



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 1/23/2018    **VisitType:** Licensing Study    **Arrival:** 7:50 AM    **Departure:** 9:15 AM

**FR-16044**

**Ward, Phyllis M**

7 BOB-O-LINK DRIVE Newnan, GA 30263 Coweta County  
 (770) 251-1063 P30263@YAHOO.COM

**Regional Consultant**

Laura Swann

Phone: (706) 855-3454  
 Fax: (706) 434-7641  
 laura.swann@decal.ga.gov

**Mailing Address**

7 BOB-O-LINK DRIVE  
 NEWNAN, GA 30263

**Quality Rated:**

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
01/23/2018	Licensing Study	Good Standing	
09/05/2017	Monitoring Visit	Good Standing	
02/02/2017	Monitoring Visit	Good Standing	

**Ratios/License Capacity**

Age Ranges	Children Present	Child For Pay	CAPS	Not for Pay	Provider Children
Infant (0-11 mos)	1	2	0	0	0
1 & 2 Years	1	1	0	0	0
3 & 4 Years	1	2	0	0	0
School Age(5+) Years	0	1	0	0	0
<b>Total Under 13 Years</b>	<b>3</b>	<b>6</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Under 18 Years</b>	<b>3</b>				

  

Children Present: 3	Total Children: 6
Caregivers/Helpers Present: 3	Total Caregivers/Helpers: 1

**Comments**

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

	<p><b>Reminder:</b> All employees of child care programs must be fingerprinted before <b>January 1, 2017</b>. For instructions and to submit records check applications online, please visit <a href="http://www.decalgoala.com">www.decalgoala.com</a>. You are encouraged not to wait and to complete the process as soon as possible.</p>
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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.al.ga.gov](mailto:CCSRefutations@dec.al.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.al.ga.gov](mailto:qualityrated@dec.al.ga.gov)

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Phyllis Ward, Program Official

Date

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Laura Swann, Consultant

Date



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### Findings Report

**Date:** 1/23/2018 **VisitType:** Licensing Study **Arrival:** 7:50 AM **Departure:** 9:15 AM

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The following information is associated with a Licensing Study:

### Activities and Equipment

**290-2-3-.12 Equipment and Supplies(CR)**

**Met**

**Comment**

A variety of equipment and toys were observed.

**290-2-3-.19 Infant-Sleeping Safety Requirements(CR)**

**Met**

**Comment**

Pleasant naptime environment observed.

**290-2-3-.07 Swimming Pools & Water-related Activities(CR)**

**N/A**

**Comment**

Home does not provide swimming activities.

### Children's Records

**Records Reviewed: 3**

**Records with Missing/Incomplete Components: 0**

Child # 1

Met

Child # 2

Met

Child # 3

Met

**290-2-3-.08 Children's Records**

**Met**

**Comment**

Records were observed to be complete and well organized.

**Facility****290-2-3-.11 Physical Plant - Safe Environment(CR)****Met****Comment**

No hazards observed accessible to children on this date.

**290-2-3-.13 Physical Plant-Structural/Mechanical(CR)****Met****Comment**

The Home appears clean and free from hazards.

**290-2-3-.13 Playgrounds(CR)****Met****Comment**

The outside area appears clean and well maintained.

**Health and Hygiene****290-2-3-.11 Children's Health and Hygiene(CR)****Met****Comment**

Proper handwashing procedures observed.

**290-2-3-.11 Diapering Areas & Practices(CR)****Met****Comment**

The provider stated appropriate diapering procedures.

**290-2-3-.11 Medications(CR)****Met****Comment**

No medications administered per the provider. Discussed proper medication documentation and procedures.

**Licensure****290-2-3-.04 Application Requirements(CR)****Met****Comment**

Appropriate number of children observed in Family Child Care Learning Home this date.

**Safety and Discipline****290-2-3-.11 Animals****Not Evaluated****Comment**

The Family Child Care Learning Home does not keep animals on premises.

**290-2-3-.11 Discipline(CR)****Met****Comment**

Age-appropriate discussion and/or redirection observed.

**290-2-3-.11 Transportation(CR)****N/A****Comment**

The provider does not provide routine transportation.

**Staff Records**

**290-2-3-.21 Criminal Records Check(CR)** **Met**

**Comment**  
Consultant requested to view all Criminal Record checks for employees hired after last visit. Director stated that there have been no new hires since last visit

**Comment**  
Criminal records checks were observed to be complete.

**290-2-3-.07 Staff Qualifications(CR)** **Met**

**Comment**  
Discussed staff qualifications and compliance with applicable laws and regulations.

**Staff:Child Ratios and Supervision**

**290-2-3-.07 Staff:Child Ratios(CR)** **Met**

**Comment**  
Appropriate ratios were observed on this date.

**290-2-3-.07 Supervision(CR)** **Met**

**Comment**  
The Provider was observed directly supervising and being attentive to the needs of the children.