



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 11/16/2017 **VisitType:** Monitoring Visit **Arrival:** 11:15 AM **Departure:** 1:00 PM

FR-0000670579

Phillips, Jackie D

463 RUSTIC RIDGE CIRCLE Lawrenceville, GA 30043 Gwinnett County
(678) 898-3798 jdp1234@bellsouth.net

Regional Consultant

Neli Todorova

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Mailing Address

463 RUSTIC RIDGE CIRCLE
LAWRENCEVILLE, GA 30043

Quality Rated: No

Compliance Zone Designation		
11/16/2017	Monitoring Visit	Good Standing
01/05/2017	Licensing Study	Good Standing
08/03/2016	Monitoring Visit	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Age Ranges	Children Present	Child For Pay	CAPS	Not for Pay	Provider Children
Infant (0-11 mos)	0	0	0	0	0
1 & 2 Years	3	3	0	0	0
3 & 4 Years	1	4	0	0	0
School Age(5+) Years	0	1	0	1	0
Total Under 13 Years	4	8	0	1	0
Total Under 18 Years	4				

Children Present: 4	Total Children: 9
Caregivers/Helpers Present: 1	Total Caregivers/Helpers: 1

Comments

The purpose of this visit is to follow up on a visit from January 5, 2017 and to conduct a Monitoring Visit. Consultant discussed new core rules, Emergency Preparedness Plan update, update on drills, new USDA meal requirements, licensing fee.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov

Jackie Phillips, Program Official

Date

Neli Todorova, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

290-2-3-.12 Equipment and Supplies(CR)

Met

Comment

Observed-Variety Of Equipment

290-2-3-.19 Infant-Sleeping Safety Requirements(CR)

Technical Assistance

Technical Assistance

290-2-3-.19(2) - Consultant discussed with the provider to make sure that there cannot be any pillows or blankets used in the pack-and-play or crib, regardless of the age of the child.

Correction Deadline: 11/16/2017

290-2-3-.07 Swimming Pools & Water-related Activities(CR)

N/A

Comment

No Swimming Activities Provided

Children's Records

Records Reviewed: 4

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met

290-2-3-.08 Children's Records**Met****Correction Deadline: 1/9/2017****Corrected on 11/16/2017****.08(1)(c) - Previous citation corrected on this date as consultant observed that all enrolled children have current immunization records on file.****Facility**

290-2-3-.11 Physical Plant - Safe Environment(CR)**Technical Assistance****Technical Assistance**

290-2-3-.11(2)(a) - Consultant discussed with the provider to update the existing Emergency Plan to include all required topics.

Correction Deadline: 11/26/2017**Technical Assistance**

290-2-3-.11(2)(c) - Consultant discussed with the provider to make sure that all drills are documented and to start practicing lock-down drills every six months.

Correction Deadline: 12/16/2017**Comment**

Observation-No Hazards Accessible. Firearms are locked and inaccessible to the children.

Comment

Observation-working smoke detector and fire extinguisher.

290-2-3-.13 Physical Plant-Structural/Mechanical(CR)**Met****Comment**

Home Clean, Free of Hazards

290-2-3-.13 Playgrounds(CR)**Met****Comment**

Outside Area Clean, Well Maintained

Comment

No Pool on Property

Health and Hygiene

290-2-3-.11 Children's Health and Hygiene(CR)**Met****Comment**

Staff Stated Proper Knowledge

290-2-3-.11 Diapering Areas & Practices(CR)**Met****Comment**

Staff Stated Proper Knowledge

290-2-3-.11 Medications(CR)**Met****Comment**

No medication reported. Discussed-Documentation/Procedures.

Licensure

290-2-3-.04 Application Requirements(CR) **Met**

Comment

Appropriate number of children

Safety and Discipline

290-2-3-.11 Animals **Met**

Comment

No Animals Kept

290-2-3-.11 Discipline(CR) **Met**

Comment

Pleasant Interactions Observed

290-2-3-.11 First Aid Kit **Met**

Comment

Observed Kit Complete

290-2-3-.11 Transportation(CR) **N/A**

Comment

No Routine Transportation Provided

Staff Records

290-2-3-.21 Criminal Records Check(CR) **Met**

Comment

Criminal Records Check complete for provider and spouse. No other residents reported.

290-2-3-.07 First Aid & CPR **Met**

Comment

Observed-Provider Certified First Aid & CPR

290-2-3-.07 Staff Qualifications(CR) **Met**

Comment

Staff qualifications/compliance with law

290-2-3-.07 Staff Training **Met**

Comment

Health/Safety training on file for the provider.

Staff:Child Ratios and Supervision

290-2-3-.07 Staff:Child Ratios(CR) **Met**

Comment

Appropriate Ratios Observed

290-2-3-.07 Supervision(CR) **Met**

Comment

Observed-Direct Supervision/Attention To Needs