



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 4/25/2019

**VisitType:** Monitoring Visit

**Arrival:** 1:55 PM

**Departure:** 3:10 PM

**FR-14968**

**Burns, Cynthia D.**

1409 Jenk Hill Road Sylvania, GA 30467 Screven County  
 (912) 863-7289 cynise@gmail.com

**Regional Consultant**

Kesha McNeal

Phone: (866) 359-1672

Fax: (866) 359-7490

kesha.mcneal@decals.ga.gov

**Mailing Address**

Same

**Quality Rated:** No

<b>Compliance Zone Designation</b>		
04/25/2019	Monitoring Visit	Good Standing
10/01/2018	Licensing Study	Good Standing
06/19/2018	Monitoring Visit	Good Standing

**Compliance Zone Designation** - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.

**Support** - Program performance is demonstrating a need for improvement in meeting rules.

**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Age Ranges	Children Present	Child For Pay	CAPS	Not for Pay	Provider Children
Infant (0-11 mos)	1	0	0	1	0
1 & 2 Years	1	1	0	0	0
3 & 4 Years	2	1	0	1	0
School Age(5+) Years	1	0	0	0	2
<b>Total Under 13 Years</b>	5	2	0	2	2
<b>Total Under 18 Years</b>	5				

Children Present: 5                                      Total Children: 6

Caregivers/Helpers Present: 1                                      Total Caregivers/Helpers: 1

**Comments**

Consultant requested to view all Criminal Record checks for employees hired after last visit. Provider stated that there have been no new hires since last visit.

Plan of Improvement: Developed This Date 04/25/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us)

Cynthia Burns, Program Official

Date

Kesha McNeal, Consultant

Date



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### Findings Report

**Date:** 4/25/2019 **VisitType:** Monitoring Visit **Arrival:** 1:55 PM **Departure:** 3:10 PM

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The following information is associated with a Monitoring Visit:

### Activities and Equipment

#### 290-2-3-.12 Equipment and Supplies(CR)

Technical Assistance

##### Technical Assistance

290-2-3-.12(4) - Please ensure that 290-2-3-.12(4) requires that all indoor and outdoor furniture, activity materials, and equipment shall be used in a safe and appropriate manner by each Provider, Provisional Employee and Employee and child in attendance and used in accordance with the manufacturer's instructions, recommendations, and intended use. On this date the consultant observed a swing set and attached trampoline are being used on the outdoor play area. Both of those items are listed on the consumer product safety commission list. The provider did add a barrier around the items but the barrier is not secured making the items accessible to children in care.

**Correction Deadline: 4/25/2019**

##### Technical Assistance

290-2-3-.12(5) - Please ensure that all outdoor furniture, activity materials, and equipment is free from hazardous conditions such as, but not limited to, sharp rough edges or toxic paint and kept clean. On this date the consultant observed two white plastic chairs outdoor on the ply area that had sharp edges. As well as a discarded swing bar located on the white swing set.

**Correction Deadline: 4/25/2019**

#### 290-2-3-.19 Infant-Sleeping Safety Requirements(CR)

Not Met

##### Finding

290-2-3-.19(1)(b)4 requires that a light cover shall be available for each child's use on a cot or mat and shall be marked for individual use or laundered daily. If individually marked, they must be laundered weekly or more frequently if needed. It was determined based on the consultant's observation that children were not provided a light cover during nap time on this date.

##### POI (Plan of Improvement)

The Home Provider will launder covers for sheets or mats as required.

**Correction Deadline: 4/25/2019**

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**290-2-3-.07 Swimming Pools & Water-related Activities(CR)****Met****Comment**

There is no pool on the property

**Facility**

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**290-2-3-.11 Physical Plant - Safe Environment(CR)****Not Met****Finding**

290-2-3-.11(2)(c) requires that documentation of drills required by these rules shall be maintained in the Home. The Home shall conduct drills for fire, tornado, and other emergency situations. The fire drills will be conducted monthly and tornado and other emergency situation drills will be conducted every six months. The Home shall maintain documentation of the dates and times of these drills for two years. It was determined based on the consultant's observation that the provider did not document monthly fire drills for the month of: March 2019.

**POI (Plan of Improvement)**

The Provider will develop and implement a plan and schedule for conducting the required drills, completing the documentation, keeping the documentation on file for two years.

**Correction Deadline: 4/30/2019****Recited on 4/25/2019**

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**290-2-3-.13 Physical Plant-Structural/Mechanical(CR)****Met****Comment**

The Home appears clean and free from hazards.

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**290-2-3-.13 Playgrounds(CR)****Not Met****Finding**

290-2-3-.13(2)(a) requires that outdoor play areas be kept clean and free of hazards such as exposed sharp corners of concrete or equipment, rust and splinters on equipment, broken glass, open drainage ditches, holes and stagnant water. It was determined based on the consultant's observation that there was thorny vines growing along the back middle section of the playground accessible to children.

**POI (Plan of Improvement)**

The Home will repair any and all identified outdoor hazards and will monitor playground daily or more often as needed to ensure that the Home's outdoor play area is kept clean and free of hazards.

**Correction Deadline: 5/9/2019****Recited on 4/25/2019****Health and Hygiene**

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**290-2-3-.11 Children's Health and Hygiene(CR)****Met****Comment**

Proper hand washing observed throughout the Home.

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**290-2-3-.11 Diapering Areas & Practices(CR)****Met****Comment**

The provider stated appropriate diapering procedures.

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**290-2-3-.11 Medications(CR)****Met****Comment**

Per the provider no medication is currently dispensed

## Licensure

### 290-2-3-.04 Application Requirements(CR)

Met

**Comment**

Application requirements reviewed with the Provider on this date.

**Comment**

Appropriate number of children observed in Family Child Care Learning Home this date.

## Safety and Discipline

### 290-2-3-.11 Discipline(CR)

Met

**Comment**

Pleasant interactions observed between the provider and children in care.

### 290-2-3-.11 Transportation(CR)

Met

**Comment**

The provider does not provide routine transportation.

## Staff Records

### 290-2-3-.21 Criminal Records and Comprehensive Background Checks(CR)

Met

**Comment**

Consultant requested to view all Criminal Record checks for employees hired after last visit. Provider stated that there have been no new hires since last visit

**Comment**

Criminal records checks were observed to be complete.

### 290-2-3-.07 Staff Qualifications(CR)

Met

**Comment**

Staff observed to be compliant with applicable laws and regulations.

## Staff:Child Ratios and Supervision

### 290-2-3-.07 Staff:Child Ratios(CR)

Met

**Comment**

Appropriate ratios were observed on this date.

### 290-2-3-.07 Supervision(CR)

Met

**Comment**

Adequate supervision observed on this date.