



O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@decal.ga.gov](mailto:CCSRefutations@decal.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@decal.ga.gov](mailto:qualityrated@decal.ga.gov)

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Jayne Godfrey, Program Official

Date

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Karyn Presley, Consultant

Date



**Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Findings Report**

**Date:** 12/7/2017    **VisitType:** Monitoring Visit    **Arrival:** 9:00 AM    **Departure:** 10:00 AM

**FR-0000280308**

**Godfrey, Jayne G**

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**Mailing Address**  
Same

**Regional Consultant**

Karyn Presley

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The following information is associated with a Monitoring Visit:

**Activities and Equipment**

**290-2-3-.12 Equipment and Supplies(CR)** **Met**

**Comment**

Observed-Variety Of Equipment

**290-2-3-.19 Infant-Sleeping Safety Requirements(CR)** **Met**

**Comment**

Observed-Pleasant Naptime Environment

**290-2-3-.07 Swimming Pools & Water-related Activities(CR)** **Met**

**Comment**

No Swimming Activities Provided

**Facility**

**290-2-3-.11 Physical Plant - Safe Environment(CR)** **Met**

**Comment**

Observation-No Hazards Accessible

**Comment**

The consultant observed complete emergency drills, updated emergency plans, a working smoke detector and fire extinguisher

**290-2-3-.13 Physical Plant-Structural/Mechanical(CR)** **Met**

**Comment**

Home Clean, Free of Hazards

**290-2-3-.13 Playgrounds(CR)** **Met**

**Comment**

Outside Area Clean, Well Maintained

**Comment**

No Pool on Property

## Health and Hygiene

290-2-3-.11 Children's Health and Hygiene(CR)

Met

**Comment**

Staff Stated Proper Knowledge

290-2-3-.11 Diapering Areas & Practices(CR)

Met

**Comment**

Observed-Proper Diapering

290-2-3-.11 Medications(CR)

Met

**Comment**

No medications given at this time per providers statement

## Licensure

290-2-3-.04 Application Requirements(CR)

Met

**Comment**

Appropriate number of children

## Safety and Discipline

290-2-3-.11 Discipline(CR)

Met

**Comment**

Observed-Discussion/Redirection

290-2-3-.11 Transportation(CR)

Met

**Comment**

No Routine Transportation Provided

## Staff Records

290-2-3-.21 Criminal Records Check(CR)

Met

**Comment**

Criminal Records Check complete for the provider  
Discussed requirement for comprehensive fingerprint

290-2-3-.07 Staff Qualifications(CR)

Met

**Comment**

Staff qualifications/compliance with law

## Staff:Child Ratios and Supervision

290-2-3-.07 Staff:Child Ratios(CR)

Met

**Comment**

Appropriate Ratios Observed

**Comment**

Observed-Direct Supervision/Attention To Needs