organizations. It was determined based on review of records that the Provider did not complete ten hours of annual training for 2017.

POI (Plan of Improvement)

Previously Cited: The home provider will ensure that complete training information is on file.

The Home Provider will ensure that complete training information is on file.

Correction Deadline: 6/21/2018

Recited on 5/21/2018

| |
|-------------------------------------------|
| Staff:Child Ratios and Supervision |
|-------------------------------------------|

290-2-3-.07 Staff:Child Ratios(CR) **Met**

Comment

Appropriate ratios were observed on this date.

290-2-3-.07 Supervision(CR) **Met**

Comment

Adequate supervision observed on this date.