

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov

Sybil Robinson, Program Official

Date

Ashli Conners, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning
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Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Findings Report

Date: 12/4/2017 **VisitType:** Licensing Study **Arrival:** 12:05 PM **Departure:** 2:15 PM

FR-000014861

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The following information is associated with a Licensing Study:

Activities and Equipment

290-2-3-.12 Equipment and Supplies(CR)

Technical Assistance

Technical Assistance

290-2-3-.12(7) - Discussed with Provider ensuring that indoor furniture and equipment is properly secured including the television within the play area.

Correction Deadline: 12/4/2017

290-2-3-.19 Infant-Sleeping Safety Requirements(CR)

Met

Comment

Consultant discussed with the Provider the Infant-Sleeping Safety Requirements.

290-2-3-.07 Swimming Pools & Water-related Activities(CR)

Met

Comment

No Swimming Activities Provided

Children's Records

Records Reviewed: 6

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

Child # 6

Met

290-2-3-.08 Children's Records

Not Met

Finding

Previously Cited: 290-2-3-.08(2)(c)18 requires notification of the absence of a liability insurance policy sufficient to protect its clients. If the home is not covered by liability insurance sufficient to protect its clients, the home must notify the parent or guardian of each child under the care of the program in writing. Each parent or guardian must acknowledge receipt of such notice, and a copy of the acknowledgement shall be kept in the child's file. It was determined based on a review of records, that none of the enrolled children had evidence of signed No Liability Signature Forms.

290-2-3-.08(11) requires that if the Home is not covered by liability insurance sufficient to protect its clients, the Home must notify the Parent of each Child under the care of the program in writing. Each Parent must acknowledge receipt of such notice, and a copy of the acknowledgement shall be kept in the Child's file. It was determined based on Consultant's review of records that each child did not have an acknowledgement receipt of no liability insurance.

POI (Plan of Improvement)

Previously Cited: The home provider will obtain and maintain documentation.

The Home Provider will obtain and maintain documentation.

Correction Deadline: 12/18/2017

Recited on 12/4/2017

290-2-3-.11 Children's Records

Met

Correction Deadline: 6/26/2017

Corrected on 12/4/2017

Consultant observed previous citation to be corrected in that consultant saw updated immunizations on file for each enrolled child.

290-2-3-.08 Parental Authorization(CR)

Met

Comment

Parent Authorizations Obtained/Completed

Facility

290-2-3-.11 Physical Plant - Safe Environment(CR)

Met

Correction Deadline: 6/12/2017

Corrected on 12/4/2017

.11(2)(h) - Consultant observed previous citation to be corrected in that consultant saw a smoke detector on each floor of the home and maintained in working order.

290-2-3-.13 Physical Plant-Structural/Mechanical(CR)

Met

Comment

There were no hazards observed on this date.

290-2-3-.13 Playgrounds(CR)

Met

Comment

The Consultant discussed with Provider ensuring the maintenance of outside play area, and ensuring the children do not play on trampoline equipment.

Health and Hygiene

290-2-3-.11 Children's Health and Hygiene(CR) **Met**

Comment

Provider Stated Proper Knowledge

290-2-3-.11 Diapering Areas & Practices(CR) **Met**

Comment

Provider Stated Appropriate Diapering

290-2-3-.11 Medications(CR) **Met**

Comment

Provider does not administer medication.

Licensure

290-2-3-.04 Application Requirements(CR) **Met**

Comment

The Provider cares for five unrelated children for pay and three related children not for pay.

Safety and Discipline

290-2-3-.11 Animals **Met**

Comment

Animals Clean/Appropriately Caged

290-2-3-.11 Discipline(CR) **Met**

Comment

The Provider stated proper knowledge of discipline procedures.

290-2-3-.11 First Aid Kit **Met**

Comment

Observed Kit Complete

290-2-3-.11 Transportation(CR) **Met**

Comment

No Routine Transportation Provided

Staff Records

290-2-3-.21 Criminal Records Check(CR) **Met**

Correction Deadline: 6/12/2017

Corrected on 12/4/2017

.21(1)(a) - Consultant observed previous citation to be corrected in that consultant saw a complete Satisfactory Records Check Determination for one out of the two individuals residing in the home. Per Provider, one out of the two individuals without a Criminal Records Check determination no longer resides in the home.

Comment

Criminal Records Check complete for all staff.

290-2-3-.07 First Aid & CPR

Met

Comment

Observed-Provider Certified First Aid & CPR

290-2-3-.07 Staff Qualifications(CR)

Met

Comment

Staff qualifications/compliance with law

290-2-3-.07 Staff Training

Technical Assistance

Correction Deadline: 3/5/2016

Corrected on 12/4/2017

.07(4) - Consultant observed previous citation to be corrected in that consultant saw six training hours towards the 10 required annual training hours for the year of 2017. Per Provider, the remaining four hours of annual training for the year of 2017 will be completed by December 31, 2017.

Correction Deadline: 1/1/2018

Corrected on 12/4/2017

.07(4) - Consultant observed previous citation to be corrected in that consultant saw six training hours towards the 10 required annual training hours for the year of 2017. Per Provider, the remaining four hours of annual training for the year of 2017 will be completed by December 31, 2017.

Technical Assistance

The Consultant discussed with Provider the required Health and Safety Training.

Staff:Child Ratios and Supervision

290-2-3-.07 Staff:Child Ratios(CR)

Met

Comment

Appropriate Ratios Observed

290-2-3-.07 Supervision(CR)

Met

Comment

Observed-Adequate Supervision