



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 9/5/2017 **VisitType:** Monitoring Visit **Arrival:** 1:10 PM **Departure:** 2:35 PM

FR-14398

Montes, Lucia

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Regional Consultant

Tamra Thomas

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Mailing Address

Same

Compliance Zone Designation		
09/05/2017	Monitoring Visit	Good Standing
04/06/2017	Licensing Study	Good Standing
11/29/2016	Monitoring Visit	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Age Ranges	Children Present	Child For Pay	CAPS	Not for Pay	Provider Children
Infant (0-11 mos)	0	0	0	0	0
1 & 2 Years	3	3	0	0	0
3 & 4 Years	3	3	0	0	0
School Age(5+) Years	0	0	0	0	0
Total Under 13 Years	6	6	0	0	0
Total Under 18 Years	6				

Children Present: 6 Total Children: 6

Caregivers/Helpers Present: 3 Total Caregivers/Helpers: 2

Comments

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.



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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Lucia Montes, Program Official

Date

Tamra Thomas, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

290-2-3-.12 Equipment and Supplies(CR)

Met

Comment

Observed-Variety Of Equipment

290-2-3-.19 Infant-Sleeping Safety Requirements(CR)

Not Met

Finding

290-2-3-.19(2)(c) requires that staff shall not attach objects or allow objects to be attached to a crib with a sleeping infant such as but not limited to crib gyms, toys, mirrors and mobiles. It was determined based on observation a toy mobile was attached to a portable playpen on this date.

POI (Plan of Improvement)

The Home Provider removed the toy mobile and stated she will ensure toys and other items are not kept in or on the portable cribs.

Correction Deadline: 9/5/2017

290-2-3-.07 Swimming Pools & Water-related Activities(CR)

Met

Comment

No Swimming Activities Provided

Children's Records

Records Reviewed: 6

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met

Records Reviewed: 6

Records with Missing/Incomplete Components: 0

Child # 4	Met
Child # 5	Met
Child # 6	Met

290-2-3-.08 Children's Records

Not Met

Finding

Previously Cited: 290-2-3-.08(1)(j) requires the Home to maintain documentation, which need not be filed in the Child's individual record, that the Child has been signed in and out of the Home at each arrival and departure time by the Parent or authorized person(s). The documentation will include at least the following information: the Child's name, date, drop-off and pick-up times, and initials of the Parent or other authorized person. The Home shall ensure that Children are only released to authorized person(s), and shall take necessary steps to determine that any such person(s) presenting to pick up a Child in care is authorized by the Parents of the Child and that person matches the identifying information provided by the Parent. It was determined based on review of records that Provider had incomplete sign in/sign out sheets for the following days: April 3 - 6, 2017 and could not provide any sign in/sign out sheets for March 2017.

290-2-3-.08(9) requires that the Parent or person(s) authorized by the Parent or guardian to drop off and pick up the Child document each time the Parent or authorized person drops off and picks up the Child. The documentation shall include at least the following information: the date, the Child's name, the arrival and departure times, and the signature or initials of the Parent or authorized person and shall be made available to the Department in printed or written form upon request. It was determined based on a review of records two of six children present were not signed in on this date.

POI (Plan of Improvement)

Previously Cited: The Home will develop, if needed, and implement sign-in and out procedures that include all required information, will inform Parents of the procedures and will monitor to ensure Children are signed in and out as required. The Home will check records and identification and take any additional steps necessary to ensure children are released to authorized persons.

The Home will develop, if needed, and implement sign-in and out procedures that include all required information, will inform Parents of the procedures and will monitor to ensure Children are signed in and out as required.

Correction Deadline: 9/6/2017

Recited on 9/5/2017

290-2-3-.11 Children's Records

Met

Correction Deadline: 4/13/2017

Corrected on 9/5/2017

Correction of previous citation. The provider has current immunization on file for students enrolled.

Facility

290-2-3-.11 Physical Plant - Safe Environment(CR)

Met

Comment

Reminder-Keep Hazards Inaccessible. Discussed with the provider to ensure any items that state "Keep out of reach of children" are kept stored in a locked cabinet.

290-2-3-.13 Physical Plant-Structural/Mechanical(CR)

Met

Comment

Home Clean, Free of Hazards

290-2-3-.13 Playgrounds(CR)

Met

Correction Deadline: 4/16/2017

Corrected on 9/5/2017

Correction of previous citation on this date. The provider has removed the pink and blue slide.

Correction Deadline: 4/6/2017

Corrected on 9/5/2017

Correcton of previous citation. The provider has repaired the back door latch on the wooden fence.

Health and Hygiene

290-2-3-.11 Children's Health and Hygiene(CR)

Met

Comment

Staff Stated Proper Knowledge

290-2-3-.11 Diapering Areas & Practices(CR)

Met

Comment

Provider Stated Appropriate Diapering

290-2-3-.11 Medications(CR)

Met

Comment

The provider is not providing medication at this time.

Licensure

290-2-3-.04 Application Requirements(CR)

Met

Comment

The provider cared for six non-related children for pay on this date.

Safety and Discipline

290-2-3-.11 Discipline(CR)

Met

Comment

Observed-Discussion/Redirection

290-2-3-.11 Transportation(CR)

Met

Comment

No Routine Transportation Provided

Staff Records

290-2-3-.21 Criminal Records Check(CR)

Not Met

Finding

290-2-3-.21(1)(e) requires every Employee hired before January 1, 2014 must have either a satisfactory Preliminary Records Check Determination or a satisfactory Fingerprint Records Check Determination on file. If the Employee has only a satisfactory Preliminary Records Check, the Employee must obtain a Fingerprint Records Check Determination before January 1, 2017. It was determined based on review of records that two out of three residents in the home did not have a background check on file on this date.

POI (Plan of Improvement)

The Home Provider will ensure that every employee has a Satisfactory Determination as required by the Rules.

Correction Deadline: 9/6/2017

Recited on 9/5/2017

290-2-3-.07 Staff Qualifications(CR) **Met**

Comment

Staff qualifications/compliance with law

290-2-3-.08 Staff Training **Met**

Correction Deadline: 4/6/2017

Corrected on 9/5/2017

Correction of previous citation. The provider completed the Health and Safety Orientation and will complete training on September 10, 2017.

Staff:Child Ratios and Supervision

290-2-3-.07 Staff:Child Ratios(CR) **Met**

Comment

The provider cared for six non-related children for pay on this date.

290-2-3-.07 Supervision(CR) **Met**

Comment

Observed-Adequate Supervision