



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Bridget Duffy Holland, Program Official

Date

April Brown, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning
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Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Findings Report

Date: 9/4/2019 **VisitType:** Licensing Study **Arrival:** 11:05 AM **Departure:** 1:30 PM

FR-000013545

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The following information is associated with a Licensing Study:

Activities and Equipment

290-2-3-.12 Equipment and Supplies(CR)

Met

Comment

Equipment and furniture observed to be properly secured, as applicable on this date.

290-2-3-.19 Infant-Sleeping Safety Requirements(CR)

Met

Comment

Discussed SIDS and infant sleeping position on this date.

Technical Assistance

Consultant discussed with the director to ensure play pens do not have blankets attached or toys present in play pen. There were no sleeping infants observed as the provider reported the items were stored on the play pen as it was not in use for sleeping.

Correction Deadline: 9/4/2019

290-2-3-.07 Swimming Pools & Water-related Activities(CR)

N/A

Comment

There was no pool on the property on this date. The provider stated swimming activities were not provided at this time.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met

Child # 4 Met

Child # 5 Met

290-2-3-.08 Children's Records

Met

Correction Deadline: 2/26/2019

Corrected on 9/4/2019

Correction of citation in that all children in care had files as required. The missing file was observed to be complete on this date.

Comment

Records were observed to be complete and well organized on this date.

290-2-3-.08 Parental Authorization(CR)

Met

Comment

Parent authorizations obtained and completed on this date.

Facility

290-2-3-.11 Physical Plant - Safe Environment(CR)

Not Met

Finding

290-2-3-.11(2)(c) requires that documentation of drills required by these rules shall be maintained in the Home. The Home shall conduct drills for fire, tornado, and other emergency situations. The fire drills will be conducted monthly and tornado and other emergency situation drills will be conducted every six months. The Home shall maintain documentation of the dates and times of these drills for two years. It was determined based on observation tornado and emergency drills were not conducted and documented every six months as required.

POI (Plan of Improvement)

The Provider will develop and implement a plan and schedule for conducting the required drills, completing the documentation, keeping the documentation on file for two years.

Correction Deadline: 10/4/2019

Comment

An operable and appropriately sized fire extinguisher was observed in the home on this date.

Comment

Operable smoke detectors were observed as required in the home on this date.

290-2-3-.13 Physical Plant-Structural/Mechanical(CR)

Met

Comment

Reminder to please keep hazards inaccessible to children in care as required.

290-2-3-.13 Playgrounds(CR)

Met

Comment

The outside area appears clean and well maintained on this date.

Food Service

290-2-3-.10 Food Service & Nutrition

Met

Comment

CACFP Meal Pattern Requirements effective October 1, 2017 will be implemented October 1, 2018: 3 Components for breakfast: Grains, Vegetables, Fruits or both, Milk
5 Components for lunch – Grains, Meat/Meat alternates, Fruits, Vegetable, and Milk OR Grains, Meat/Meat alternates, 2 different types of vegetables, and Milk
2 of 5 Components for snack

The provider reported children were served green beans, chicken nuggets, whole wheat bread, apple slices and milk for lunch on this date.

Health and Hygiene

290-2-3-.11 Children's Health and Hygiene(CR) Met

Comment

Staff were observed to remind children to wash hands as required on this date.

290-2-3-.11 Diapering Areas & Practices(CR) Met

Comment

The provider stated appropriate diapering procedures on this date.

290-2-3-.11 Medications(CR) N/A

Comment

Per the provider no medication was currently dispensed or administered at this time.

Licensure

290-2-3-.04 Application Requirements(CR) Met

Comment

Application requirements reviewed with the Provider on this date. A current 2019 license was observed posted in the home as required.

Safety and Discipline

290-2-3-.11 Animals Met

Comment

The Family Child Care Learning Home does not keep animals on premises on this date.

290-2-3-.11 Discipline(CR) Met

Comment

Age-appropriate discussion and redirection observed on this date.

290-2-3-.11 First Aid Kit Met

Comment

Complete first aid kit observed in the Family Child Care Learning Home on this date. Please replace expired Neosporin in the first aid kit.

290-2-3-.11 Transportation(CR) N/A

Comment

The provider does not provide routine transportation at this time.

Staff Records

290-2-3-.21 Criminal Records and Comprehensive Background Checks(CR) Met

Comment

Criminal records checks were observed to be complete on this date.

Comment

Provider provided one file for an employee hired since last visit which was completed on February 26, 2019.

290-2-3-.07 First Aid & CPR Met

Comment

Evidence observed that the provider was certified in First Aid and CPR with an expiration date of April 25, 2020.

290-2-3-.07 Staff Qualifications(CR) Met

Comment

Staff observed to be compliant with applicable laws and regulations on this date.

290-2-3-.07 Staff Training Technical Assistance

Technical Assistance

Consultant discussed with the provider to ensure each adult responsible for the supervision of the children, if not the Provider, shall receive orientation regarding these rules; the Provider's policies regarding discipline, injuries and illnesses, and release of Children; the Provider's written plan for handling emergencies; and appropriate information about any Child's specific health needs as required. Consultant discussed the meaning / definition of employee with the director and discussed appropriate actions to take in the event she hires staff members or helpers to assist her with caring for children.

Correction Deadline: 10/4/2019

Correction Deadline: 10/25/2018

Corrected on 9/4/2019

Correction of citation in that the provider completed 13.5 hours of annual training for 2018.

Staff:Child Ratios and Supervision

290-2-3-.07 Staff:Child Ratios(CR) Met

Comment

Appropriate ratios were observed on this date.

290-2-3-.07 Supervision(CR) Met

Comment

Adequate supervision observed on this date.