





Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.



**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA [www.decalkoala.com](http://www.decalkoala.com) with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

**Important Quality Rated/CAPS Update:**

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

**Contact the Quality Rated help desk at 1 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us) for more information. Free technical assistance is available!**

Yolanda Ray, Program Official

Date

Rebekah Mullinax, Consultant

Date



**Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Findings Report**

**Date:** 3/8/2023    **VisitType:** Monitoring Visit    **Arrival:** 9:00 AM    **Departure:** 10:05 AM

**FR-0500206**

**Ray, Yolanda D**

574 Shoals Road Sparta, GA 31087 Hancock County  
(706) 998-0518 wearefamilydaycare49@gmail.com

**Mailing Address**  
Same

**Regional Consultant**

Rebekah Mullinax

Phone: (770) 357-7056

Fax: (770) 357-7055

rebekah.mullinax@decal.ga.gov

The following information is associated with a Monitoring Visit:

**Activities and Equipment**

**290-2-3-.12 Equipment and Supplies(CR)** **Met**

**Comment**

A variety of equipment and toys were observed.

**290-2-3-.19 Infant-Sleeping Safety Requirements(CR)** **Met**

**Comment**

Discussed SIDS and infant sleeping position.

**290-2-3-.07 Swimming Pools & Water-related Activities(CR)** **N/A**

**Comment**

There is no pool on the property

**Children's Records**

One or more parameters were not specified for the subreport, 'Subreport5', located at:  
[myKoalaRDECreationConsole.Reports.RDLC.ChildMissingRequirements.rdlc](#)

**290-2-3-.08 Children's Records** **Met**

**Correction Deadline: 9/8/2022**

**Corrected on 3/8/2023**

**.08(2) - Previous citation corrected in that all children had evidence of age-appropriate immunizations on this date.**

**Facility**

**290-2-3-.11 Physical Plant - Safe Environment(CR)** **Met**

**Correction Deadline: 10/8/2022**

Corrected on 3/8/2023

.11(2)(c) - Previous citation corrected in that there was documentation of a fire drill conducted January 3, 2023 and February 13, 2023 on this date.

Correction Deadline: 9/8/2022

Corrected on 3/8/2023

.11(2)(f) - Previous citation corrected in that there were no hazardous materials accessible to children on this date.

**290-2-3-.13 Physical Plant-Structural/Mechanical(CR) Met**

**Comment**

The Home appears clean and free from hazards.

**290-2-3-.13 Playgrounds(CR) Met**

Correction Deadline: 9/18/2022

Corrected on 3/8/2023

.13(2)(a) - Previous citation corrected in that the outdoor play area was free from hazards on this date.

Correction Deadline: 9/8/2022

Corrected on 3/8/2023

.13(2)(d) - Previous citation corrected in that the fencing material did not present a hazard to children on this date.

**Food Service**

**290-2-3-.10 Food Service & Nutrition Met**

Correction Deadline: 9/8/2022

Corrected on 3/8/2023

.10(6) - Previous citation corrected in that a review of records revealed a menu listing all meals and snacks as required.

**Health and Hygiene**

**290-2-3-.11 Children's Health and Hygiene(CR) Met**

**Comment**

Staff state proper knowledge of hand washing and hygiene procedures.

**290-2-3-.11 Diapering Areas & Practices(CR) Met**

**Comment**

Staff state proper knowledge of diapering procedures.

**290-2-3-.11 Medications(CR) N/A**

**Comment**

Per the provider no medication is currently dispensed

**Licensure**

**290-2-3-.04 Application Requirements(CR) Met**

**Comment**

Consultant observed four children for pay in the Family Child Care Learning Home on this date.

## Safety and Discipline

**290-2-3-.11 Discipline(CR)** **Met**

**Comment**

Pleasant interactions observed between the provider and children in care.

**290-2-3-.11 Transportation(CR)** **N/A**

**Comment**

The provider does not provide routine transportation.

## Staff Records

**290-2-3-.21 Criminal Records and Comprehensive Background Checks(CR)** **Met**

**Comment**

Consultant requested to view all Criminal Record checks for employees hired after last visit. Provider stated that there have been no new hires since last visit.

**Comment**

Criminal records checks were observed to be complete.

**Correction Deadline: 9/8/2022**

**Corrected on 3/8/2023**

**.21(1)(c) - Previous citation corrected in that all staff have a satisfactory Comprehensive Records Check Determination on file.**

**Correction Deadline: 9/8/2022**

**Corrected on 3/8/2023**

**.21(1)(m)3. - Previous citation corrected in that all staff have a Comprehensive Records Check Determination on file.**

**290-2-3-.07 First Aid & CPR** **Met**

**Comment**

Evidence observed that the provider was certified in First Aid and CPR.

**290-2-3-.07 Staff Qualifications(CR)** **Met**

**Comment**

Staff observed to be compliant with applicable laws and regulations.

## Staff:Child Ratios and Supervision

**290-2-3-.07 Staff:Child Ratios(CR)** **Met**

**Comment**

Appropriate ratios were observed on this date.

**290-2-3-.07 Supervision(CR)** **Met**

**Comment**

The Provider was observed directly supervising and being attentive to the needs of the children.